



Marlow Town Council
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Minutes of the Annual Meeting of Marlow Town Council held on Tuesday 12th May 2026 at 7.15pm in The Higginson Room, Court Garden House, Pound Lane, Marlow.

Present: Cllr M Boulay, Cllr O Elliott, Cllr E Hawkins, Cllr G Nuttall, Cllr L Riches, Cllr F Schoofs, Cllr J Simnett, Cllr M Skoyles, Cllr J Towns, Cllr J Whelan, Town Clerk Hilary Martin, Deputy Clerk Katherine Joy, 41 members of the public.

M.01.26 Election of the Mayor 2026-27

Cllr Boulay, outgoing Mayor, called for nominations.

Resolved:

That Cllr Simnett be elected to the office of Mayor for the 2026-27 mayoral year.

M.02.26 Election of the Deputy Mayor 2026-27

Cllr Simnett, incoming Mayor, called for nominations.

Resolved:

That Cllr Elliott be elected to the office of Deputy Mayor for the 2026-27 mayoral year.

M.03.26 Apologies for absence

Apologies were accepted from Cllr Thomson.

M.04.26 Declarations of interest

There were no declarations of interest.

M.05.26 Standing Orders review

Resolved:

That Council adopted the revised Standing Orders.

M.06.26 Resources committee

Resolved:

That Council

1. Appointed the following members to the Resources committee:

Cllrs Whelan, Towns, Hawkins, Nuttall, Riches, Schoofs, Simnett, Boulay and Thomson.

2. Appointed Cllr Schoofs as committee Chair.

M.07.26 Planning & Transport committee

Resolved:

That Council

1. Appointed the following members to the Planning & Transport committee:
Cllrs Skoyles, Whelan, Riches, Elliott and Towns.
2. Appointed Cllr Elliott as committee Chair.

M.08.26 Staffing committee

Resolved:

That Council

1. Appointed all twelve members of the Council to the Staffing committee.
2. Appointed Cllr Riches as committee Chair.

M.09.26 Environment & Community committee

Resolved:

That Council

1. Adopted the Terms of Reference for the Environment & Community committee
2. Appointed the following members to the committee:
Cllrs Boulay, Elliott, Hawkins, Nuttall, Riches, Schoofs, Skoyles, Towns and Whelan.
3. Appointed Cllr Boulay as committee Chair.

M.10.26 Working groups

Resolved:

That Council

Approved the list of working groups as presented with the following amendment:
Cllr Schoofs joins the following Strategic Project working groups: Cemetery Chapel, Land at Dr's House and Telephone boxes.

M.11.26 Representation on outside bodies

Resolved:

That Council

Approved the schedule of representation on outside bodies as amended.

Cllr Boulay wished to be recorded as abstaining when the vote was taken.

M.12.26 Insurance

Resolved:

That Council agreed to the renewal of the Council insurance policy and fidelity guarantee with Zurich for a three year long term agreement (with a break clause at annual renewal) at an annual cost of £5,636.

M.13.26 Date and time of next meeting

Tuesday 9th June 2026 at 7pm

Meeting closed at 7.40pm

Mayor:.....Date:.....

DRAFT