



Marlow Town Council
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Minutes of the Resources Committee meeting held on 4th November 2025 at 7pm in The Town Council Office, Court Garden, Pound Lane, Marlow

Present: Cllr F Schoofs (Chair), Cllr M Boulay (Mayor), Cllr E Hawkins, Cllr G Nuttall, Cllr L Riches, Cllr J Simnett, Cllr K Thomson, Cllr J Towns, Mrs H Martin (Town Clerk), Mrs D Abbott (Admin)

Also present: 1 member of the public

RC.26.25 Apologies for Absence

Resolved:

Apologies from Cllr J Whelan were accepted

RC.27.25 Declarations of Interest

There were no declarations of interest

RC.28.25 Minutes of the previous meeting dated [09.09.2025](#)

Resolved:

That the minutes dated 09.09.2025 were agreed and signed as a true record

RC.29.25 Management Accounts

Resolved:

That the [management accounts](#) for the period ending 30th September 2025 be recommended to Full Council for approval.

RC.30.25 Grants

Filming/Recording/Photographing at Meetings – please note that this may take place during the public part of the meeting. Notices are displayed in the meeting room.

Completed Grant application forms were received from the following organisations.

Funding Agreed

- | | | |
|----|--|---------|
| a. | Marlow United Charities | £0 -00 |
| b. | Chiltern Arts (LGA 1972 S.145) | £500-00 |

Resolved:

The grant applications were determined as detailed above. The Council requests that Chiltern Arts include the Marlow Town Council logo in their programme and acknowledge the Council as a sponsor. The Council would also like feedback on the number of free tickets taken up by under 16s.

RC.31.25 Grounds Maintenance Contract

The Town Council's current ground maintenance contract with John O'Conner has delivered a consistently high standard of service across the town's open spaces, cemeteries, and recreation areas. The contract is due to expire at the end of the current financial year.

Officers have reviewed the contract performance and cost base, concluding that a one-year extension provides the best balance between maintaining service continuity and allowing sufficient time for the Council to complete its ongoing Visioning and Strategy exercise. This exercise will help shape future priorities, service standards, and budget parameters for a longer-term ground maintenance arrangement.

The proposed 4% increase reflects inflationary pressures within the sector and ensures continued delivery of the enhanced service currently enjoyed by residents and visitors.

Resolved

That members agreed that the extension to the ground maintenance contract be recommended to full council for approval

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RC32.25 Hanging Baskets and Floral Displays

The Town Council currently contracts Windowflowers to provide floral displays throughout the town centre. While the displays contribute significantly to the town's visual appeal and visitor experience, the Council recognises the need to review the scale, environmental impact, and cost of this provision.

Aligning the floral dressing programme with the Environment and Sustainable Procurement Policy will support the Council's wider sustainability objectives, including reducing carbon impact, increasing use of locally sourced plants, and minimising waste.

Extending the arrangement with Windowflowers for the 2026 summer season ensures continuity of service while allowing sufficient time to conduct a full review and explore future options for a more sustainable and locally supported floral programme.

Resolved

That members agreed they would defer the decision to the next Full Council meeting pending the provision of more information.

RC33.25 Investments & Financial Management

The attached document provided members with an overview of Marlow Town Council's current investment arrangements and outlined potential opportunities for improved returns and the establishment of future review processes.

[Investments & Financial Management - A Review](#)

Report and Proposal by Cllr J Simnett

Resolved

1. To monitor performance of the CCLA Property Fund for the coming quarter and revisit in March 2026 with CCLA team to ascertain whether funds should be moved elsewhere.
2. For officers to receive a demonstration and provide a feedback report on the features of the Insignis platform.

RC.34.25 Information Reports

[Accounts Paid](#) - this is the list of payments made since the last meeting.

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[Investments](#) – Public Sector Deposit Fund & Local Authorities Property Fund
Statement as of 30th September 2025

[Cyber Essentials](#) – Certification complete

Members noted the reports.

RC.35.25 Date and time of next meeting - Tuesday 13th January 2026 at 7.00pm

Signed..... Date.....
(Chair)

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