



**Minutes of the Planning and Transport Committee meeting held on 15th September 2026 at 7pm
in the Town Council Office, Court Garden, Pound Lane, Marlow**

Present: Cllr O Elliott (Chair), Cllr J Simnett, Cllr M Skoyles, Cllr J Whelan, Cllr L Riches, Mrs K Joy (Deputy Town Clerk), Mrs D Abbott (Admin)

Members of the public: 4

Public Forum: Questions, statements and concerns were invited

PT.19.26 Apologies for absence

Resolved: Members accepted apologies for absence from Cllr J Towns

PT.20.26 Declarations of interest - No interests were declared

PT.21.26 Minutes of the previous meeting dated [07.07.2026](#)

Resolved: That the minutes dated 07.07.2026 were agreed and signed as a true record

PT.22.26 Consideration of Planning Sheet 15.09.2026

Members reviewed the current planning applications on planning sheet [15.09.2026](#) and agreed the comments to be submitted to Buckinghamshire Council.

PT.23.26 Parking Review

Members reviewed the proposed parking amendments affecting Marlow and prepared a final comment. The proposals affecting Marlow are primarily focused on the Town Centre, including High Street, Spittal Street and West Street, with additional proposals relating to Quoiting Square and Wethered Road. [Comment on Proposed Changes to Parking Restrictions in Marlow](#)

Resolved: Members discussed and approved the final wording of MTC's comment on the consultation and gave instruction to officers to submit the comment to Buckinghamshire Council.

PT.24.26 Community Flood Pan

Members were invited to share their suggestions on how awareness of the Community Flood Plan could be improved within the community. [Marlow Community Flood Plan](#)

Resolved: Members requested that a half page be allocated for the Community Flood Plan in the Winter addition of the Marlovian magazine to improve awareness. Also suggested that Flood Wardens be invited to the upcoming Community Organisations Forum to be held on the 6th October 2026.

PT.25.26 Standard Planning Comments

Members were asked to review the current document and consider whether any of the existing comments required updating, amending or removing, or whether any additional comments should be included. [Standard Planning Comments](#)

Resolved: Members discussed and approved amendments and additions to the standard planning comments document as attached.

PT.26.26 Local Cycling and Walking Infrastructure Plan (LCWIP) Working Group

Resolved: Members agreed that Cllr F Schoofs be appointed as a member of the LCWIP working Group

PT.27.26 Local Cycling and Walking Infrastructure Plan (LCWIP) – Contract Terms & Conditions

A draft set of Contract Terms & Conditions for the proposed Local Cycling and Walking Infrastructure Plan (LCWIP) were discussed and agreed. [Contract Terms and Conditions](#)

Recommended

Members discussed and approved the Contract Terms & Conditions for the LCWIP as attached and request that the Resources Committee prepare a standard set of Terms and Conditions to be approved by Full Council.

PT.28.26 Information Reports

Verbal updates were given by Cllr Elliott on the Town Bus and LCWIP, and Cllr Skoyles reported back on the BC Planning Forum that he attended.

Members noted the reports

PT.29.26 Date and time of next Plans Only meeting

Tuesday 29th September 2026 at 6:15pm at Court Garden House

PT.30.26 Date and time of next full Planning and Transport meeting

Tuesday 10th November 2026 at 7pm at Marlow Town Council Office

SignedDate.....
(Chair)