Marlow Town Council
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To members of the Resources Committee:

Chair Cllr F Schoofs, Cllr M Boulay, Cllr D Drever, Cllr E Hawkins, Cllr G Nuttall, Cllr L Riches, Cllr J Simnett, Cllr K Thomson, Cllr J Whelan

A meeting of the Resources Committee will be held on **Tuesday 24th November 2026** at **7pm** in Court Garden House, Pound Lane, Marlow, and you are hereby summoned to attend:

Signed: *Hilary Martin* Town Clerk | Date 19.11.2026

Agenda

Public forum

RC.47.26	Apologies for absence	Decision
RC.48.26	Declarations of interest	Information
RC.49.26	Committee minutes	Decision
RC.50.26	Management accounts	Decision
RC.51.26	Contract terms and conditions	Decision
RC.52.26	Windowflowers	Decision
RC.53.26	Outstanding items from previous agendas	Information
RC.54.26	Information reports	Information
RC.55.26	Date and time of next meeting	Information

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RC.47.26 Apologies for absence

RC.48.26 Declarations of interest

RC.49.26 Committee minutes

Recommended:
That Committee approve the minutes dated 29.09.2026.

RC.50.26 Management Accounts – 30th September 2026

- Financial Commentary
- Income and Expenditure
- Balance Sheet
- Bank Reconciliation
- Copy bank statements – Treasury Account & Imprest Account

Recommended:
That the management accounts dated 30.09.2026 be recommended to full council for approval

RC.51.26 Contract terms and conditions

Members are requested to review the Service Contract Terms and Conditions, which the office has been instructed to prepare on behalf of the Town Council, as no generic existing terms and conditions are currently in place.

Contract terms and conditions

Recommended:
That members agree the contract terms and conditions and submit them to Full Town Council for approval.

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RC.52.26 Windowflowers

Members Cllrs Schoofs, Towns and Boulay reviewed the floral displays provided under the Windowflowers contract site by site in autumn 2026, against the contractor's January 2026 quote. The review aimed to reduce cost while protecting the town's main entrances and the High Street, and to move suitable sites to perennial planting. Perennials give little or no saving in year 1, but are less wasteful, and save money in years 2 and 3.

Recommended:
That members:

1. Agree the following changes to the floral displays provided by Windowflowers, from the 2027 season:
   Remove:

- Frohman Statue, The Causeway – 4 hanging baskets (summer and winter/spring)
- Wiltshire Road Roundabout – 12 hanging baskets on lamp columns 29, 30, 31, 33, 34 and 35
- Railway station planters – with the intention that the station flower bed will be well tended
  Modify – switch to perennial planting (supplier to propose a suitable scheme):
- War Memorial flower beds
- Junction of Wiltshire Road / Little Marlow Road – 2 jubilee planters
- West St opposite Sir William Borlase Grammar school – 1 jubilee planter
- Outside the Railway Station – brick-built bed, subject to GWR's plans for Marlow station

2. Instruct officers to share these changes with Windowflowers and ask them to submit an updated priced proposal, including perennial planting proposals for the four locations above, to be submitted to Full Council for approval and inclusion in the budget.

RC.53.26 Outstanding Items from previous agendas

Land at Entrance to Foxes Piece – Dedmere Rise – RC.41.26
An officer met with the Secretary of the Horticultural Society, to discuss the removal of the sheds. The Society is currently exploring alternative storage arrangements for its equipment, and they agreed to raise the proposed timescale for removal at the AGM and provide the office with an update following the meeting.

RC.54.26 Information Reports

Accounts Paid - List of payments made since the last meeting.
Investments – Public Sector Deposit Fund & Local Authorities Property Fund Statements and Insignis Report dated 31.10.2026
Allotment Occupancy Update
4Front Security - Logged incidents report

Members are requested to note the reports

RC.55.26 Date and time of next meeting
Tuesday 19th January 2027 at 7pm.

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