



Marlow Town Council
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Minutes of the Planning and Transport Committee meeting held on 17th March 2026 at 6pm in the Town Council Office, Court Garden, Pound Lane, Marlow

Present: Cllr O Elliott (Chair), Cllr M Boulay (Mayor), Cllr P Burden, Cllr J Whelan, Mrs H Martin (Town Clerk)

Members of the public: 1

PT.41.25 Apologies for absence

Received and accepted from, Cllr Liz Riches, Cllr M Skoyles

PT.42.25 Declarations of interest

No interest was declared

PT.43.25 Minutes of the previous meeting dated [03.02.2026](#)

Resolved:

That the minutes dated 03.02.2026 were agreed and signed as true record

PT.44.25 Consideration of Planning Sheet [17.03.2026](#)

Members reviewed the current planning applications on planning sheet 17.03.2026 and the comments were submitted to Buckinghamshire Council.

PT.45.25 Hedge Report Procedure and Path Maintenance Policy

Members are asked to review and agree the proposed changes by Cllr Elliott and delegate authority to officers to make the necessary amendments to the hedge notice, and path maintenance policy and to submit this to Buckinghamshire Council for review and approval by the Legal Department.

[Hedge Operational procedure changes the proposed changes](#)

[Path Maintenance Policy Reasons for](#)

[Path Maintenance Policy changes](#)

Resolved:

Members agreed to the amendments to the current Path Maintenance Policy and Hedge Operational Procedure and agreed that they be sent to Buckinghamshire Council for authorisation.

PT.46.25

A-Board Policy review

Members are advised that the revised A-Board Policy has been submitted to Buckinghamshire Council's Legal Department for approval. Cllr Elliott requests that members review and agree the proposed amendments so that, subject to formal approval by Buckinghamshire Council's Legal Department, the updated policy can be implemented without delay.

[A-Board Policy Review](#)

Resolved:

Members agreed to amend the current A-board policy, and agreed that it be sent to Buckinghamshire Council for approval.

PT.47.25

LCWIP Proposal - Local Cycling and Walking Infrastructure Plan (LCWIP)

Members acknowledge the ongoing traffic congestion and parking pressures across the town, particularly around the High Street at weekends and weekday lunchtimes. Demand for car parking from residents, businesses and visitors regularly exceeds supply and is increasingly unsustainable, threatening ease of access, enjoyment of local amenities and the economic vitality of the town.

A strategic, long-term approach is required. The Department for Transport recommends that local authorities develop a Local Cycling and Walking Infrastructure Plan (LCWIP) to help create better places, safer streets and more reliable journeys. An LCWIP provides a structured framework for improving walking and cycling as alternatives to driving short trips and typically includes:

- (a) a long-term plan, usually covering a ten-year period;
- (b) network maps for walking and cycling identifying existing and desired routes;
- (c) a prioritised and phased programme of infrastructure improvements; and
- (d) a supporting technical report setting out the underlying analysis and evidence base to justify proposed interventions.

It is noted that Buckinghamshire Council is not currently in a position to provide funding for a Marlow LCWIP. Members are therefore, asked to establish a working group to define the scope of a Marlow LCWIP, identify external stakeholders and potential funding sources, and prepare a project brief to enable officers to obtain three quotes for work needed from suitably qualified consultants. A report will then be brought to Full Council, setting out options, costs and recommendations.

Resolved:

Members agreed to set up a Marlow LCWIP working group comprising Cllr Mark Skoyles, Cllr Olwen Elliott and Cllr Justin Whelan, with delegated authority to define the scope of a Marlow LCWIP, identify external stakeholders and potential funding sources, and prepare a project brief; and authorise officers to gather quotes. The Working Group will bring a report to Full Council, setting out options, costs and recommendation

PT.48.25

Information Reports

Verbal update on any meetings attended by committee members

Verbal update from the Chair on the Local Plan

Verbal update on the swale installation for drainage on the Henley Road

PT.49.25 Date and time of next Plans Only meeting

31st March 2026 at 7pm

PT.50.25 Date and time of next full Planning and Transport meeting

26th May 2026 at 7pm

Signed

Date.....
(Chair)

DRAFT