



Marlow Town Council
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**Minutes of the Resources Committee meeting held on 9th September 2025 at 7pm in
The Town Council Office, Court Garden House, Pound Lane, Marlow**

Present: Cllr F Schoofs (Chair), Cllr M Boulay (Mayor), Cllr E Hawkins, Cllr G Nuttall, Cllr J Simnett, Cllr K Thomson, Cllr J Towns, Cllr J Whelan, Mrs K Joy (Deputy Town Clerk), Mrs D Abbott (Admin)

Also present: 1 member of the public

RC.17.25 Apologies for Absence

Resolved:

Apologies from Cllr L Richies were accepted

RC.18.25 Declarations of Interest

Cllr F Schoofs declared an interest in RC.21.25 - Allotment proposal

RC.19.25 Minutes of the previous meeting dated [08.07.2025](#)

Resolved:

That the minutes dated 08.07.2025 were agreed and signed as a true record

RC.20.25 Management Accounts

Resolved:

That the [management accounts](#) for the period ending 31st July 2025 be recommended to Full Council for approval.

Additionally, Debbie Abbott will convene a training session on Xero for all members and will liaise with the Chair to amend any management reports as necessary.

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RC.21.25 Allotment Proposal to Extend Tenancy to Marlow Bottom Residents

Members were asked to consider extending the eligibility for allotment tenancies to individuals residing outside the parish boundary. Specifically, residents of Marlow Bottom who currently have no allotment provision within their own parish.

Resolved

That members agreed to extending allotment tenancies to residents of Marlow Bottom at a rental fee of 50% above the standard rate charged to in-parish tenants and that in the event of waiting lists being required priority is given to in-parish residents.

Cllr F Schoofs declared an interest and did not participate in the vote

RC.22.25 Visit Thames Website

The Council was asked to consider whether to renew the subscription to the [Visit Thames website](#) for the forthcoming year at a cost of £375-00.

Resolved

That members decide not to proceed with the renewal for the forthcoming year.

RC.23.25 Grants

Completed Grant application forms were received from the following organisations.

Funding Agreed

a. [Marlow Camera Club](#)

£0-00

Resolved:

The grant application was not approved; however, it was agreed that the Council would provide £500 to the Marlow Camera Club in recognition of their continued support for Town Council events and the provision of photographic images. A type of Service Level Agreement (SLA) will be drawn up to

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formalise the arrangement and the required amount will be included in next year's budget.

RC.24.25 New Grant Proposal Scheme

The proposal aims to introduce a more structured, consistent, and transparent Community Grant process to ensure a greater and more measurable impact within the Marlow community. As part of this initiative, an annual event will be held each March to bring together representatives from all community organisations and charities that serve Marlow. This event will not only serve as a platform to thank them for their invaluable contributions but also to strengthen relationships, share updates, and promote collaboration across the community. [New Grant Proposal](#)

Resolved

1. Those members agreed to proceed with the Grant Proposal as presented, with the exception of the Community SEED funding element, which will be withdrawn. Katherine Joy will work with Cllr J Simnett and Cllr F Schoofs to refine the criteria and templates

Recommended

2. A total of £30,000 will be recommended to the Town Council for the new grant scheme. Councillors Nuttall, Thomson and Towns wish to be recorded as voting against the proposal.

3. A celebration event will be proposed to the Town Council for approval, with the associated costs to be considered at the time of setting the budget.

RC.25.25 Information Reports

[Accounts Paid](#) - this was the list of payments made since the last meeting.

[Investments](#) – Public Sector Deposit Fund & Local Authorities Property Fund Statement as of 31st July 2025

[CCLA News](#)

[PSDF](#) – Changes to Charges

Christmas Lights – Deputy Town Clerk gave a verbal update

[Town Bus Report](#) – Cllr F Schoofs gave a verbal update on the Town Bus.

Resolved

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Members noted the reports, and a request was made for further information regarding the annual fees associated with the CCLA investments.

RC.26.25 Date and time of next meeting - Tuesday 4th November 2025 at 7.00pm

DRAFT

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