



**Marlow Town Council**  
Court Garden  
Pound Lane  
Marlow  
SL7 2AG

E: [office:marlow-tc.gov.uk](mailto:office:marlow-tc.gov.uk)  
T: 01628 484 024

**To Members of the Planning and Transport Committee:**

Cllr O Elliott (Chair), Cllr M Boulay (Town Mayor), Cllr P Burden, Cllr Liz Riches, Cllr M Skoyles, Cllr J Whelan

A meeting of the Planning & Transport Committee will be held on 20<sup>th</sup> January 2026 at 7:00pm in the Town Council Office, Court Gardens, Marlow and you are hereby summoned to attend.

The following planning applications will be considered at the meeting.

Signed: [Hilary Martin](#)

Town Clerk | Date 15.01.2026

**Agenda**

|          |   |             |
|----------|---|-------------|
| PT.20.25 | Apologies for absence                                     |             |
| PT.21.25 | Declarations of interest                                  |             |
| PT.22.25 | Minutes of the previous meeting dated 21.10.2025          |             |
| PT.23.25 | Planning Sheet 20.01.2026                                 | Decision    |
| PT.24.25 | Review of standard planning comments                      | Decision    |
| PT.25.25 | TTRO information on Website and Social Media              | Decision    |
| PT.26.25 | Spittal Street business deliveries                        | Information |
| PT.27.25 | Information Reports                                       | Information |
| PT.28.25 | Date and time of next Plans Only meeting                  | Information |
| PT.29.25 | Date and time of next Full Planning and Transport meeting | Information |

PT.20.25 Apologies for absence

PT.21.25 Declarations of interest

PT.22.25 Minutes of the previous meeting dated [21.10.2025](#)

PT.23.25 [Planning Sheet Ref. 20.01.2026](#)

Applications Received: [25.12.2025](#) to [15.01.2026](#)

 License Applications:1

 Tree Applications: 1

 Householder Applications: 3

 Commercial Applications: 1

 Tree Works Applications: 3

[Map of Marlow Conservation areas](#), [Parking Standards and Guidance](#), [Householder Planning and Design Guidance](#), [MTC Planning Comments](#)

**PT.24.25      Review of standard planning comments**

To review the current standard planning comments, evaluate their effectiveness and consistency with Buckinghamshire Council's decisions on tracked applications, and consider any updates or amendments necessary to ensure continued appropriateness and compliance with current policies and guidance.

[MTC Planning Comments](#)

[Planning Application Tracking Document](#)

**Recommended**

That members agree that the standard planning comments be reviewed to ensure they remain accurate, consistent, and appropriate in accordance with current planning policy and guidance, and that any necessary amendments be implemented accordingly.

**PT.25.25      TTRO information on Website and Social Media**

To consider and agree that officers publish Temporary Traffic Regulation Order (TTRO) information issued by Buckinghamshire Council on the website and via social media channels, to ensure timely and effective communication with residents

**Recommended**

That members agree for officers to publish Buckinghamshire Council TTRO information on the website and social media

**PT.26.25 Spittal Street business deliveries**

Vehicles making deliveries continually stop on Spittal Street causing traffic delays. We would like to ask committee members to arrange to meet informally with business owners and managers in Spittal Street to get an understanding of their delivery arrangements and report back to the committee.

**Recommended**

That members agree for committee members to meet informally with business owners and managers in Spittal Street and report back to the committee.

**PT.27.25 Information Reports**

Verbal update on parking signage reported on FixMyStreet – Cllr O Elliott

Verbal update on Street Lighting (failing LEDs) reported on FixMyStreet – Cllr O Elliott

Verbal update on Town Bus – Cllr O Elliott

Verbal update on Local Plan – Cllr O Elliott

Verbal update on meetings with architects and homeowners on building processes – Cllr O Elliott

[Information on Marlow Bridge works](#)

[Updated Hedge/Tree report](#)

Verbal update on Flag – Cllr O Elliott

**PT.28.25      Date and time of next Plans Only meeting**

17<sup>th</sup> February 2026 at 7:10pm

**PT.29.25      Date and time of next full Planning and Transport meeting**

3<sup>rd</sup> February 2026 at 7:10pm