



MARLOW TOWN COUNCIL

Court Garden, Pound Lane, Marlow, Bucks SL7 2AG

MINUTES OF THE ANNUAL MEETING HELD ON TUESDAY 14th MAY 2024 AT 7.25pm IN THE HIGGINSON ROOM, COURT GARDEN, POUND LANE, MARLOW

Present

Town Mayor Cllr D Brown
Deputy Mayor Cllr C Stapley
Leader Cllr C Funnell

Councillors
T Avery
R Cadman
C Heap
N Marshall
N Mityaeva
J Towns
R Scott
R Wilson

Town Clerk Mrs H Martin
Deputy Clerk Mrs K Joy
Admin Officer Mrs D Abbott
Admin Officer Mrs L Anderson

Also present

39 members of the public

M01.24 ELECTION OF THE TOWN MAYOR – for the Mayoral Year 2024-25

Town Clerk called for nominations. Cllr R Scott nominated:

Cllr D Brown

Agreed unanimously.

Cllr Brown accepted the Chain of Office and read and signed the “Declaration of Acceptance of Office of Town Mayor”. The Town Mayor addressed the meeting thanking his fellow Councillors for giving their time to the town.

RESOLVED

THAT CLLR D BROWN BE ELECTED TO THE OFFICE OF TOWN MAYOR FOR 2024-25

M02.24 ELECTION OF DEPUTY MAYOR – for the Mayoral Year 2024-25

Town Mayor called for nominations for the office of Deputy Mayor. Cllr C Funnell nominated:
Cllr C Stapley
Agreed unanimously.

Cllr Stapley accepted the Chain of Office and read and signed the “Declaration of Acceptance of Office of Deputy Mayor”.
Deputy Mayor addressed the meeting expressing her gratitude for being able to continue to serve Marlow.

RESOLVED:
THAT CLLR C STAPLEY BE ELECTED TO THE OFFICE OF DEPUTY MAYOR FOR 2024-25

M03.24 APOLOGIES FOR ABSENCE

Apologies were received from Cllr C Hoyle.

M04.24 DECLARATIONS OF INTEREST

There were no declarations of interest.

M05.24 TO APPOINT MEMBERS TO SERVE ON THE COMMITTEES LISTED BELOW:

- a) **Resources Committee** (6 members)
Nominations
Cllr R Cadman, Cllr C Funnell, Cllr N Mityaeva, Cllr R Wilson, Cllr R Scott, Cllr C Heap
- b) **Planning and Transport Committee** (5 members)
Nominations
Cllr R Scott, Cllr T Avery, Cllr N Marshall, Cllr J Towns, Cllr R Wilson
- c) **Environment and Wellbeing Committee** (4 members)
Nominations
Cllr C Hoyle, Cllr N Marshall, Cllr C Stapley, Cllr D Brown
- d) **Community Committee** (6 members)
Nominations
Town Mayor, Cllr C Hoyle, Cllr C Heap, Cllr C Stapley, Cllr R Cadman, Cllr J Towns
- e) **Staffing Committee** (5 members)
Nominations
Town Mayor, Deputy Mayor, Leader, Deputy Leader, Cllr R Scott

Agreed unanimously.

RESOLVED:
THAT THE COMMITTEES FOR THE YEAR 2024-25 BE AGREED AS DETAILED ABOVE

M06.24 TO APPOINT THE CHAIRMAN OF:

- a) **Resources Committee**
Nomination: Cllr N Mityaeva
- b) **Planning and Transport Committee**
Nomination: Cllr R Scott
- c) **Environment, Sustainability and Wellbeing Committee**
Nomination: Cllr C Stapley
- d) **Community Committee**
Nomination: Town Mayor
- e) **Staffing Committee**
Nomination: Leader

Agreed unanimously.

RESOLVED:
THAT THE COMMITTEE CHAIRMAN BE AGREED AS DETAILED ABOVE

M07.24 TO AGREE APPOINTMENTS TO THE FOLLOWING GROUPS

- a) **Steering Group** (6 members)

Leader, Chairman of Committees, Town Clerk

Sub – Committees and Working Groups may be formed / disbanded throughout the year as and when necessary.

NOTE: the Town Mayor and Leader are an ex officio member of all committees and working groups

Agreed unanimously.

RESOLVED:
THAT THE STEERING GROUP MEMBERS BE AGREED AS DETAILED ABOVE

M08.24 TO APPOINT REPRESENTATIVES TO OUTSIDE ORGANISATIONS

Permanent Representation on Outside Bodies

Bid - Cllr J Towns
Marlow Age Concern- Cllr C Heap
Marlow Chamber of Trade and Commerce -Cllr Scott
Marlow Museum - Cllr N Mityaeva
Marlow International Regatta -Town Mayor
Marlow Society- Cllr N Marshall
Marlow Town Regatta and Festival -Leader
Marlow Town Twinning Association (Marly-le-Roi)- Cllr Roy Cadman
SW Chiltern Area Community Board -Leader

Representatives to other outside organisations will be made on the request of organisation.

Agreed unanimously.

RESOLVED:

THAT REPRESENTATIVES TO OUTSIDE ORGANISATIONS BE AGREED AS DETAILED ABOVE

M09.24 DATE AND TIME OF NEXT MEETING

Town Council - Tuesday 11th June 2024 at 7.00pm

Meeting closed at 7.45pm

Town Mayor Date