



Marlow Town Council

Court Garden

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To Members of the Resources Committee:

Cllr F Schoofs, Cllr E Hawkins, Cllr G Nuttall, Cllr L Riches, Cllr J Simnett (Town Mayor), Cllr K Thomson, Cllr J Towns, Cllr J Whelan, Cllr M Boulay

A meeting of the Resources Committee will be held on Tuesday 19th May 2026 at 7.00pm in The Town Council Office Court Garden, Pound Lane, Marlow and you are hereby summoned to attend:

Signed: Hilary Martin – Town Clerk

| Date 14.05.2026

Filming/Recording/Photographing at Meetings – please note that this may take place during the public part of the meeting. Notices are displayed in the meeting room.

Agenda

RC.1.26	Apologies for absence	
RC.2.26	Declarations of interest	
RC.3.26	Minutes of the previous meeting dated 17.03.2026	Decision
RC.4.26	Management Accounts	Decision
RC.5.26	Community Grant Scheme	Information
RC.6.26	Allotment Occupancy Update	Information
RC.7.26	Cemetery Test Dig Report	Information
RC.8.26	Information Reports	Information
	<ul style="list-style-type: none">• Accounts paid• Investments	
RC.9.26	4Front Security Report	Information
RC.10.26	Water Leak Claim Settlement – Min Ref: RC.56.25	Information
RC.11.26	Date and time of next meeting	Information

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RC.1.26 Apologies for Absence

RC.2.26 Declarations of Interest

RC.3.26 Minutes of the previous meeting dated [17.03.2026](#)

RC.4.26 Management Accounts – 31st March 2026

- [Financial Commentary](#)
- [Income and Expenditure](#)
- [Profit and Loss](#)
- [Bank Reconciliation](#)
- [Earmarked Reserves](#)
- [Copy bank statements – Treasury Account & Imprest Account](#)

Recommended

That the management accounts dated 31.03.2026 be recommended to full council for approval

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RC.5.26 Community Grant Scheme

Members are advised that the first round of the Community Grant Scheme has now been completed. Successful applicants have received their allocated funding, and unsuccessful applicants have been notified of the outcome of their applications. Feedback has also been provided to unsuccessful applicants to assist with any future submissions to the scheme.

A full feedback report on the operation and outcomes of the scheme has been prepared by Cllr F Schoofs and is attached for members' information.

[Feedback from Community Grant Scheme – Round One Report](#)

Members are asked to note the report

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RC.6.26 Allotment Occupancy Update

Members are advised that the annual allotment renewal for the 2026/27 period has now concluded.

As part of the renewal process, inspections are undertaken across both allotment sites to assess the condition and cultivation of plots. Inspections at Hanging Hill have been completed and allotment holders whose plots were found to be insufficiently worked or not actively cultivated were issued with written correspondence advising that failure to bring the plot back into an acceptable condition could result in their tenancy not being renewed or being terminated. Inspections at Foxes Piece will commence later in May.

Current tenancy and occupancy figures are as follows:

- 93% of Foxes Piece and 98% of Hanging Hill allotment tenancies have been renewed and paid;
- 3 Foxes Piece and 12 Hanging Hill tenants have cancelled their tenancy for the forthcoming year;
- 12 Foxes Piece and 3 Hanging Hill tenancies will be terminated by the Council due to lack of cultivation or non-payment;
- Current allotment availability:
 - Foxes Piece – 3 plots
 - Hanging Hill – 17 plots
- Current waiting list numbers:
 - Foxes Piece – 14 applicants
 - Hanging Hill – 9 applicants
 - Either site – 1 applicant
 -

Members are asked to note the update

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RC.7.26 Cemetery Test Dig Update - Min Ref: RC.44.25

Members are advised that the Town Council's grave digging contractors have undertaken five test digs between Section B West and Section C of the cemetery to assess the suitability of the area for future full burials, taking account of the significant number of yew trees located within this section. The test digs did not identify any major tree root obstructions, and initial findings indicate that the area is suitable for future use for full burials. Based on the assessment undertaken, it is conservatively estimated that approximately 50 additional full burial plots could be accommodated within this section.

Members are requested to note the update

RC.8.26 Information Reports

[Accounts Paid](#) - this is the list of payments made since the last meeting.

[Investments](#) – Public Sector Deposit Fund & Local Authorities Property Fund Statement as of 31st March 2026

Members are requested to note the reports

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RC.9.26 4Front Security Report

No logged incidents to report.

Members are requested to note the report

RC.10.26 Water Leak Claim Settlement – Min Ref: RC.56.25

Members are advised that the Council's insurers have settled the Water Leak claim in the sum of £769.05 against the original claim value of £1,014.00. Payment was received on 30 April 2026.

RC.11.26 Date and time of next meeting - Tuesday 28th July 2026 at 7.00pm

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