



**Minutes of the Planning and Transport Committee meeting held on 21<sup>st</sup> October 2025 at 7:10pm in the Town Council Office, Court Garden, Pound Lane, Marlow**

**Present:** Cllr O Elliott (Chair), Cllr M Boulay (Mayor), Cllr Liz Riches, Cllr M Skoyles, Cllr J Whelan, Mrs H Martin (Town Clerk), Mrs D Abbott (Admin)

**Members of the public:** 1 persons

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**PT.11.25**      **Apologies for absence**  
Cllr P Burden

**PT.12.25**      **Declarations of interest**  
No declarations

**PT.13.25**      **Minutes of the previous meeting dated [26.08.2025](#)**

**Resolved:**

That the minutes dated 26.08.2025 were agreed and signed as true record

**PT.14.25**      **Consideration of planning sheet [21.10.2025](#)**  
Members reviewed the current planning applications on planning sheet 21.10.2025 and the following comments were agreed.

**Application:** [PL/25/2891/FA](#) - We object to the proposed roof lantern on the grounds that it may result in light trespass, particularly during evening and nighttime hours. The potential for increased light pollution could negatively impact neighbouring properties and affect residential amenity. We recommend that appropriate measures be considered to mitigate any light spill, or that alternative designs be explored.

We would like to encourage residents to consider the following:

- rainwater run-off management solutions on the property to help prevent flooding, reduce erosion, and protect local waterways.
- installation of solar panels if not already done so, along with other methods of increasing the sustainability of the home.
- the inclusion of a heat pump as a more carbon-friendly form of heating, offering a sustainable alternative to traditional systems

**Application:** [PL/25/3257/FA](#) & [PL/25/3258/HB](#) - Object on the proposed use of Spanish Slate as per heritage officer report

**Application:** [PL/25/3287/FA](#) - No objection. We would like to encourage residents to consider the following:

- rainwater run-off management solutions on the property to help prevent flooding, reduce erosion, and protect local waterways.
- installation of solar panels if not already done so, along with other methods of increasing the sustainability of the home.
- the inclusion of a heat pump as a more carbon-friendly form of heating, offering a sustainable alternative to traditional systems

**Application:** [PL/25/3322/AV](#) - No objection subject to conservation officer approval

**Application:** [PL/25/4322/PAPCR](#) - No objection

**Application:** [PL/25/3976/KA](#) - No objection subject to tree officer approval

**Application:** [PL/25/4028/KA](#) - No objection subject to tree officer approval

**PT.15.25**

**Timing and roles for the upcoming public drop-in meeting on the Bucks Local Plan**

The chair confirmed the timings and roles of members for the upcoming public meeting on the Bucks Local Plan to be held on Thursday 23<sup>rd</sup> October 2025 between 6-8pm in the Higginson Room Court Garden House.

**Resolved:**

That members noted the details for the meeting and a copy of the documents to be displayed will be emailed to all councillors.

**PT.16.25**

**Tracking (Planning and Enforcements), Planning Comments, Hedge Policy and FixMyStreet Hedge Reports**

- [Tracking \(Planning and Enforcements\) Document](#)
- [Planning Comments](#)
- [MTC Footpath Policy](#)
- [FixMyStreet Hedge Report](#)

**Resolved:**

That members noted the documents

**PT.17.25**

**Report on transport meetings attended**

A verbal report was given by Cllr Olwen Elliott.

**Resolved:**

That members noted the report.

**PT.18.25**

**Date and time of next Plans Only meeting – 4<sup>th</sup> November 2025 at 6:30pm**

**PT.19.25**

**Date and time of next full Planning and Transport meeting - 20<sup>th</sup> January 2026 at 7:10pm**

Signed ..... Date.....  
(Chair)