

From: [Chris Funnell](#)
To: [David Brown](#)
Subject: RE: Attn: Cllr Brown, Mayor.
Date: 20 September 2023 23:07:38
Attachments: [REDACTED]

Dave

Given that [REDACTED] has already been in contact with Carol and she has answered and we are in a process of reviewing this then please simply reply to [REDACTED] acknowledging his mail and inform him that you have forwarded to me as the leader for MTC and that I will respond to him in due course.

Thanks

Chris

From: David Brown <dbrown@marlow-tc.gov.uk>
Sent: Wednesday, September 20, 2023 6:17 PM
To: chris Funnell [REDACTED]
Subject: FW: Attn: Cllr Brown, Mayor.

Hi Chris

Please have a look at the email below. Please could I have your guidance.

Cheers

Dave

Mayor David Brown
Marlow North & West Ward



MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG
T: 01628 484024
M: [REDACTED]

Sent from [Mail](#) for Windows

From: [Office](#)
Sent: 20 September 2023 09:18
To: [David Brown](#)

Subject: FW: Attn: Cllr Brown, Mayor.

Hi David

Please may I ask you to respond to the email from [REDACTED] as it was addressed to you. Apologies that it is only being sent now but it was sitting in the junk email folder.

Kind regards

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From: [REDACTED]

Sent: Monday, September 11, 2023 7:21 PM

To: Office [REDACTED]

Subject: Attn: Cllr Brown, Mayor.

Dear Cllr Brown,

Please can you let me know what sanction you are taking against Cllr Scott regarding his personal letter to Bucks Planning regarding the proposed Film Studio in which he implies that his views are those of MTC. This has resulted in an article in The Mail suggesting that MTC approves the plan.

Cllr Scott should be reprimanded an he should rescind his letter. This is an appalling misrepresentation that you, as Mayor, cannot be happy about.

Regards,

[REDACTED]

From: [Chris Funnell](#)
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Subject: RE: Attn: Cllr Brown, Mayor.
Date: 20 September 2023 23:07:00
Attachments: [REDACTED]

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To: [REDACTED]; [REDACTED]; [Richard Scott](#); [Jocelyn Towns](#); [T Avery](#); [Roger Wilson](#); [N Marshall](#); [R Cadman](#); [Carol Heap](#); [Chris Hoyle](#); [Colleen Stapley - Marlow Town Council](#); [David Brown](#); [Natalia Mityaeva](#)
Subject: RE: Meeting on August 24th Marlow Film Studio
Date: 20 September 2023 22:52:43

Hi [REDACTED]

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We have sought advice and are in the process of correcting that statement by way of an addendum ,this has been communicated to members and BCC ,as such it continues to be a member's issue .

The entire situation is politically driven and as such I will continue to advise members on the progress and the BCC democratic process will run its course and they will seek information as required.

In the meantime, If you wish to discuss further, please give me a call.

Thankyou

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From: [REDACTED]

Sent: Wednesday, September 20, 2023 4:30 PM

From: [Chris Funnell](#)
To: [REDACTED]; [REDACTED]; [Richard Scott](#); [Jocelyn Towns](#); [T Avery](#); [Roger Wilson](#); [N Marshall](#); [R Cadman](#); [Carol Heap](#); [Chris Hoyle](#); [Colleen Stapley - Marlow Town Council](#); [David Brown](#); [Natalia Mityaeva](#)
Subject: RE: Meeting on August 24th Marlow Film Studio
Date: 20 September 2023 22:52:42

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[REDACTED]

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M [REDACTED]

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Sent: Wednesday, September 20, 2023 4:30 PM

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Subject: Meeting on August 24th Marlow Film Studio

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Many thanks

[Redacted]

[Redacted]

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Date: 20 September 2023 22:52:42

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Chris

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Council Leader

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From: [Jocelyn Towns](#)
To: [REDACTED]
Subject: [REDACTED] and Marlow Christmas Lights
Date: 20 September 2023 22:30: [REDACTED]
[REDACTED]

Hi [REDACTED]

Forgive me messaging you out of the blue, but two very good Marlow friends suggested I contact you, [REDACTED] of [REDACTED] and [REDACTED] of [REDACTED]

Each year in Marlow, we at the Town Council raise funds for our lovely Christmas Lights. I did write to [REDACTED] at [REDACTED] to ask if he would consider being one of our sponsors for the Christmas Lights, but not sure if he was the right person to write to. So, as I hadn't heard back, it was suggested I drop you a line.

We have lovely lights in the town that are sponsored by businesses in and around the town, we have a 'Switch On' event that attracts residents and visitors, usually in great numbers. The High Street is closed for the Switch On from 4.30 – 7.30 when the Mayor and a guest celebrity, do the countdown to switching on the lights. We hold a thank you reception for sponsors, before and after the Switch on, which is a great opportunity to meet and network with other sponsors.

This year it is on the 23rd November, which is a great start to the Festive period. I would be very happy to have a chat with you and give you more details. I have attached a flyer that shows our sponsorship packages.

It would be so good to have our newest business in the town as one of our sponsors this year.

I am so excited that we have an [REDACTED] opening in Marlow and I understand you have our old Town Clock on display, which is lovely.

I do hope you might be able to come back to me on this.

Many thanks

Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

01628 484024 / [REDACTED]
jtowns@marlow-tc.gov.uk

From: [Richard Scott](#)
To: [REDACTED]
Subject: Re: Official Invitation to the Chairman of Buckinghamshire Council's Civic Service
Date: 20 September 2023 22:04:09

Thank you [REDACTED]

I am happy to attend as immediate past mayor and represent Marlow. I will be unaccompanied.
Please advise [REDACTED]

Kind regards

Richard
Cllr Richard Scott
Town Councillor
Marlow South Ward

On 19 Sep 2023, at 14:25, [REDACTED] <[REDACTED].uk> wrote:

Good afternoon Richard

Unfortunately both David and Colleen can't attend the Chairman of Buckinghamshire Council's Civic Service.

[REDACTED] has advised the invitation can be extended to a senior MTC member and therefore please find attached details of the event.

Please can you confirm if you have availability to attend.

Many thanks

Kind regards

[REDACTED]
MARLOWTOWNCOUNCIL

Court Garden
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T: 01628 484024

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From: [REDACTED]
Sent: Friday, September 8, 2023 12:37 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: Official Invitation to the Chairman of Buckinghamshire Council's Civic Service

Attn [REDACTED] [REDACTED]

I would be absolutely delighted if the Town Mayor would join me at my Civic Service next month in Chesham and I attach their official invitation.

Please reply, **by email**, no later than Wednesday 4 October 2023 letting [REDACTED] [REDACTED] know whether they are able to attend and whether they will be bringing a guest; this is for catering purposes.

Parking for St Mary's Church is available in The Bury, HP5 1JE; this holds around 40 cars and if that is full, the next closest parking is the Water Meadow Car Park, HP5 1LF and is free-of-charge on Sundays.

I very much look forward to hearing back from you.

Best Wishes

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]

[Helping Hands Banner linking to buckinghamshire.gov.uk/cost-of-living](https://www.buckinghamshire.gov.uk/cost-of-living)



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<Civic Service Invitation.docx>

From: [REDACTED]
Subject: RE: Marlow Christmas Lights
Date: 20 September 2023 22:02:00
Attachments: [image001.png](#)

Hi [REDACTED]

Hope you had a great week, let's catch up when you have a minute.

Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL

Court Garden
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Bucks SL7 2AG

01628 484024 / [REDACTED]
jtowns@marlow-tc.gov.uk

From: Jocelyn Towns
Sent: Thursday, September 7, 2023 4:53 PM
To: [REDACTED]
Subject: RE: Marlow Christmas Lights

What a fab idea, which I had been passing! Enjoy your leave and look forward to catching up when you return. I know the C word when it is so hot is crazy!

Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

01628 484024 / [REDACTED]
jtowns@marlow-tc.gov.uk

From: [REDACTED]
Sent: Thursday, September 7, 2023 4:43 PM
To: Jocelyn Towns <jtowns@marlow-tc.gov.uk>
Subject: RE: Marlow Christmas Lights

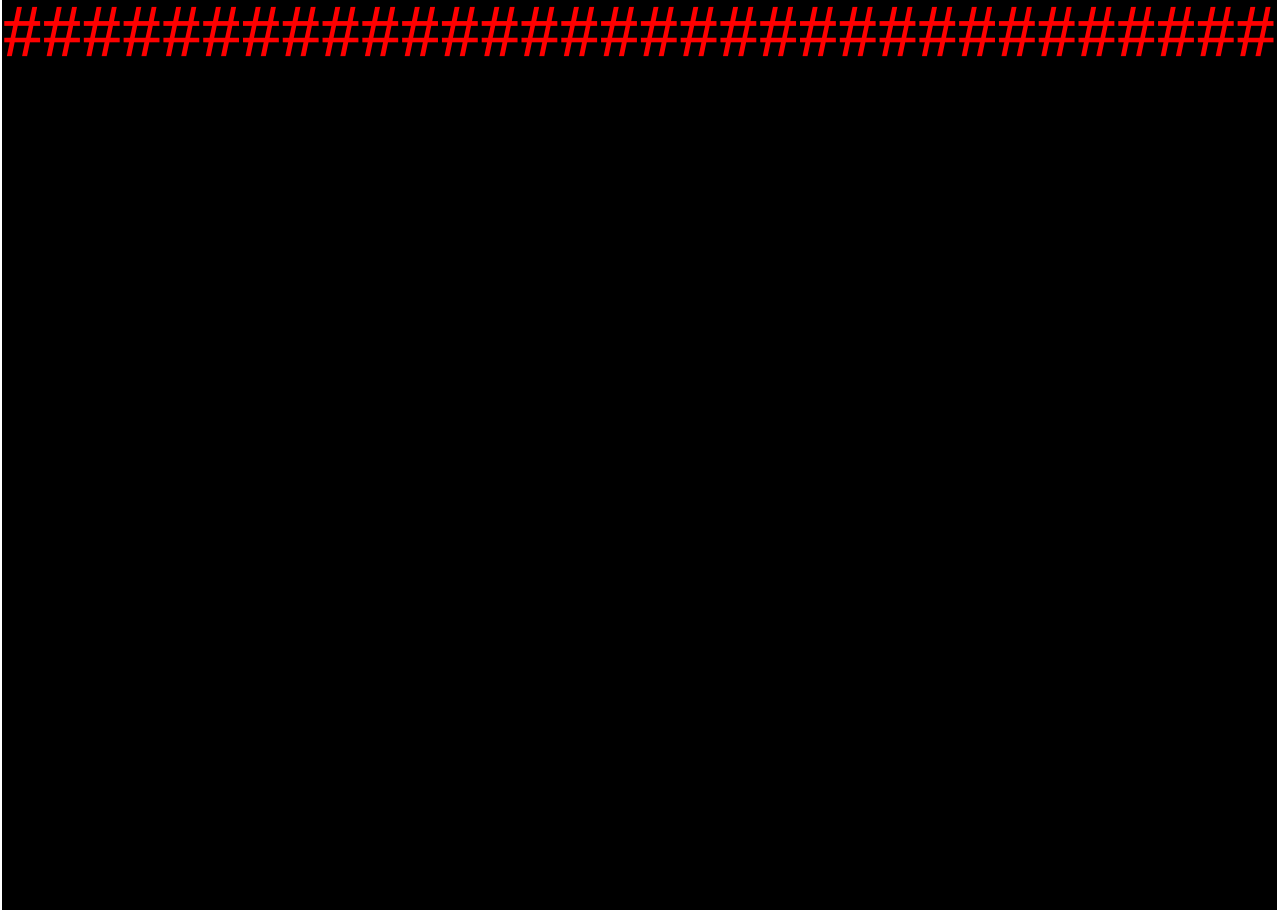
Hi Jocelyn,

All going very well, we teamed up with [REDACTED] and were giving away free coffee/iced drinks the last two days. Went down a treat !

Hope you have been well?

I am just off on A/L but have put this on my list to discuss with the team when I am back in a week. I will get back to you then if that's ok. I can't believe we are already speaking about the C word.. in line with the shops and their stock.

Speak soon.



From: Jocelyn Towns <jtowns@marlow-tc.gov.uk>

Sent: Thursday, September 7, 2023 3:26 PM

To: [REDACTED]

Subject: Marlow Christmas Lights

You don't often get email from jtowns@marlow-tc.gov.uk [Learn why this is important](#)

Hi [REDACTED]

I hope all is well with you and that [REDACTED] are enjoying being in Marlow.

I am on the sponsorship trail again for our Christmas Lights for this year, on the hottest day of the year, seems crazy! I have attached our sponsorship flyer and would be very happy to talk to you about it. Let me know what you think, as it would be lovely to have you as one of our sponsors again.

Many thanks

Jocelyn

*Jocelyn Towns
Councillor*

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

01628 484024 / [REDACTED]

jtowns@marlow-tc.gov.uk

From: [REDACTED]
To: [Richard Scott](#)
Subject: Re: Invitation
Date: 20 September 2023 21:59:39

Good evening Richard,
I hope that you are well. My apologies for not responding sooner to you as we have had issues downloading our emails. This is a personal invitation to you to join us in celebration of our 20th anniversary dinner.

Best wishes

[REDACTED]

#####

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Office: [REDACTED]

#####

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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On 15 Sep 2023, at 15:38, Richard Scott <rscott@marlow-tc.gov.uk> wrote:

Many thanks for your invitation. Could you just confirm, was this sent to me in the capacity as mayor of Marlow or was it a personal invitation?

Kind regards

Cllr Richard Scott
Town Councillor
Marlow South Ward

On 15 Sep 2023, at 09:24, [REDACTED] >
wrote:

In Celebration of [REDACTED] 20th Anniversary
On Saturday 7th October 2023, 7:00pm - 10:00pm
Dear Guest,
Please find attached our invitation to you and your guest to join us
celebrating [REDACTED] 20th Anniversary on Saturday
7th October 2023.

Our evening event will showcase and celebrate the work of St.
Vincent & the Grenadines 2nd Generation. We will also be
providing complimentary refreshments during the evening, if you
have any dietary requirements please do let us know.

We hope that you are able to join us at 6.30pm for a 7.00pm start
on Saturday 7th October 2023 at The Old Town Hall, High
Wycombe, Buckinghamshire.

Yours faithfully,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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[REDACTED]

From: [REDACTED]
To: [Chris Funnell](#)
Subject: Film Studio
Date: 20 September 2023 21:21:35

Good Evening

I hope you are well.

I wondered if you could find some time to discuss the proposed film studio for Marlow.

From social media platforms I can see you will not oppose and I would like to hear about that please.

I would really appreciate your time.

Sounds crazy but I remember applying for planning for a window in my home to be told by WDC that it wasn't in keeping with my surrounding area , how can a film studio be ?

I just need clarification on the reasons why you will not oppose it ?

I look forward to hearing from you

Kind Regards

[REDACTED]

Sent from my iPhone

From: [REDACTED]
To: [Roger Wilson](#)
Subject: Sep to Dec Training Dates
Date: 20 September 2023 20:54:56

NFP WORKSHOPS

We run affordable training courses for charities, schools, healthcare and public sector organisations.

BOOKING DETAILS

Workshops are held online via Zoom. 10.00 to 12.30 on a single date. There is a break 11.10 to 11.20. Multiple dates shown are alternative dates. Each workshop costs £95 per participant. There are no discounts available. Our website contains booking links allowing you to pay by debit card, credit card, PayPal or Google Pay. Google nfp workshops to go to our website. If you can't book online we can accept BACS payments. Please send the workshop names, workshop dates, participant names, participant email addresses and your postal address to paybybacs1@nfpmail1.co.uk

WORKSHOP FORMAT

Workshops consist of talk, questions and answers. There are no power points or audio visuals. There are no break out sessions, role playing exercises or group activities. Participants are not expected to introduce themselves. Workshops run better if participants are on video but it is not compulsory. Each workshop follows a script. By using scripts more topics can be covered in less time with complete accuracy. Participants are sent a copy of the script by email after the workshop. The trainer may add unscripted remarks during the workshop to liven things up. Workshops do not require prior knowledge. Everything is explained in everyday language. Jargon and acronyms are kept to a minimum.

QUESTIONS

We do not offer in house courses, courses on other topics, bid writing services or consultancy services. If you have a question please email question1@nfpmail1.co.uk If you wish a phone chat please send your name, number and available times to callback1@nfpmail1.co.uk

219 REVIEWS FROM PAST PARTICIPANTS

Our website includes 219 reviews from past participants together with the names of their organisations and the dates they submitted their comments. Google nfp workshops to go to our website.

BID WRITING

MON 18 SEP 2023 MON 02 OCT 2023 MON 16 OCT 2023 MON 30 OCT 2023
MON 13 NOV 2023 MON 27 NOV 2023 MON 11 DEC 2023

Do you know the most common reasons for rejection? Are you gathering the right evidence? Are you making the right arguments? Are you using the right terminology? Are your numbers right? Are you learning from rejections? Are you assembling the right documents? Do you know how to create a clear and concise standard funding bid? Are you communicating with people or just excluding them? Do you know your own organisation well enough? Are you thinking through your projects carefully enough? Do you know enough about your competitors? Are you answering the questions funders will ask themselves about your application? Are you submitting applications correctly?

MAJOR DONOR FUNDRAISING

TUE 03 OCT 2023 TUE 31 OCT 2023 TUE 28 NOV 2023

Major Donor Characteristics, Motivations and Requirements. Researching and Screening Major Donors. Encouraging, Involving and Retaining Major Donors. Building Relationships with Major Donors. Major Donor

Events and Activities. Setting Up Major Donor Clubs. Asking For Major Gifts. Looking After and Reporting Back to Major Donors. Delivering on Major Donor Expectations. Showing Your Appreciation to Major Donors. Fundraising Budgets and Committees.

CORPORATE FUNDRAISING

TUE 19 SEP 2023 TUE 17 OCT 2023 TUE 14 NOV 2023 TUE 12 DEC 2023

Who are these companies? Why do they get involved? What do they like? What can you get from them? What can you offer them? What are the differences between donations, sponsorship, advertising and cause related marketing? Are companies just like trusts? How do you find these companies? How do you research them? How do you contact them? How do you pitch to them? How do you negotiate with them? When should you say no? How do you draft contracts? How do you manage the relationships? What could go wrong? What are the tax issues? What are the other considerations?

TRUST FUNDRAISING

WED 01 NOV 2023

Are you applying to the right trusts? Are you applying to enough trusts? Are you asking for the right amount of money? Are you applying in the right ways? Are your projects the most fundable projects? Are you carrying out trust fundraising in a professional way? Are you delegating enough work? Are you highly productive or just very busy? Are you looking for trusts in all the right places? How do you compare with your competitors for funding? Is the rest of your fundraising hampering your bids to trusts? Do you understand what trusts are ideally looking for?

INTRODUCTION TO FUNDRAISING

WED 20 SEP 2023 WED 15 NOV 2023

The workshop is for people who wish to move into fundraising, have just started in fundraising or have responsibilities for fundraisers. We examine each of the different areas of fundraising - public donors, major donors, legacies, trusts and corporates. We explain how the different areas fit together and support each other to create a balanced fundraising effort. We look at how much investment each area of fundraising requires, what returns to expect and how long it is likely to take to achieve those returns. We examine what the rest of your organisation could be doing to help make your fundraising more successful.

LEGACY FUNDRAISING

WED 04 OCT 2023 WED 29 NOV 2023

Why do people make legacy gifts? What are the ethical issues? What are the regulations? What are the tax issues? What are the statistics? What are the trends? How can we integrate legacy fundraising into our other fundraising? What are the sources for research? How should we set a budget? How should we evaluate our results? How should we forecast likely income? Should we use consultants? How should we build a case for support? What media and marketing channels should we use? What about in memory giving? How should we setup our admin systems? What are the common problems & pitfalls?

FUNDRAISING REGULATIONS AND GDPR

WED 18 OCT 2023 WED 13 DEC 2023

The workshop looks at who the regulatory bodies for fundraising are and what they regulate. We examine GDPR, PECR and the other regulations governing fundraising activities. We describe each of the most important procedures to follow. Past enforcement actions and the penalties issued to organisations that broke the rules are described. We explain how to prepare a check list of points you need to ensure that your organisation follows. We look at how best to explain the regulations throughout your organisation and ensure that they are followed by staff, trustees, volunteers and supporters.

RECRUITING AND MANAGING VOLUNTEERS

THU 05 OCT 2023 THU 02 NOV 2023 THU 30 NOV 2023

An introduction to recruiting and managing volunteers within organisations. Topics Covered : Who Volunteers - What Volunteers Do - Why People Volunteer - Getting People Involved - Trends - Responding to Trends - Volunteering Plans - Tough Questions - Mission Statements - Avoiding Problems - Legal Issues - Expenses & Benefits - Volunteer Roles - Recruiting Volunteers - Diversity - Increasing Diversity - Selecting Volunteers - Interviews - Checks & References - Training & Support - Managing Volunteers - Policy Documents - Feedback - Volunteer Problems - Retaining Volunteers - Volunteer Recognition - Getting Started - Best Projects - Key Volunteers

MANAGING STAFF

THU 21 SEP 2023 THU 19 OCT 2023 THU 16 NOV 2023 THU 14 DEC 2023

An introduction to the concepts and issues of managing staff within organisations. Topics Covered : Leadership - Standards - Direction - Leadership Styles - Motivating Staff - Job Design - Recognition Principles - Enhancing Engagement - Organising Staff - Job Definitions - Building Teams - Team Performance - Delegating Work - Expert Tasks - Staff Development - Designing Jobs - Managing Performance - Performance Reviews - Skills Development - Coaching - Mentoring - Managing Change - People Problems - Respecting People - Disciplinary Issues - Unfair Dismissal - Dismissal Steps - Negative Behaviour - Under Performance - Absenteeism - Long Term Absence - Poor Timekeeping - Challenging Conversations

CHARITY FINANCE

FRI 06 OCT 2023 FRI 03 NOV 2023 FRI 01 DEC 2023

An introduction to the principles of finance and accountancy within charities. Topics Covered : Regulators - Management Accounts - Annual Accounts - SORP - Accruals Accounting - Fund Accounting - Designated Funds - Managing Money - Donated Income - Primary Purpose Trading - Capital Growth - Core Costs - Cash Flow - Reserves - Charity Accounting Systems - Salaries - Checks & Controls - Income - Final Accounts - Public Benefit - Audits - Independent Examination - Qualified Reports - Budgets - Management Meetings - Presenting Accounts - Fundraising & Finance - Gift Aid - VAT Benefits - Trading Income

PROJECT MANAGEMENT

FRI 22 SEP 2023 FRI 20 OCT 2023 FRI 17 NOV 2023 FRI 15 DEC 2023

An introduction to the principles and issues of project management within organisations. Topics Covered : Project Phases - Scoping - Objectivity - Project Teams - Project Terms - Lean Approach - Logical Framework - Critical Path Diagrams - Pert Diagrams - Gantt Charts - Preparation - Outputs & Outcomes - Stakeholder Analysis - Context Charts - Project Plans - Task Language - Milestones - Dependencies - Changing Plans - Managing Cash Flow - Overheads - Staff Costs - Cash Flow Forecasts - Spending Processes - Financial Reporting - Risk Management - Slippage - Audit Trails - Communication Lists - Evaluation - Wrapping Up Projects - Celebrating Achievements

NFP Workshops 18 Blake Street York YO1 8QG

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From: [Jocelyn Towns](#)
To: [REDACTED]
Subject: FW: MTC Bank details
Date: 20 September 2023 20:12:59

Hi [REDACTED]

See below, [REDACTED] has transferred his money.

Thanks

Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

01628 484024 / [REDACTED]
jtowns@marlow-tc.gov.uk

From: [REDACTED]
Sent: Wednesday, September 20, 2023 4:28 PM
To: Jocelyn Towns <jtowns@marlow-tc.gov.uk>
Subject: Re: MTC Bank details

Thanks and paid

On 20 Sep 2023, at 13:46, Jocelyn Towns <jtowns@marlow-tc.gov.uk> wrote:

Hi [REDACTED]

Below are the bank details or a QR quote whichever is best for you.

Many thanks

Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL

Court Garden

Pound Lane
Marlow
Bucks SL7 2AG

01628 484024 / [REDACTED]
jtowns@marlow-tc.gov.uk

From: [REDACTED] >
Sent: Wednesday, September 20, 2023 11:50 AM
To: Jocelyn Towns <jtowns@marlow-tc.gov.uk>
Subject: Re: Bank details

Hi Jocelyn

Lloyds: Marlow Town Council

[REDACTED]
[REDACTED]

or he can use the QR code to pay securely using a debit / credit card

<image.png>

Kind regards

[REDACTED]

[REDACTED]

MARLOWTOWNCOUNCIL

T: 01628 484024

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From: [Jocelyn Towns](#)
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Hi Jocelyn

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[REDACTED]

or he can use the QR code to pay securely using a debit / credit card

<image.png>

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[REDACTED]

[REDACTED]

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From: [Richard Scott](#)
To: [Jocelyn Towns \(Cllr\)](#)
Cc: [Chris Funnell](#)
Subject: Re: Little Marlow Neighbourhood Area Designation
Date: 20 September 2023 18:44:06

Thanks Jocelyn

Not familiar with the progress of the local plan, but usually these Neighbourhood Plans emerge as part of the process. When the Wycombe plan was put together a few years ago, I think the only area that submitted NP was Princes Risborough as they were being subject to huge housing development, new roads and the requirement for further local infrastructure. Marlow was discussed at the time but not moved forward as it was felt that the physical restraints within the TC boundary would not allow further major development either in housing or business - I think with hindsight the this has now been proved correct. There is a cost attached to producing a plan and I seem to recall that at that time it was around £35,000 for Marlow which no-one was prepared to stump up.

I know Little Marlow is currently subject to a number of planning applications, but with my little knowledge of an NP, given the size of the Parish, I would have thought funding would be hard to justify. Maybe it comes from Bucks?

Kind regards

Richard
Cllr Richard Scott
Town Councillor
Marlow South Ward

On 20 Sep 2023, at 14:06, Jocelyn Towns (Cllr)
> wrote:

Hi Richard,

This is interesting given the BC Local Plan is well under way. Maybe we should look at MTC putting their Neighbourhood Plan together?

Jocelyn

Cllr Jocelyn Towns

Councillor for Flackwell Heath, Little Marlow and Marlow South East
Buckinghamshire Council

#####

#####

From: #####

<#####>

Sent: Wednesday, September 20, 2023 12:41 PM

To: ##### >; Jocelyn

Towns (Cllr) #####

#####

Cc: #####

#####

Subject: Little Marlow Neighbourhood Area Designation

Dear all,

As the ward councillors for Flackwell Heath, Little Marlow & Marlow South East, I would like to notify you that the parish of Little Marlow has been designated a Neighbourhood Area and a neighbourhood plan can now be produced for the area.

Full details of the decision including a map of the Neighbourhood Area can be found on ModernGov at the following link:

<https://buckinghamshireintranet.moderngov.co.uk/ieDecisionDetails.aspx?ID=1134>

Kind Regards,

#####

#####



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From: [Richard Scott](#)
To: [Jocelyn Towns \(Cllr\)](#)
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Jocelyn

Cllr Jocelyn Towns

Councillor for Flackwell Heath, Little Marlow and Marlow South East
Buckinghamshire Council

[REDACTED]
[REDACTED]

From: [REDACTED]

>

Sent: Wednesday, September 20, 2023 12:41 PM

To: ##### Jocelyn

Towns (Cllr) #####

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From: [Richard Scott](#)
To: [Jocelyn Towns \(Cllr\)](#)
Cc: [Chris Funnell](#)
Subject: Re: Little Marlow Neighbourhood Area Designation
Date: 20 September 2023 18:43:35

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Cllr Jocelyn Towns

Councillor for Flackwell Heath, Little Marlow and Marlow South East
Buckinghamshire Council

#####

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From: #####

k>

Sent: Wednesday, September 20, 2023 12:41 PM

To: ##### Jocelyn

Towns (Cllr) #####

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To: [Jocelyn Towns \(Cllr\)](#)
Cc: [Chris Funnell](#)
Subject: Re: Little Marlow Neighbourhood Area Designation
Date: 20 September 2023 18:43:30

Thanks Jocelyn

Not familiar with the progress of the local plan, but usually these Neighbourhood Plans emerge as part of the process. When the Wycombe plan was put together a few years ago, I think the only area that submitted NP was Princes Risborough as they were being subject to huge housing development, new roads and the requirement for further local infrastructure. Marlow was discussed at the time but not moved forward as it was felt that the physical restraints within the TC boundary would not allow further major development either in housing or business - I think with hindsight the this has now been proved correct. There is a cost attached to producing a plan and I seem to recall that at that time it was around £35,000 for Marlow which no-one was prepared to stump up.

I know Little Marlow is currently subject to a number of planning applications, but with my little knowledge of an NP, given the size of the Parish, I would have thought funding would be hard to justify. Maybe it comes from Bucks?

Kind regards

Richard
Cllr Richard Scott
Town Councillor
Marlow South Ward

On 20 Sep 2023, at 14:06, Jocelyn Towns (Cllr)

#####:

Hi Richard,

This is interesting given the BC Local Plan is well under way. Maybe we should look at MTC putting their Neighbourhood Plan together?

Jocelyn

Cllr Jocelyn Towns

Councillor for Flackwell Heath, Little Marlow and Marlow South East
Buckinghamshire Council

#####

#####uk

From: #####

<#####.uk>

Sent: Wednesday, September 20, 2023 12:41 PM

To: ##### Jocelyn

Towns (Cllr) #####

#####

Subject: Little Marlow Neighbourhood Area Designation

Dear all,

As the ward councillors for Flackwell Heath, Little Marlow & Marlow South East, I would like to notify you that the parish of Little Marlow has been designated a Neighbourhood Area and a neighbourhood plan can now be produced for the area.

Full details of the decision including a map of the Neighbourhood Area can be found on ModernGov at the following link:

<https://buckinghamshireintranet.moderngov.co.uk/ieDecisionDetails.aspx?ID=1134>

Kind Regards,

#####

#####



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From: [David Brown](#)
To: [REDACTED]
Subject: Your kind invitation to the Mayor of Marlow
Date: 20 September 2023 18:43:29
Attachments: [331C92496FCF47498D8D6CFB5FE97355.png](#)

Hi [REDACTED]

I would love to take [REDACTED] up on the photo shoot and the take away bundle. I am available this Saturday 23rd September to come down in the early evening to have some photos taken with [REDACTED] if he is available.

Looking forward to hearing from you soon.

Kind regards

David

Mayor David Brown
Marlow North & West Ward



MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG
T: 01628 484024
M: [REDACTED]

Sent from [Mail](#) for Windows

From: [David Brown](#)
To: [REDACTED]
Date: 20 September 2023 18:36:08
Attachments: [2850F0D0D07F4D219F5FE20B36CCBE7.png](#)
[4366CFD2BC244944ABFE5220916CDC34.png](#)

Hi [REDACTED]

Unfortunately a work commitment has come up that I must attend so I will not be available to attend the Marlow church celebration on Sunday 15th October. Please could you ask if someone else is available for this event.

Kind regards

David

Mayor David Brown
Marlow North & West Ward



MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG
T: 01628 484024
M: [REDACTED]

Sent from [Mail](#) for Windows

From: [REDACTED]
Sent: 08 September 2023 09:02
To: [David Brown](#)
Subject: RE: Invitation to a celebration at Christ Church URC, Marlow

Hi David – sorry it's the wrong one.

Best wishes

[REDACTED]

From: David Brown <dbrown@marlow-tc.gov.uk>
Sent: Thursday, September 7, 2023 8:46 PM
To: [REDACTED]
Subject: Fwd: Invitation to a celebration at Christ Church URC, Marlow

Hi [REDACTED]

Here it is

Cheers

Dave

Sent from my iPhone

Begin forwarded message:

From: [REDACTED]
Date: 24 August 2023 at 16:25:42 BST
To: David Brown <dbrown@marlow-tc.gov.uk>
Subject: **Fw: Invitation to a celebration at Christ Church URC, Marlow**

Hi David

Please see below invite, let me know if you are able to attend so that I can reply on your behalf.

Kind Regards

[REDACTED]

[REDACTED]



MARLOWTOWNCOUNCIL

Court Garden

Pound Lane

Marlow

Bucks SL7 2AG

T: 01628 484024

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Every reasonable precaution has been taken to minimise the risk of computer software viruses but liability cannot be accepted for any damage you may sustain as a result of such viruses. You should carry out your own virus checks before opening the email (and any attachments).

From: ##### >
Sent: 24 August 2023 16:01
To: #####
Subject: Invitation to a celebration at Christ Church URC, Marlow

Dear Councillor Brown,

On **Sunday, October 15**, Christ Church United Reformed Church (URC), Marlow, will be celebrating the 20th anniversary of the renovation and upgrade of our building on Oxford Road.

As Mayor of Marlow, we would be delighted if you were able to join our celebrations to mark this occasion. We are planning to invite representatives of various organisations in Marlow, including those organisations who meet in our building and, of course, members of our own congregation and the congregation of our sister URC church in Maidenhead. Over the years, the upgraded building has been used - and continues to be used - by a wide variety of local organisations, as well as for our own activities, including our current Aid for Ukraine project. We are proud to be playing our role in supporting the Marlow community, as well as communities elsewhere.

Our celebration will begin at **5pm** in the worship area with an introduction and a reflection of our history and recent activities and will be followed by a cheese and wine reception in the Hall. We do hope you will be able to join us.

I look forward to hearing from you.

Best wishes,

#####

From: [Richard Scott](#)
To: [Jocelyn Towns \(Cllr\)](#)
Cc: [Chris Funnell](#)
Subject: Re: Little Marlow Neighbourhood Area Designation
Date: 20 September 2023 18:34:27

Thanks Jocelyn

Not familiar with the progress of the local plan, but usually these Neighbourhood Plans emerge as part of the process. When the Wycombe plan was put together a few years ago, I think the only area that submitted NP was Princes Risborough as they were being subject to huge housing development, new roads and the requirement for further local infrastructure. Marlow was discussed at the time but not moved forward as it was felt that the physical restraints within the TC boundary would not allow further major development either in housing or business - I think with hindsight the this has now been proved correct. There is a cost attached to producing a plan and I seem to recall that at that time it was around £35,000 for Marlow which no-one was prepared to stump up.

I know Little Marlow is currently subject to a number of planning applications, but with my little knowledge of an NP, given the size of the Parish, I would have thought funding would be hard to justify. Maybe it comes from Bucks?

Kind regards

Richard
Cllr Richard Scott
Town Councillor
Marlow South Ward

On 20 Sep 2023, at 14:06, Jocelyn Towns (Cllr)

k> wrote:

Hi Richard,

This is interesting given the BC Local Plan is well under way. Maybe we should look at MTC putting their Neighbourhood Plan together?

Jocelyn

Cllr Jocelyn Towns

Councillor for Flackwell Heath, Little Marlow and Marlow South East
Buckinghamshire Council

#####

#####

From: #####

k>

Sent: Wednesday, September 20, 2023 12:41 PM

To: #####

#####

#####

#####

#####

Subject: Little Marlow Neighbourhood Area Designation

Dear all,

As the ward councillors for Flackwell Heath, Little Marlow & Marlow South East, I would like to notify you that the parish of Little Marlow has been designated a Neighbourhood Area and a neighbourhood plan can now be produced for the area.

Full details of the decision including a map of the Neighbourhood Area can be found on ModernGov at the following link:

<https://buckinghamshireintranet.moderngov.co.uk/ieDecisionDetails.aspx?ID=1134>

Kind Regards,

#####

#####



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From: [REDACTED]
To: [R Cadman](#)
Subject: Sep to Dec Training Dates
Date: 20 September 2023 18:29:49

NFP WORKSHOPS

We run affordable training courses for charities, schools, healthcare and public sector organisations.

BOOKING DETAILS

Workshops are held online via Zoom. 10.00 to 12.30 on a single date. There is a break 11.10 to 11.20. Multiple dates shown are alternative dates. Each workshop costs £95 per participant. There are no discounts available. Our website contains booking links allowing you to pay by debit card, credit card, PayPal or Google Pay. Google nfp workshops to go to our website. If you can't book online we can accept BACS payments. Please send the workshop names, workshop dates, participant names, participant email addresses and your postal address to paybybacs1@nfpmail1.co.uk

WORKSHOP FORMAT

Workshops consist of talk, questions and answers. There are no power points or audio visuals. There are no break out sessions, role playing exercises or group activities. Participants are not expected to introduce themselves. Workshops run better if participants are on video but it is not compulsory. Each workshop follows a script. By using scripts more topics can be covered in less time with complete accuracy. Participants are sent a copy of the script by email after the workshop. The trainer may add unscripted remarks during the workshop to liven things up. Workshops do not require prior knowledge. Everything is explained in everyday language. Jargon and acronyms are kept to a minimum.

QUESTIONS

We do not offer in house courses, courses on other topics, bid writing services or consultancy services. If you have a question please email question1@nfpmail1.co.uk If you wish a phone chat please send your name, number and available times to callback1@nfpmail1.co.uk

219 REVIEWS FROM PAST PARTICIPANTS

Our website includes 219 reviews from past participants together with the names of their organisations and the dates they submitted their comments. Google nfp workshops to go to our website.

BID WRITING

MON 18 SEP 2023 MON 02 OCT 2023 MON 16 OCT 2023 MON 30 OCT 2023
MON 13 NOV 2023 MON 27 NOV 2023 MON 11 DEC 2023

Do you know the most common reasons for rejection? Are you gathering the right evidence? Are you making the right arguments? Are you using the right terminology? Are your numbers right? Are you learning from rejections? Are you assembling the right documents? Do you know how to create a clear and concise standard funding bid? Are you communicating with people or just excluding them? Do you know your own organisation well enough? Are you thinking through your projects carefully enough? Do you know enough about your competitors? Are you answering the questions funders will ask themselves about your application? Are you submitting applications correctly?

MAJOR DONOR FUNDRAISING

TUE 03 OCT 2023 TUE 31 OCT 2023 TUE 28 NOV 2023

Major Donor Characteristics, Motivations and Requirements. Researching and Screening Major Donors. Encouraging, Involving and Retaining Major Donors. Building Relationships with Major Donors. Major Donor

Events and Activities. Setting Up Major Donor Clubs. Asking For Major Gifts. Looking After and Reporting Back to Major Donors. Delivering on Major Donor Expectations. Showing Your Appreciation to Major Donors. Fundraising Budgets and Committees.

CORPORATE FUNDRAISING

TUE 19 SEP 2023 TUE 17 OCT 2023 TUE 14 NOV 2023 TUE 12 DEC 2023

Who are these companies? Why do they get involved? What do they like? What can you get from them? What can you offer them? What are the differences between donations, sponsorship, advertising and cause related marketing? Are companies just like trusts? How do you find these companies? How do you research them? How do you contact them? How do you pitch to them? How do you negotiate with them? When should you say no? How do you draft contracts? How do you manage the relationships? What could go wrong? What are the tax issues? What are the other considerations?

TRUST FUNDRAISING

WED 01 NOV 2023

Are you applying to the right trusts? Are you applying to enough trusts? Are you asking for the right amount of money? Are you applying in the right ways? Are your projects the most fundable projects? Are you carrying out trust fundraising in a professional way? Are you delegating enough work? Are you highly productive or just very busy? Are you looking for trusts in all the right places? How do you compare with your competitors for funding? Is the rest of your fundraising hampering your bids to trusts? Do you understand what trusts are ideally looking for?

INTRODUCTION TO FUNDRAISING

WED 20 SEP 2023 WED 15 NOV 2023

The workshop is for people who wish to move into fundraising, have just started in fundraising or have responsibilities for fundraisers. We examine each of the different areas of fundraising - public donors, major donors, legacies, trusts and corporates. We explain how the different areas fit together and support each other to create a balanced fundraising effort. We look at how much investment each area of fundraising requires, what returns to expect and how long it is likely to take to achieve those returns. We examine what the rest of your organisation could be doing to help make your fundraising more successful.

LEGACY FUNDRAISING

WED 04 OCT 2023 WED 29 NOV 2023

Why do people make legacy gifts? What are the ethical issues? What are the regulations? What are the tax issues? What are the statistics? What are the trends? How can we integrate legacy fundraising into our other fundraising? What are the sources for research? How should we set a budget? How should we evaluate our results? How should we forecast likely income? Should we use consultants? How should we build a case for support? What media and marketing channels should we use? What about in memory giving? How should we setup our admin systems? What are the common problems & pitfalls?

FUNDRAISING REGULATIONS AND GDPR

WED 18 OCT 2023 WED 13 DEC 2023

The workshop looks at who the regulatory bodies for fundraising are and what they regulate. We examine GDPR, PECR and the other regulations governing fundraising activities. We describe each of the most important procedures to follow. Past enforcement actions and the penalties issued to organisations that broke the rules are described. We explain how to prepare a check list of points you need to ensure that your organisation follows. We look at how best to explain the regulations throughout your organisation and ensure that they are followed by staff, trustees, volunteers and supporters.

RECRUITING AND MANAGING VOLUNTEERS

THU 05 OCT 2023 THU 02 NOV 2023 THU 30 NOV 2023

An introduction to recruiting and managing volunteers within organisations. Topics Covered : Who Volunteers - What Volunteers Do - Why People Volunteer - Getting People Involved - Trends - Responding to Trends - Volunteering Plans - Tough Questions - Mission Statements - Avoiding Problems - Legal Issues - Expenses & Benefits - Volunteer Roles - Recruiting Volunteers - Diversity - Increasing Diversity - Selecting Volunteers - Interviews - Checks & References - Training & Support - Managing Volunteers - Policy Documents - Feedback - Volunteer Problems - Retaining Volunteers - Volunteer Recognition - Getting Started - Best Projects - Key Volunteers

MANAGING STAFF

THU 21 SEP 2023 THU 19 OCT 2023 THU 16 NOV 2023 THU 14 DEC 2023

An introduction to the concepts and issues of managing staff within organisations. Topics Covered : Leadership - Standards - Direction - Leadership Styles - Motivating Staff - Job Design - Recognition Principles - Enhancing Engagement - Organising Staff - Job Definitions - Building Teams - Team Performance - Delegating Work - Expert Tasks - Staff Development - Designing Jobs - Managing Performance - Performance Reviews - Skills Development - Coaching - Mentoring - Managing Change - People Problems - Respecting People - Disciplinary Issues - Unfair Dismissal - Dismissal Steps - Negative Behaviour - Under Performance - Absenteeism - Long Term Absence - Poor Timekeeping - Challenging Conversations

CHARITY FINANCE

FRI 06 OCT 2023 FRI 03 NOV 2023 FRI 01 DEC 2023

An introduction to the principles of finance and accountancy within charities. Topics Covered : Regulators - Management Accounts - Annual Accounts - SORP - Accruals Accounting - Fund Accounting - Designated Funds - Managing Money - Donated Income - Primary Purpose Trading - Capital Growth - Core Costs - Cash Flow - Reserves - Charity Accounting Systems - Salaries - Checks & Controls - Income - Final Accounts - Public Benefit - Audits - Independent Examination - Qualified Reports - Budgets - Management Meetings - Presenting Accounts - Fundraising & Finance - Gift Aid - VAT Benefits - Trading Income

PROJECT MANAGEMENT

FRI 22 SEP 2023 FRI 20 OCT 2023 FRI 17 NOV 2023 FRI 15 DEC 2023

An introduction to the principles and issues of project management within organisations. Topics Covered : Project Phases - Scoping - Objectivity - Project Teams - Project Terms - Lean Approach - Logical Framework - Critical Path Diagrams - Pert Diagrams - Gantt Charts - Preparation - Outputs & Outcomes - Stakeholder Analysis - Context Charts - Project Plans - Task Language - Milestones - Dependencies - Changing Plans - Managing Cash Flow - Overheads - Staff Costs - Cash Flow Forecasts - Spending Processes - Financial Reporting - Risk Management - Slippage - Audit Trails - Communication Lists - Evaluation - Wrapping Up Projects - Celebrating Achievements

NFP Workshops 18 Blake Street York YO1 8QG

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From: [REDACTED]
Cc: [REDACTED]
Date: RE: Good morning
20 September 2023 18:24:28

Jocelyn

An update....

The tar men have arrived on site – so if it sets the lights will come down tomorrow at some point

In the meantime queues right down the High St, Back up Henley Road and to the Esso station

A

From: Jocelyn Towns <jtowns@marlow-tc.gov.uk>

Sent: 20 September 2023 09:27

To: [REDACTED]

Subject: RE: Good morning

Oh, lucky you, sorry to have troubled you, enjoy and don't worry I will pop out a little later and take a look.

Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL

Court Garden

Pound Lane

Marlow

Bucks SL7 2AG

01628 484024 / [REDACTED]

jtowns@marlow-tc.gov.uk

From: [REDACTED]

Sent: Wednesday, September 20, 2023 9:26 AM

To: Jocelyn Towns <jtowns@marlow-tc.gov.uk>

Subject: RE: Good morning

Hi

Currently on a mini break in Shropshire but back at tea time!

Thanks

[REDACTED]

On 20/09/2023 09:13 BST Jocelyn Towns <jtowns@marlow-tc.gov.uk> wrote:

I have had it reported that they were not in attendance from yesterday around lunchtime to mid-afternoon, if you are walking that way, could you please let me know.

Thanks
Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL
Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

01628 484024 / [REDACTED]
jtowns@marlow-tc.gov.uk<mailto:[REDACTED]>

From: [REDACTED]
Sent: Tuesday, September 19, 2023 1:44 PM
To: Jocelyn Towns <jtowns@marlow-tc.gov.uk>
Subject: RE: Good morning

Hi
Yes the boys are there on site since early this morning.
A
On 19/09/2023 13:09 BST Jocelyn Towns <jtowns@marlow-tc.gov.uk<mailto:jtowns@marlow-tc.gov.uk>> wrote:

Hi [REDACTED]

Thanks for the below, are the workforce on sight?

I have just looked at One.Network which has them there from today until 21st September. It's Thames Water again sadly! They do have a license for the works, but we need to keep an eye on them to ensure they do finish on time.

Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL
Court Garden
Pound Lane

Marlow
Bucks SL7 2AG

01628 484024 / [REDACTED]
jtowns@marlow-tc.gov.uk<mailto:jtowns@marlow-tc.gov.uk>

[REDACTED]

[REDACTED]

[REDACTED]

Sent: Tuesday, September 19, 2023 10:28 AM

To: Jocelyn Towns <jtowns@marlow-tc.gov.uk<mailto:jtowns@marlow-tc.gov.uk>>

Cc: [REDACTED]

[REDACTED]

Subject: Good morning

Good to see you again. 3 way lights up again in West St and Oxford Road this morning. Pavement work but lights all the same. Will be 3 or 4 days apparently. Who is issuing these seemingly weekly permits? Shop owners are tearing their hair out up here!
Thank you

[REDACTED]

From: [David Brown](#)
To: [REDACTED]
Subject: RE: Carols on the Causeway
Date: 20 September 2023 18:23:19
Attachments: [579767566A074381A60FD8E48B6F2643.png](#)

Hi [REDACTED]

Yes I agree with your thoughts on this.

Kind regards

David

Mayor David Brown
Marlow North & West Ward



MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG
T: 01628 484024
M: [REDACTED]

Sent from [Mail](#) for Windows

From: [REDACTED]
Sent: 20 September 2023 15:12
To: [David Brown](#); [Colleen Stapley - Marlow Town Council](#)
Cc: [R Cadman](#); [Chris Hoyle](#); [Carol Heap](#); [Jocelyn Towns](#)
Subject: Carols on the Causeway

Hello all

I've had a request from the [REDACTED], asking if they can be a part of the Carols event? We already have the [REDACTED] [REDACTED] on board for this year. They swell the singing and did one song on their own last year.

My concern is that if we offer the same to this group, that the event becomes less participatory for those gathered?

I suggest that whatever we decide for Carols, I can respond that we would consider them for our Civic Celebration event next year?

Let me know what you think.



MARLOWTOWNCOUNCIL

T: 01628 484024

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From: [David Brown](#)
To: [REDACTED]
Subject: RE: Carols on the Causeway
Date: 20 September 2023 18:23:18
Attachments: [579767566A074381A60FD8E48B6F2643.png](#)

Hi [REDACTED]

Yes I agree with your thoughts on this.

Kind regards

David

Mayor David Brown
Marlow North & West Ward



MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG
T: 01628 484024
M: [REDACTED]

Sent from [Mail](#) for Windows

From: [REDACTED]
Sent: 20 September 2023 15:12
To: [David Brown](#); [Colleen Stapley - Marlow Town Council](#)
Cc: [R Cadman](#); [Chris Hoyle](#); [Carol Heap](#); [Jocelyn Towns](#)
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From: [Richard Scott](#)
To: [REDACTED]
Subject: Re: Sponsor Benefits 2023
Date: 20 September 2023 18:21:26

Many thanks

I will now contact a list of sponsors I have been given by Jocelyn.

Richard
Cllr Richard Scott
Town Councillor
Marlow South Ward

On 20 Sep 2023, at 15:02, [REDACTED] >
wrote:

Hello Richard

Please find attached the Sponsor Benefits leaflet as requested.

Regards

[REDACTED]

[REDACTED]

MARLOWTOWNCOUNCIL

T: 01628 484024

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[REDACTED]

From: [Richard Scott](#)
To: [REDACTED]
Subject: Re: Sponsor Benefits 2023
Date: 20 September 2023 18:21:25

Many thanks

I will now contact a list of sponsors I have been given by Jocelyn.

Richard
Cllr Richard Scott
Town Councillor
Marlow South Ward

On 20 Sep 2023, at 15:02, [REDACTED] wrote:

Hello Richard

Please find attached the Sponsor Benefits leaflet as requested.

Regards

[REDACTED]

[REDACTED]

MARLOWTOWNCOUNCIL
T: 01628 484024

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[REDACTED]

From: [David Brown](#)
To: [chris Funnell](#)
Subject: FW: Attn: Cllr Brown, Mayor.
Date: 20 September 2023 18:16:54
Attachments: [92C001C633DD489397664232CCC13179.png](#)

Hi Chris

Please have a look at the email below. Please could I have your guidance.

Cheers

Dave

Mayor David Brown
Marlow North & West Ward



MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG
T: 01628 484024
M: [REDACTED]

Sent from [Mail](#) for Windows

From: [REDACTED]
Sent: 20 September 2023 09:18
To: [David Brown](#)
Subject: FW: Attn: Cllr Brown, Mayor.

Hi David

Please may I ask you to respond to the email from [REDACTED] as it was addressed to you. Apologies that it is only being sent now but it was sitting in the junk email folder.

Kind regards

[REDACTED]

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From: #####om>

Sent: Monday, September 11, 2023 7:21 PM

To: Office <office@marlow-tc.gov.uk>

Subject: Attn: Cllr Brown, Mayor.

Dear Cllr Brown,

Please can you let me know what sanction you are taking against Cllr Scott regarding his personal letter to Bucks Planning regarding the proposed Film Studio in which he implies that his views are those of MTC. This has resulted in an article in The Mail suggesting that MTC approves the plan.

Cllr Scott should be reprimanded and he should rescind his letter. This is an appalling misrepresentation that you, as Mayor, cannot be happy about.

Regards,

#####

From: [REDACTED]
To: [Chris Funnell](#)
Subject: FW: Liston Court Gardens
Date: 20 September 2023 17:39:21
Attachments: [REDACTED]

Chris,

See below. If you need to full licence, also see attached.

Good to catch up and if you need anything else, please let me know.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

From: [REDACTED] >
Sent: Monday, September 18, 2023 11:51 AM
To: [REDACTED]
Cc: [REDACTED]
Subject: Liston Court Gardens

Hi [REDACTED]

I managed to catch up with [REDACTED] today on your query.

Please see below a snapshot of the area within our demise (as detailed in the licence with Buckinghamshire Council). The area in our demise is within the blue outlined area.

I'm assuming the area you were referring to on the phone call earlier is the area circled in red? If so, it is as I first thought, this area is not within our demise and is part of New Court.



Regards

[Redacted]

[Redacted]
[Redacted]
[Redacted]

[Redacted]

[Redacted]

From: [REDACTED]
To: [Chris Funnell](#)
Subject: Supporting Traveller & Gypsy Communities in the UK: Webinar
Date: 20 September 2023 17:21:40



Traveller & Gypsy Communities in the UK: Improving Inclusion, Living Standards & Cultural Dialogue

Thursday, November 2nd 2023

Webinar

Key Speakers Include:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[Event Details](#) [Website](#) [Register to Attend](#)

In 2020, the House of Lords concluded that the Gypsy, Roma and Traveller (GRT) communities are one of the most discriminated against communities in the UK. While the UK has been described as a “safe haven” for GRT communities by the Roma Support Group, the 2018 report ‘Is Britain Fairer?’ from the Equality and Human Rights Commission, found that these communities had lower educational attainment than any other group. They also faced increased barriers in accessing primary healthcare and had a lower standard of overall physical health than the general population. Furthermore, the charity Friends, Families & Travellers highlight that there is a significant national shortage of places for nomadic Gypsies and Travellers to legally and safely stop. A May 2022 report by FFT also indicates that Romany and Traveller people face life expectancies between ten and 25 years shorter than the general population; significantly higher prevalence of long-term illness, health problems or disabilities; and suicide prevalence six times higher for Irish Traveller women than women in the general population, and seven times higher for Traveller men. The report also highlights that the health of a Romany or Traveller person in their 60s is comparable to an average White British person in their 80s; and 60% of the Roma Support Group’s migrant Roma beneficiaries are reported to have poor physical health, with 43% of these Roma beneficiaries reported to suffer from poor mental health.

The Covid-19 pandemic exacerbated many of these issues. Furthermore, a greater likelihood of having poor health outcomes, living in confined and communal households and lacking access to basic amenities including running water, adequate sanitation, and refuse disposal facilities, have meant that GRT communities were disproportionately impacted by COVID-19. Brexit will perhaps, though, have a more long-term impact on GRT communities. The APPG on Gypsies, Travellers and Roma, noted that Roma communities are at risk of missing out on achieving settled status within a post-Brexit UK. Issues that contribute to this include difficulty obtaining documents showing evidence of identity; limited relationships with HMRC or the Department for Work and Pensions (DWP), leading to difficulties in obtaining evidence of labour and payment of taxes; and a lack of digital skills and resources required to complete the settled status application

online.

The government has responded to a number of these challenges. Early in the pandemic, the government acknowledged that Gypsies, Roma and Travellers were likely to be disproportionately impacted by Covid-19. It subsequently called upon local authorities to ensure that these communities continued to have access to basic facilities. GRT communities were also able to access a £3.2 million targeted funding scheme to protect rough sleepers and a £500 million Hardship Fund that aim to support vulnerable communities. In light of Brexit, the government provided online support for those applying for settled status, including a list of charities that offer assistance in filling out digital forms (including several that specialise in support for Roma communities). In July 2022, the government also committing to addressing the GRT community's exclusions from the Energy Bills Support Scheme.

However, the government has also responded to concerns about the impact of GRT communities and the use of caravans on unauthorised sites. The Police, Crime, Sentencing and Courts Act 2022 (PCSCB) makes it an offence for those who reside/intend to reside with a vehicle on unauthorised land; gives the police increased power to seize such vehicles; and increases the period in which trespassers must not return to a certain area. While greater powers to help remove individuals and groups from illegal encampments have been called for by local authorities, as well as other stakeholders, this approach has been criticised for its potential encroachment on the traveller culture. Friends, Family and Traveller (FFT) argue that it breaches existing human rights legislation and that it means that people who live on roadside camps may now face time in prison, a £2500 fine or their home being taken away from them. FFT urges the government not to criminalise travellers' way of life but rather to ensure adequate site provision. In 2020, a FFT report showed that only 8 out of the 68 boroughs in Southeast England – one of the areas with the highest GRT population across the UK – could identify enough land for travellers to live on. FFT have also called on the government to do more to support GRT communities to meet the challenges they as a result of the energy cost crisis.

In light of the various challenges faced by GRT communities, this symposium offers Traveller community representatives, human rights activists, local authorities, law enforcement agencies, and other key stakeholders an invaluable opportunity to discuss challenges and examine what policies and strategies can be developed to improve their quality of life and raise the profile of GRT communities in the UK.

Programme

- Understand GRT communities' current challenges in accessing public services including healthcare, housing and public amenities
- Identify the impacts of the Covid-19 pandemic and the cost-of-living and energy crisis on GRT communities and discuss how these can be alleviated
- Assess the effects of Brexit on GRT communities and explore options for mitigating some of the challenges it has created
- Examine the legal ramifications of the Policing, Crime, Sentencing and Courts Act 2022, including in relation to human rights concerns
- Discuss the best approaches for improving Traveller access to education, employability skills and creating opportunities for GRT communities to become more integrated in the workforce
- Develop new approaches for tackling unauthorised encampment besides criminalisation and enforcement and providing adequate, safe and sufficient caravan sites and accommodation for GRT communities
- Discuss potential support strategies the government can implement to facilitate

dialogue, cultural exchange and integration between the GRT community and the rest of society

- Develop other strategies and opportunities for tackling prejudice against GRT communities, challenging myths and amplifying the voices of Gypsies, Roma and Travellers in wider society

To register for the briefing, please [click here](#).

Please feel free to circulate this information on to any relevant colleagues.

Kind regards,

Conference Team

Public Policy Exchange

Tel: 020 3137 8630

Fax: 020 3137 1459

If you do not wish to receive further information regarding PPE events then [click here](#).

Public Policy Exchange Ltd Registered in England & Wales, № 7350384
Registered Office: 253 Grays Inn Road, London, WC1X 8QT

From: [Chris Funnell](#)
To: [REDACTED]
Subject: FW: New Court, Liston Road, Marlow SL7 1AS
Date: 20 September 2023 17:03:00

[REDACTED], here is what I sent to [REDACTED].
Can you clarify what office mail is as it confuses

Chris Funnell

Chris Funnell
Council Leader

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

T: 01628 484024

M [REDACTED]

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From: Chris Funnell
Sent: Wednesday, September 20, 2023 5:01 PM
To: [REDACTED]
Subject: RE: New Court, Liston Road, Marlow SL7 1AS

Hi [REDACTED]

Thanks for doing that you are one step ahead of me ,for clarification your response appears to be factually correct.

To be clear you say Bucks has asked us to cease maintenance of the entire area and Sorbron are clear it is not in their licence so looks like its an error from Bucks.

Please go ahead and send your note .

Chris

Chris Funnell

Council Leader

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Court Garden
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Marlow
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T: 01628 484024

M:07766300421

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From: [REDACTED] >
Sent: Wednesday, September 20, 2023 12:27 PM
To: Chris Funnell <cfunnell@marlow-tc.gov.uk>
Cc: [REDACTED]
Subject: Fw: New Court, Liston Road, Marlow SL7 1AS

Hi Chris,

Please see email below from a resident of New Court complaining about the area of Liston Court by New Court. I have drafted the response to him here but I wondered if you had any further information you would like to add as [REDACTED] [REDACTED] references you meeting with Sorbon Estates today?

Hello [REDACTED] [REDACTED]

I received your email regarding the maintenance of the circular bed by New Court at Liston Court. Buckinghamshire Council own this land and instructed Marlow Town Council to cease maintenance of the entire area. We have been made aware this week that Sorbon Estate are not managing the bed that you refer to either and we have raised this with Buckinghamshire Council. I would recommend that you contact Buckinghamshire Council to let them know your concern.

If we are instructed to maintain Liston Court by the land owner we will pick up maintenance again.

Regards

[REDACTED]

[REDACTED] r
Marlow Town Council
Court Garden, Pound Lane
Marlow, Bucks
SL7 2AG
01628 484 024

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From: ##### >
Sent: Wednesday, September 20, 2023 11:43
To: #####
Subject: FW: New Court, Liston Road, Marlow SL7 1AS

FYI

Kind regards



MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

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From: [REDACTED] >
Sent: Wednesday, September 20, 2023 11:44 AM

To: [REDACTED]
Cc: [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Subject: New Court, Liston Road, Marlow SL7 1AS

Good morning,

I met with Sorbon Estates this morning and they confirmed that the circular grass common in front of New Court is not part of their licence maintenance agreement with you and that the area remains the responsibility of Marlow Town Council. They were due to meet with your Council Leader today to confirm this position.

Would you please urgently reinstate your maintenance of the whole area as the current condition is disgraceful and needs a lot of attention.

Kind regards,

[REDACTED]

[REDACTED]

On 18 Sep 2023, at 11:00, Office <[REDACTED]> wrote:

Thank you for your email. We are currently following up your query to ascertain the details of the licence to ensure that all areas are suitably maintained.

Kind regards

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From: [REDACTED]
Sent: Monday, September 18, 2023 10:19 AM
To: [REDACTED]
Subject: Re: New Court, Liston Road, Marlow SL7 1AS

Good morning,

Thank you for your prompt reply.

I know that Sorbon Estates have taken on the care of the Council land within Liston Court but I would like to confirm if this arrangement also includes the circular common area directly in front of New Court.

I attach the brochure for New Court showing the area.

Kind regards,

[REDACTED]

On 18 Sep 2023, at 09:56, [REDACTED] wrote:

Dear [REDACTED]

Thank you for getting in touch. The area you have referred to, is now managed by Sorbon Estates under licence from Buckinghamshire Council and they will be able to respond to your query.

Kind regards

<image006.jpg>

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Pound Lane

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From: [REDACTED] >

Sent: Sunday, September 17, 2023 6:08 PM

To: [REDACTED]

Subject: New Court, Liston Road, Marlow SL7 1AS

For the attention [REDACTED]

Dear [REDACTED],

I'm writing to you about the disgraceful condition of the grass common in front of New Court, Liston Road, Marlow which is owned by Bucks Council. We are not sure if the care of this area is the responsibility of Bucks Council or whether maintenance has been devolved to the Marlow Parish Council?

Would you please let us know who is responsible for the maintenance of the plants, grass and landscaping.

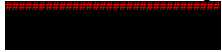
About eight weeks ago, a team of five men spent a day planting the circular area in the middle of the common. Since then, apart from a gardener who watered the plants twice, nobody has returned to maintain the area and it is now overgrown with weeds and the grass has not been cut.

I attach a couple of photos.

I have copied the other apartment owners of New Court and also [REDACTED] of Sorbon Estates as they are spending a significant amount of money upgrading Liston Court - only to be undermined by the appearance of the common.

I look forward to hearing back from you or your responsible colleague.

Your sincerely,



<image003.jpg>

<image004.jpg>

<image005.jpg>



From: [REDACTED]
To: [Chris Funnell](#)
Subject: Automatic reply: New Court, Liston Road, Marlow SL7 1AS
Date: 20 September 2023 17:01:04

I am out of the office until Monday 25th September. If your query is urgent please contact office@marlow-tc.gov.uk.

From: [Chris Funnell](#)
To: [REDACTED]
Subject: RE: New Court, Liston Road, Marlow SL7 1AS
Date: 20 September 2023 17:01:00

Hi [REDACTED]

Thanks for doing that you are one step ahead of me ,for clarification your response appears to be factually correct.

To be clear you say Bucks has asked us to cease maintenance of the entire area and Sorbron are clear it is not in their licence so looks like its an error from Bucks.

Please go ahead and send your note .

Chris

Chris Funnell
Council Leader

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Pound Lane
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M [REDACTED]

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From: [REDACTED] >
Sent: Wednesday, September 20, 2023 12:27 PM
To: Chris Funnell <cfunnell@marlow-tc.gov.uk>
Cc: Office [REDACTED]
Subject: Fw: New Court, Liston Road, Marlow SL7 1AS

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you had any further information you would like to add as [REDACTED] references you meeting with Sorbon Estates today?

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If we are instructed to maintain Liston Court by the land owner we will pick up maintenance again.

Regards

[REDACTED]

Contracts Manager
Marlow Town Council
Court Garden, Pound Lane
Marlow, Bucks
SL7 2AG
01628 484 024

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From: [REDACTED] >
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To: [REDACTED] <[REDACTED].uk>
Subject: FW: New Court, Liston Road, Marlow SL7 1AS

FYI

Kind regards



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From: [REDACTED]
Sent: Wednesday, September 20, 2023 11:44 AM
To: Office <office@marlow-tc.gov.uk>

Cc: [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Subject: New Court, Liston Road, Marlow SL7 1AS

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[REDACTED]

[REDACTED]

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From: [REDACTED]
Sent: Monday, September 18, 2023 10:19 AM
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Subject: Re: New Court, Liston Road, Marlow SL7 1AS

Good morning,

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I attach the brochure for New Court showing the area.

Kind regards,

[REDACTED]

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Dear [REDACTED]

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<image006.jpg>

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From: [REDACTED] >

Sent: Sunday, September 17, 2023 6:08 PM

To: [REDACTED] >

Subject: New Court, Liston Road, Marlow SL7 1AS

For the attention of [REDACTED]

Dear [REDACTED]

I'm writing to you about the disgraceful condition of the grass common in front

of New Court, Liston Road, Marlow which is owned by Bucks Council. We are not sure if the care of this area is the responsibility of Bucks Council or whether maintenance has been devolved to the Marlow Parish Council?

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I attach a couple of photos.

I have copied the other apartment owners of New Court and also [REDACTED] [REDACTED] of Sorbon Estates as they are spending a significant amount of money upgrading Liston Court - only to be undermined by the appearance of the common.

I look forward to hearing back from you or your responsible colleague.

Your sincerely,

[REDACTED]

<image003.jpg>

<image004.jpg>

<image005.jpg>



From: [REDACTED]
To: [Richard Scott](#); [Jocelyn Towns](#); [T Avery](#); [Roger Wilson](#); [N Marshall](#); [Chris Funnell](#); [R Cadman](#); [Carol Heap](#); [Chris Hoyle](#); [Colleen Stapley - Marlow Town Council](#); [David Brown](#); [Natalia Mityaeva](#)
Subject: Meeting on August 24th Marlow Film Studio
Date: 20 September 2023 16:30:08

Dear members

As you are aware Council has received a number of complaints about the meeting on August 24th and the resulting comment on the film studio on the planning portal. I understand that you were advised at the meeting on the 24th that the procedure being followed to comment was correct. Please would you confirm where this advice was sourced from?

Many thanks

[REDACTED]#####

[REDACTED]

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

01628 484024

#####

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Subject: Meeting on August 24th Marlow Film Studio
Date: 20 September 2023 16:30:08

Dear members

As you are aware Council has received a number of complaints about the meeting on August 24th and the resulting comment on the film studio on the planning portal. I understand that you were advised at the meeting on the 24th that the procedure being followed to comment was correct. Please would you confirm where this advice was sourced from?

Many thanks

[REDACTED]#####

[REDACTED]

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From: [REDACTED]
To: [Natalia Mityaeva](#)
Subject: Resources Committee meeting minutes
Date: 20 September 2023 16:13:16
Attachments: [Minutes - Resources 12.09.2023.pdf](#)

Hi Natalia

Please see attached minutes from the Resources Committee meeting held on the 12th September 2023.

Kind Regards

[REDACTED]

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From: [REDACTED]
To: [Colleen Stapley - Marlow Town Council](mailto:Colleen.Stapley@marlow-tc.gov.uk)
Subject: Re: Table tennis project
Date: 20 September 2023 15:35:19

Hi Colleen,

Following our discussion at All Saints Church a couple of weeks ago I have asked the young people who attend our youth group what they would like and use in the park/local area. Below I have listed their responses:

Younger youth group:

- zip wire
- upgrade the skate park (bigger/higher ramps, lost of different stuff to use in it)
- obstacle course
- table tennis table
- table football (one suggested it has a plastic top/cover or small holes drilled into it so it doesn't fill up with rain)

Older youth group:

- sheltered chill out area (highly requested, they play a lot of card games so somewhere they could play cards maybe within this)
- the blue rotating platform that was removed from the park

I hope this is helpful

God Bless,
[REDACTED]

On Wed, 5 Jul 2023 at 19:10, Colleen Stapley - Marlow Town Council
<cstapley@marlow-tc.gov.uk> wrote:

Hi [REDACTED]

Thanks so much for this it's perfect!

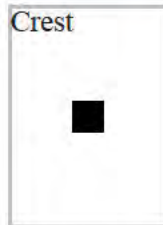
Kind regards,

Deputy Mayor Cllr Colleen Stapley

Chairman of Environmental, Health and Wellbeing Committee

Marlow South East Ward

MARLOWTOWNCOUNCIL



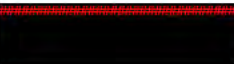
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Please note that I work full-time and have Mum duties in addition to my volunteer council work - I may not be able to get back to you right away but I will do my best.

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From: [REDACTED]
Date: Wednesday, 5 July 2023 at 8:01 am
To: Colleen Stapley - Marlow Town Council <cstapley@marlow-tc.gov.uk>
Cc: [REDACTED]
Subject: Table tennis project

Dear Colleen

Thank you so much for our time together last week. I'm sorry it's taken me a while to get back to you!

Are the words below any help for your table tennis project in the park? Please let me know if they are not what you need... or if there is any further help I can provide. I'm copying [REDACTED] our church youth worker.

Many thanks,

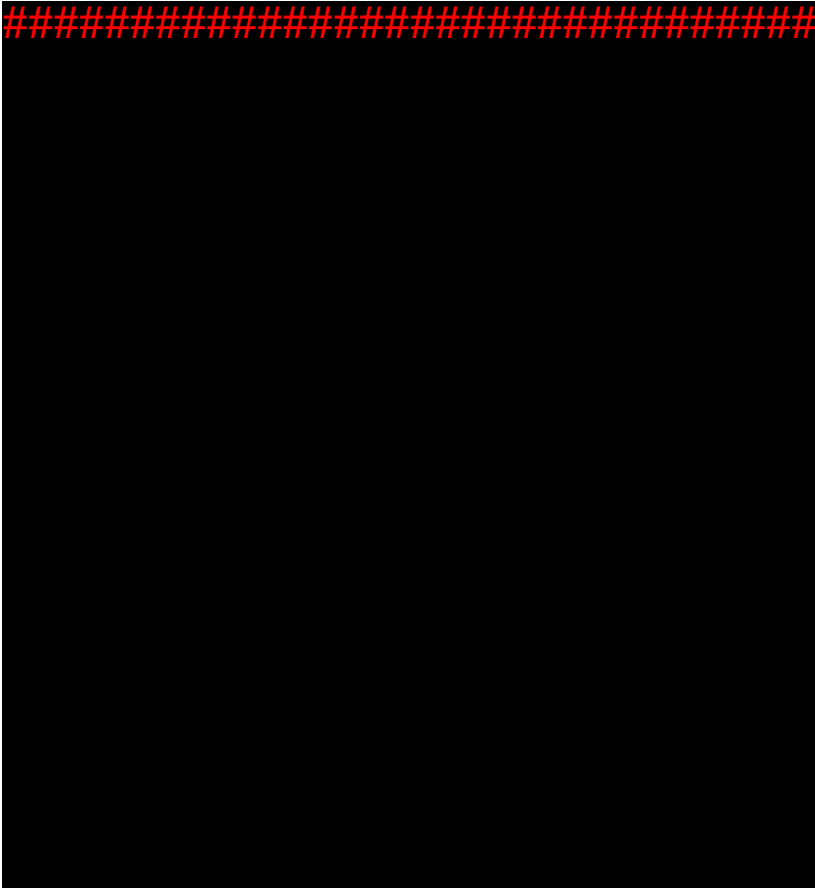
[REDACTED]

Table tennis table provision in Higginson Park

Councillor Colleen Stapley has shared with me her project to provide all weather table tennis tables next to the skate park in Higginson Park. I am strongly supportive of this idea for many reasons. It would provide a valuable facility to be enjoyed by the town in the coming summer months. It would promote the mental health - especially of our town's teenagers - by encouraging healthy, outdoor, communal activity. Not everyone skates, but almost anyone can play table tennis and - being next to the skating ramp - this facility would encourage the use of this part of Higginson Park by the teenagers who gather there. It would send a powerful, inexpensive and much-needed message to our teenagers that they are valued by our town. It would also help discourage them from colonizing the new children's playground area. All in all, I can see no good reasons to object to this proposal and much to be gained from it. Certainly our church youth groups would be users of this facility - not least when they have their regular meetings on Wednesday evenings.

--

[REDACTED]



|

From: [REDACTED]
To: [David Brown](#); [Colleen Stapley - Marlow Town Council](#)
Cc: [R Cadman](#); [Chris Hoyle](#); [Carol Heap](#); [Jocelyn Towns](#)
Subject: Carols on the Causeway
Date: 20 September 2023 15:12:38

Hello all

I've had a request from the [REDACTED] - Marlow, asking if they can be a part of the Carols event? We already have the [REDACTED] [REDACTED] on board for this year. They swell the singing and did one song on their own last year.

My concern is that if we offer the same to this group, that the event becomes less participatory for those gathered?

I suggest that whatever we decide for Carols, I can respond that we would consider them for our Civic Celebration event next year?

Let me know what you think.

[REDACTED]

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From: [REDACTED]
To: [David Brown](#); [Colleen Stapley - Marlow Town Council](#)
Cc: [R Cadman](#); [Chris Hoyle](#); [Carol Heap](#); [Jocelyn Towns](#)
Subject: Carols on the Causeway
Date: 20 September 2023 15:12:38

Hello all

I've had a request from the [REDACTED] [REDACTED] [REDACTED] - Marlow, asking if they can be a part of the Carols event? We already have the [REDACTED] [REDACTED] on board for this year. They swell the singing and did one song on their own last year.

My concern is that if we offer the same to this group, that the event becomes less participatory for those gathered?

I suggest that whatever we decide for Carols, I can respond that we would consider them for our Civic Celebration event next year?

Let me know what you think.

[REDACTED]
[REDACTED]

MARLOWTOWNCOUNCIL

T: 01628 484024

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From: [REDACTED]
To: [David Brown](#); [Colleen Stapley - Marlow Town Council](#)
Cc: [R Cadman](#); [Chris Hoyle](#); [Carol Heap](#); [Jocelyn Towns](#)
Subject: Carols on the Causeway
Date: 20 September 2023 15:12:37

Hello all

I've had a request from the [REDACTED] - Marlow, asking if they can be a part of the Carols event? We already have the [REDACTED] on board for this year. They swell the singing and did one song on their own last year.

My concern is that if we offer the same to this group, that the event becomes less participatory for those gathered?

I suggest that whatever we decide for Carols, I can respond that we would consider them for our Civic Celebration event next year?

Let me know what you think.

[REDACTED]

MARLOWTOWNCOUNCIL

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From: [REDACTED]
To: [Colleen Stapley - Marlow Town Council](#)
Subject: Some water use stats for info
Date: 20 September 2023 15:08:01

Spotted this poster by the Chiltern Society, and it seems quite good.
<https://twitter.com/ChilternSociety/status/1704496002030334307>

All best,

[REDACTED]

From: [REDACTED]
To: [Richard Scott](#)
Subject: Sponsor Benefits 2023
Date: 20 September 2023 15:02:11
Attachments: [REDACTED]

Hello Richard

Please find attached the Sponsor Benefits leaflet as requested.

Regards

[REDACTED]

[REDACTED]

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From: [REDACTED]
To: [Richard Scott](#)
Subject: Sponsor Benefits 2023
Date: 20 September 2023 15:02:10
Attachments: [REDACTED]

Hello Richard

Please find attached the Sponsor Benefits leaflet as requested.

Regards

[REDACTED]

[REDACTED]

MARLOWTOWNCOUNCIL

T: 01628 484024

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From: [REDACTED]
To: [Chris Funnell](#)
Subject: Electric Vehicle Deployment
Date: 20 September 2023 14:29:50

Hi chris

With the UK Government's 'Ten Point Plan For a Green Industrial Revolution' committing to an end in sales of new petrol and diesel vehicles by 2030, alongside the increasing urgency to take action on climate change and air pollution, more and more local councils are looking to establish or expand their electric vehicle (EV) charging facilities.

We invited [REDACTED] at Net Zero Evolution, to Scribe Academy™ to share the vision, benefits and deployment options for EV infrastructure for Parish & Town Councils, as well as the regulatory and financial implications that come with it.

For more information, have a read below.

From: [REDACTED]
To: [Jocelyn Towns](#)
Subject: Re: Marlow Playing Cards
Date: 20 September 2023 14:29:24

Hi Jocelyn

Email for [REDACTED] as requested:

[REDACTED]

Kind regards

[REDACTED]

[REDACTED]

MARLOWTOWNCOUNCIL

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From: Jocelyn Towns <jtowns@marlow-tc.gov.uk>

Sent: 17 September 2023 12:37

To: [REDACTED]

Subject: RE: Marlow Playing Cards

Hi [REDACTED]

Could you let me have [REDACTED] contact details, as I am sure I could find her some organisations that she might not be aware of, it would be lovely to have this ready for Christmas.

Thanks

Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

01628 484024 / [REDACTED]
jtowns@marlow-tc.gov.uk

From: [REDACTED]
Sent: Friday, September 15, 2023 12:59 PM
To: Richard Scott <rscott@marlow-tc.gov.uk>; Chris Funnell <cfunnell@marlow-tc.gov.uk>; T Avery <tavery@marlow-tc.gov.uk>; R Cadman <rcadman@marlow-tc.gov.uk>; Jocelyn Towns <jtowns@marlow-tc.gov.uk>; Carol Heap <CarolHeap@marlow-tc.gov.uk>; Colleen Stapley - Marlow Town Council <cstapley@marlow-tc.gov.uk>; Natalia Mityaeva <nmityaeva@marlow-tc.gov.uk>; N Marshall <nmarshall@marlow-tc.gov.uk>; Roger Wilson <rwilson@marlow-tc.gov.uk>; David Brown <dbrown@marlow-tc.gov.uk>; Chris Hoyle <choyle@marlow-tc.gov.uk>
Cc: [REDACTED]
Subject: Marlow Playing Cards

Dear all

We had [REDACTED] [REDACTED] in prior to the Resources Committee meeting this week. She presented the Ace Henley playing cards for members to see.
[Home | Ace Henley Playing Cards](#)

[Home | Ace Henley Playing Cards](#)

A celebration and definitive guide to everything that's great about life in Henley on Thames as well as a rather wonderful pack of playing cards. They include what's going on, places to visit and things to keep an eye out for that. Perfect for local residents, visitors and tourists.

www.acehenley.co.uk

She is in the process of producing Ace Marlow Playing cards which she hopes to launch in time for Christmas. She was interested if the Town Council would like to sponsor a card/s. Members present expressed interest and seemed keen that the Town Council should be a sponsor.

The aim of the pack is to promote Marlow, it's shops, restaurants, businesses, evets, things to see and also hidden gems, Marlow's best kept secrets etc. Please can you forward any suggestions of what you might like to see in the pack. I'll compile a list and you'll have the opportunity to vote on your favourite suggestions at a later date.

Town Council will consider the project and debate how many cards could be sponsored and what they are to feature at the meeting on 3rd October.

If you need any more information please check out the link above.

Many thanks

Regards

[Redacted]

[Redacted]

[Redacted]

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From: [REDACTED]
To: [Jocelyn Towns](#)
Subject: Re: Marlow Playing Cards
Date: 20 September 2023 14:29:23

Hi Jocelyn

Email for [REDACTED] as requested:

[REDACTED]

Kind regards

[REDACTED]

[REDACTED]

MARLOWTOWNCOUNCIL

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Sent: 17 September 2023 12:37

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Subject: RE: Marlow Playing Cards

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Thanks

Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL

Court Garden
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Marlow
Bucks SL7 2AG

01628 484024 / [REDACTED]
jtowns@marlow-tc.gov.uk

From: [REDACTED]
Sent: Friday, September 15, 2023 12:59 PM
To: Richard Scott <rscott@marlow-tc.gov.uk>; Chris Funnell <cfunnell@marlow-tc.gov.uk>; T Avery <tavery@marlow-tc.gov.uk>; R Cadman <rcadman@marlow-tc.gov.uk>; Jocelyn Towns <jtowns@marlow-tc.gov.uk>; Carol Heap <CarolHeap@marlow-tc.gov.uk>; Colleen Stapley - Marlow Town Council <cstapley@marlow-tc.gov.uk>; Natalia Mityaeva <nmityaeva@marlow-tc.gov.uk>; N Marshall <nmarshall@marlow-tc.gov.uk>; Roger Wilson <rwilson@marlow-tc.gov.uk>; David Brown <dbrown@marlow-tc.gov.uk>; Chris Hoyle <choyle@marlow-tc.gov.uk>
Cc: [REDACTED]
Subject: Marlow Playing Cards

Dear all

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Town Council will consider the project and debate how many cards could be sponsored and what they are to feature at the meeting on 3rd October.

If you need any more information please check out the link above.

Many thanks

Regards

[Redacted]

[Redacted]

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From: [Jocelyn Towns \(Cllr\)](#)
To: [Richard Scott](#)
Subject: FW: Little Marlow Neighbourhood Area Designation
Date: 20 September 2023 14:06:35

Hi Richard,

This is interesting given the BC Local Plan is well under way. Maybe we should look at MTC putting their Neighbourhood Plan together?

Jocelyn

Cllr Jocelyn Towns

Councillor for Flackwell Heath, Little Marlow and Marlow South East
Buckinghamshire Council

#####

[Redacted]

From: #####
Sent: Wednesday, September 20, 2023 12:41 PM
To: #####

>
Subject: Little Marlow Neighbourhood Area Designation

Dear all,

As the ward councillors for Flackwell Heath, Little Marlow & Marlow South East, I would like to notify you that the parish of Little Marlow has been designated a Neighbourhood Area and a neighbourhood plan can now be produced for the area.

Full details of the decision including a map of the Neighbourhood Area can be found on ModernGov at the following link:

<https://buckinghamshireintranet.moderngov.co.uk/ieDecisionDetails.aspx?ID=1134>

Kind Regards,

#####

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]



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From: [Jocelyn Towns](#)
To: [REDACTED]
Subject: MTC Bank details
Date: 20 September 2023 13:46:00
Attachments: [image.png](#)

Hi [REDACTED]

Below are the bank details or a QR quote whichever is best for you.

Many thanks

Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

01628 484024 / [REDACTED]
jtowns@marlow-tc.gov.uk

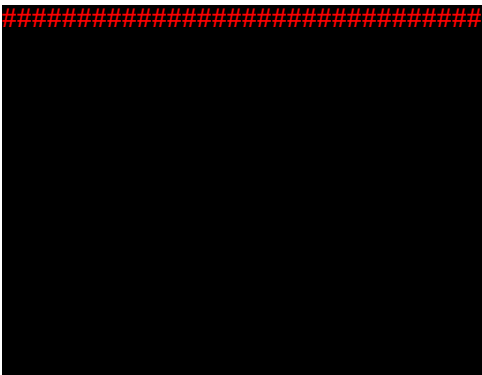
From: [REDACTED]
Sent: Wednesday, September 20, 2023 11:50 AM
To: Jocelyn Towns <jtowns@marlow-tc.gov.uk>
Subject: Re: Bank details

Hi Jocelyn

Lloyds: Marlow Town Council

[REDACTED]###
[REDACTED]

or he can use the QR code to pay securely using a debit / credit card



Kind regards

[Redacted]

[Redacted]

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From: [REDACTED]
To: [Natalia Mityaeva](#)
Subject: Sep to Dec Training Dates
Date: 20 September 2023 12:37:54

NFP WORKSHOPS

We run affordable training courses for charities, schools, healthcare and public sector organisations.

BOOKING DETAILS

Workshops are held online via Zoom. 10.00 to 12.30 on a single date. There is a break 11.10 to 11.20. Multiple dates shown are alternative dates. Each workshop costs £95 per participant. There are no discounts available. Our website contains booking links allowing you to pay by debit card, credit card, PayPal or Google Pay. Google nfp workshops to go to our website. If you can't book online we can accept BACS payments. Please send the workshop names, workshop dates, participant names, participant email addresses and your postal address to paybybacs1@nfpmail1.co.uk

WORKSHOP FORMAT

Workshops consist of talk, questions and answers. There are no power points or audio visuals. There are no break out sessions, role playing exercises or group activities. Participants are not expected to introduce themselves. Workshops run better if participants are on video but it is not compulsory. Each workshop follows a script. By using scripts more topics can be covered in less time with complete accuracy. Participants are sent a copy of the script by email after the workshop. The trainer may add unscripted remarks during the workshop to liven things up. Workshops do not require prior knowledge. Everything is explained in everyday language. Jargon and acronyms are kept to a minimum.

QUESTIONS

We do not offer in house courses, courses on other topics, bid writing services or consultancy services. If you have a question please email question1@nfpmail1.co.uk If you wish a phone chat please send your name, number and available times to callback1@nfpmail1.co.uk

219 REVIEWS FROM PAST PARTICIPANTS

Our website includes 219 reviews from past participants together with the names of their organisations and the dates they submitted their comments. Google nfp workshops to go to our website.

BID WRITING

MON 18 SEP 2023 MON 02 OCT 2023 MON 16 OCT 2023 MON 30 OCT 2023
MON 13 NOV 2023 MON 27 NOV 2023 MON 11 DEC 2023

Do you know the most common reasons for rejection? Are you gathering the right evidence? Are you making the right arguments? Are you using the right terminology? Are your numbers right? Are you learning from rejections? Are you assembling the right documents? Do you know how to create a clear and concise standard funding bid? Are you communicating with people or just excluding them? Do you know your own organisation well enough? Are you thinking through your projects carefully enough? Do you know enough about your competitors? Are you answering the questions funders will ask themselves about your application? Are you submitting applications correctly?

MAJOR DONOR FUNDRAISING

TUE 03 OCT 2023 TUE 31 OCT 2023 TUE 28 NOV 2023

Major Donor Characteristics, Motivations and Requirements. Researching and Screening Major Donors. Encouraging, Involving and Retaining Major Donors. Building Relationships with Major Donors. Major Donor

Events and Activities. Setting Up Major Donor Clubs. Asking For Major Gifts. Looking After and Reporting Back to Major Donors. Delivering on Major Donor Expectations. Showing Your Appreciation to Major Donors. Fundraising Budgets and Committees.

CORPORATE FUNDRAISING

TUE 19 SEP 2023 TUE 17 OCT 2023 TUE 14 NOV 2023 TUE 12 DEC 2023

Who are these companies? Why do they get involved? What do they like? What can you get from them? What can you offer them? What are the differences between donations, sponsorship, advertising and cause related marketing? Are companies just like trusts? How do you find these companies? How do you research them? How do you contact them? How do you pitch to them? How do you negotiate with them? When should you say no? How do you draft contracts? How do you manage the relationships? What could go wrong? What are the tax issues? What are the other considerations?

TRUST FUNDRAISING

WED 01 NOV 2023

Are you applying to the right trusts? Are you applying to enough trusts? Are you asking for the right amount of money? Are you applying in the right ways? Are your projects the most fundable projects? Are you carrying out trust fundraising in a professional way? Are you delegating enough work? Are you highly productive or just very busy? Are you looking for trusts in all the right places? How do you compare with your competitors for funding? Is the rest of your fundraising hampering your bids to trusts? Do you understand what trusts are ideally looking for?

INTRODUCTION TO FUNDRAISING

WED 20 SEP 2023 WED 15 NOV 2023

The workshop is for people who wish to move into fundraising, have just started in fundraising or have responsibilities for fundraisers. We examine each of the different areas of fundraising - public donors, major donors, legacies, trusts and corporates. We explain how the different areas fit together and support each other to create a balanced fundraising effort. We look at how much investment each area of fundraising requires, what returns to expect and how long it is likely to take to achieve those returns. We examine what the rest of your organisation could be doing to help make your fundraising more successful.

LEGACY FUNDRAISING

WED 04 OCT 2023 WED 29 NOV 2023

Why do people make legacy gifts? What are the ethical issues? What are the regulations? What are the tax issues? What are the statistics? What are the trends? How can we integrate legacy fundraising into our other fundraising? What are the sources for research? How should we set a budget? How should we evaluate our results? How should we forecast likely income? Should we use consultants? How should we build a case for support? What media and marketing channels should we use? What about in memory giving? How should we setup our admin systems? What are the common problems & pitfalls?

FUNDRAISING REGULATIONS AND GDPR

WED 18 OCT 2023 WED 13 DEC 2023

The workshop looks at who the regulatory bodies for fundraising are and what they regulate. We examine GDPR, PECR and the other regulations governing fundraising activities. We describe each of the most important procedures to follow. Past enforcement actions and the penalties issued to organisations that broke the rules are described. We explain how to prepare a check list of points you need to ensure that your organisation follows. We look at how best to explain the regulations throughout your organisation and ensure that they are followed by staff, trustees, volunteers and supporters.

RECRUITING AND MANAGING VOLUNTEERS

THU 05 OCT 2023 THU 02 NOV 2023 THU 30 NOV 2023

An introduction to recruiting and managing volunteers within organisations. Topics Covered : Who Volunteers - What Volunteers Do - Why People Volunteer - Getting People Involved - Trends - Responding to Trends - Volunteering Plans - Tough Questions - Mission Statements - Avoiding Problems - Legal Issues - Expenses & Benefits - Volunteer Roles - Recruiting Volunteers - Diversity - Increasing Diversity - Selecting Volunteers - Interviews - Checks & References - Training & Support - Managing Volunteers - Policy Documents - Feedback - Volunteer Problems - Retaining Volunteers - Volunteer Recognition - Getting Started - Best Projects - Key Volunteers

MANAGING STAFF

THU 21 SEP 2023 THU 19 OCT 2023 THU 16 NOV 2023 THU 14 DEC 2023

An introduction to the concepts and issues of managing staff within organisations. Topics Covered : Leadership - Standards - Direction - Leadership Styles - Motivating Staff - Job Design - Recognition Principles - Enhancing Engagement - Organising Staff - Job Definitions - Building Teams - Team Performance - Delegating Work - Expert Tasks - Staff Development - Designing Jobs - Managing Performance - Performance Reviews - Skills Development - Coaching - Mentoring - Managing Change - People Problems - Respecting People - Disciplinary Issues - Unfair Dismissal - Dismissal Steps - Negative Behaviour - Under Performance - Absenteeism - Long Term Absence - Poor Timekeeping - Challenging Conversations

CHARITY FINANCE

FRI 06 OCT 2023 FRI 03 NOV 2023 FRI 01 DEC 2023

An introduction to the principles of finance and accountancy within charities. Topics Covered : Regulators - Management Accounts - Annual Accounts - SORP - Accruals Accounting - Fund Accounting - Designated Funds - Managing Money - Donated Income - Primary Purpose Trading - Capital Growth - Core Costs - Cash Flow - Reserves - Charity Accounting Systems - Salaries - Checks & Controls - Income - Final Accounts - Public Benefit - Audits - Independent Examination - Qualified Reports - Budgets - Management Meetings - Presenting Accounts - Fundraising & Finance - Gift Aid - VAT Benefits - Trading Income

PROJECT MANAGEMENT

FRI 22 SEP 2023 FRI 20 OCT 2023 FRI 17 NOV 2023 FRI 15 DEC 2023

An introduction to the principles and issues of project management within organisations. Topics Covered : Project Phases - Scoping - Objectivity - Project Teams - Project Terms - Lean Approach - Logical Framework - Critical Path Diagrams - Pert Diagrams - Gantt Charts - Preparation - Outputs & Outcomes - Stakeholder Analysis - Context Charts - Project Plans - Task Language - Milestones - Dependencies - Changing Plans - Managing Cash Flow - Overheads - Staff Costs - Cash Flow Forecasts - Spending Processes - Financial Reporting - Risk Management - Slippage - Audit Trails - Communication Lists - Evaluation - Wrapping Up Projects - Celebrating Achievements

NFP Workshops 18 Blake Street York YO1 8QG

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Unsubscribe requests will take effect within 7 days.

From: [REDACTED]
To: [David Brown](#)
Subject: Community Committee minutes
Date: 20 September 2023 12:35:28
Attachments: [Community Committee Minutes 12.09.23.doc](#)

Hello David

Please find attached a draft of the Community Committee minutes for your comment.

Many thanks

Kind regards

[REDACTED]

[REDACTED]

MARLOWTOWNCOUNCIL

T: 01628 484024

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From: [REDACTED]
To: [David Brown](#)
Subject: Community Committee minutes
Date: 20 September 2023 12:35:27
Attachments: [Community Committee Minutes 12.09.23.doc](#)

Hello David

Please find attached a draft of the Community Committee minutes for your comment.

Many thanks

Kind regards

[REDACTED]

[REDACTED]

MARLOWTOWNCOUNCIL

T: 01628 484024

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From: [REDACTED]
To: [N Marshall](#)
Subject: Sep to Dec Training Dates
Date: 20 September 2023 12:28:00

NFP WORKSHOPS

We run affordable training courses for charities, schools, healthcare and public sector organisations.

BOOKING DETAILS

Workshops are held online via Zoom. 10.00 to 12.30 on a single date. There is a break 11.10 to 11.20. Multiple dates shown are alternative dates. Each workshop costs £95 per participant. There are no discounts available. Our website contains booking links allowing you to pay by debit card, credit card, PayPal or Google Pay. Google nfp workshops to go to our website. If you can't book online we can accept BACS payments. Please send the workshop names, workshop dates, participant names, participant email addresses and your postal address to paybybacs1@nfpmail1.co.uk

WORKSHOP FORMAT

Workshops consist of talk, questions and answers. There are no power points or audio visuals. There are no break out sessions, role playing exercises or group activities. Participants are not expected to introduce themselves. Workshops run better if participants are on video but it is not compulsory. Each workshop follows a script. By using scripts more topics can be covered in less time with complete accuracy. Participants are sent a copy of the script by email after the workshop. The trainer may add unscripted remarks during the workshop to liven things up. Workshops do not require prior knowledge. Everything is explained in everyday language. Jargon and acronyms are kept to a minimum.

QUESTIONS

We do not offer in house courses, courses on other topics, bid writing services or consultancy services. If you have a question please email question1@nfpmail1.co.uk If you wish a phone chat please send your name, number and available times to callback1@nfpmail1.co.uk

219 REVIEWS FROM PAST PARTICIPANTS

Our website includes 219 reviews from past participants together with the names of their organisations and the dates they submitted their comments. Google nfp workshops to go to our website.

BID WRITING

MON 18 SEP 2023 MON 02 OCT 2023 MON 16 OCT 2023 MON 30 OCT 2023
MON 13 NOV 2023 MON 27 NOV 2023 MON 11 DEC 2023

Do you know the most common reasons for rejection? Are you gathering the right evidence? Are you making the right arguments? Are you using the right terminology? Are your numbers right? Are you learning from rejections? Are you assembling the right documents? Do you know how to create a clear and concise standard funding bid? Are you communicating with people or just excluding them? Do you know your own organisation well enough? Are you thinking through your projects carefully enough? Do you know enough about your competitors? Are you answering the questions funders will ask themselves about your application? Are you submitting applications correctly?

MAJOR DONOR FUNDRAISING

TUE 03 OCT 2023 TUE 31 OCT 2023 TUE 28 NOV 2023

Major Donor Characteristics, Motivations and Requirements. Researching and Screening Major Donors. Encouraging, Involving and Retaining Major Donors. Building Relationships with Major Donors. Major Donor

Events and Activities. Setting Up Major Donor Clubs. Asking For Major Gifts. Looking After and Reporting Back to Major Donors. Delivering on Major Donor Expectations. Showing Your Appreciation to Major Donors. Fundraising Budgets and Committees.

CORPORATE FUNDRAISING

TUE 19 SEP 2023 TUE 17 OCT 2023 TUE 14 NOV 2023 TUE 12 DEC 2023

Who are these companies? Why do they get involved? What do they like? What can you get from them? What can you offer them? What are the differences between donations, sponsorship, advertising and cause related marketing? Are companies just like trusts? How do you find these companies? How do you research them? How do you contact them? How do you pitch to them? How do you negotiate with them? When should you say no? How do you draft contracts? How do you manage the relationships? What could go wrong? What are the tax issues? What are the other considerations?

TRUST FUNDRAISING

WED 01 NOV 2023

Are you applying to the right trusts? Are you applying to enough trusts? Are you asking for the right amount of money? Are you applying in the right ways? Are your projects the most fundable projects? Are you carrying out trust fundraising in a professional way? Are you delegating enough work? Are you highly productive or just very busy? Are you looking for trusts in all the right places? How do you compare with your competitors for funding? Is the rest of your fundraising hampering your bids to trusts? Do you understand what trusts are ideally looking for?

INTRODUCTION TO FUNDRAISING

WED 20 SEP 2023 WED 15 NOV 2023

The workshop is for people who wish to move into fundraising, have just started in fundraising or have responsibilities for fundraisers. We examine each of the different areas of fundraising - public donors, major donors, legacies, trusts and corporates. We explain how the different areas fit together and support each other to create a balanced fundraising effort. We look at how much investment each area of fundraising requires, what returns to expect and how long it is likely to take to achieve those returns. We examine what the rest of your organisation could be doing to help make your fundraising more successful.

LEGACY FUNDRAISING

WED 04 OCT 2023 WED 29 NOV 2023

Why do people make legacy gifts? What are the ethical issues? What are the regulations? What are the tax issues? What are the statistics? What are the trends? How can we integrate legacy fundraising into our other fundraising? What are the sources for research? How should we set a budget? How should we evaluate our results? How should we forecast likely income? Should we use consultants? How should we build a case for support? What media and marketing channels should we use? What about in memory giving? How should we setup our admin systems? What are the common problems & pitfalls?

FUNDRAISING REGULATIONS AND GDPR

WED 18 OCT 2023 WED 13 DEC 2023

The workshop looks at who the regulatory bodies for fundraising are and what they regulate. We examine GDPR, PECR and the other regulations governing fundraising activities. We describe each of the most important procedures to follow. Past enforcement actions and the penalties issued to organisations that broke the rules are described. We explain how to prepare a check list of points you need to ensure that your organisation follows. We look at how best to explain the regulations throughout your organisation and ensure that they are followed by staff, trustees, volunteers and supporters.

RECRUITING AND MANAGING VOLUNTEERS

THU 05 OCT 2023 THU 02 NOV 2023 THU 30 NOV 2023

An introduction to recruiting and managing volunteers within organisations. Topics Covered : Who Volunteers - What Volunteers Do - Why People Volunteer - Getting People Involved - Trends - Responding to Trends - Volunteering Plans - Tough Questions - Mission Statements - Avoiding Problems - Legal Issues - Expenses & Benefits - Volunteer Roles - Recruiting Volunteers - Diversity - Increasing Diversity - Selecting Volunteers - Interviews - Checks & References - Training & Support - Managing Volunteers - Policy Documents - Feedback - Volunteer Problems - Retaining Volunteers - Volunteer Recognition - Getting Started - Best Projects - Key Volunteers

MANAGING STAFF

THU 21 SEP 2023 THU 19 OCT 2023 THU 16 NOV 2023 THU 14 DEC 2023

An introduction to the concepts and issues of managing staff within organisations. Topics Covered : Leadership - Standards - Direction - Leadership Styles - Motivating Staff - Job Design - Recognition Principles - Enhancing Engagement - Organising Staff - Job Definitions - Building Teams - Team Performance - Delegating Work - Expert Tasks - Staff Development - Designing Jobs - Managing Performance - Performance Reviews - Skills Development - Coaching - Mentoring - Managing Change - People Problems - Respecting People - Disciplinary Issues - Unfair Dismissal - Dismissal Steps - Negative Behaviour - Under Performance - Absenteeism - Long Term Absence - Poor Timekeeping - Challenging Conversations

CHARITY FINANCE

FRI 06 OCT 2023 FRI 03 NOV 2023 FRI 01 DEC 2023

An introduction to the principles of finance and accountancy within charities. Topics Covered : Regulators - Management Accounts - Annual Accounts - SORP - Accruals Accounting - Fund Accounting - Designated Funds - Managing Money - Donated Income - Primary Purpose Trading - Capital Growth - Core Costs - Cash Flow - Reserves - Charity Accounting Systems - Salaries - Checks & Controls - Income - Final Accounts - Public Benefit - Audits - Independent Examination - Qualified Reports - Budgets - Management Meetings - Presenting Accounts - Fundraising & Finance - Gift Aid - VAT Benefits - Trading Income

PROJECT MANAGEMENT

FRI 22 SEP 2023 FRI 20 OCT 2023 FRI 17 NOV 2023 FRI 15 DEC 2023

An introduction to the principles and issues of project management within organisations. Topics Covered : Project Phases - Scoping - Objectivity - Project Teams - Project Terms - Lean Approach - Logical Framework - Critical Path Diagrams - Pert Diagrams - Gantt Charts - Preparation - Outputs & Outcomes - Stakeholder Analysis - Context Charts - Project Plans - Task Language - Milestones - Dependencies - Changing Plans - Managing Cash Flow - Overheads - Staff Costs - Cash Flow Forecasts - Spending Processes - Financial Reporting - Risk Management - Slippage - Audit Trails - Communication Lists - Evaluation - Wrapping Up Projects - Celebrating Achievements

NFP Workshops 18 Blake Street York YO1 8QG

To unsubscribe send a blank e-mail to unsubscribe368839@nfpmail1.co.uk inserting nmarshall@marlow-tc.gov.uk into the subject line.

Unsubscribe requests will take effect within 7 days.

From: [REDACTED]
To: [Chris Funnell](#)
Cc: [REDACTED]
Subject: Fw: New Court, Liston Road, Marlow SL7 1AS
Date: 20 September 2023 12:26:35

Hi Chris,

Please see email below from a resident of New Court complaining about the area of Liston Court by New Court. I have drafted the response to him here but I wondered if you had any further information you would like to add as [REDACTED] references you meeting with Sorbon Estates today?

Hello [REDACTED]

I received your email regarding the maintenance of the circular bed by New Court at Liston Court. Buckinghamshire Council own this land and instructed Marlow Town Council to cease maintenance of the entire area. We have been made aware this week that Sorbon Estate are not managing the bed that you refer to either and we have raised this with Buckinghamshire Council. I would recommend that you contact Buckinghamshire Council to let them know your concern.

If we are instructed to maintain Liston Court by the land owner we will pick up maintenance again.

Regards

[REDACTED]

[REDACTED]
Marlow Town Council
Court Garden, Pound Lane
Marlow, Bucks
SL7 2AG
01628 484 024

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From: [REDACTED]
Sent: Wednesday, September 20, 2023 11:43
To: [REDACTED]
Subject: FW: New Court, Liston Road, Marlow SL7 1AS

FYI

Kind regards



MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

T: 01628 484024

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From: [REDACTED]
Sent: Wednesday, September 20, 2023 11:44 AM
To: [REDACTED]
Cc: [REDACTED]

[REDACTED]

Subject: New Court, Liston Road, Marlow SL7 1AS

Good morning,

I met with Sorbon Estates this morning and they confirmed that the circular grass

common in front of New Court is not part of their licence maintenance agreement with you and that the area remains the responsibility of Marlow Town Council. They were due to meet with your Council Leader today to confirm this position.

Would you please urgently reinstate your maintenance of the whole area as the current condition is disgraceful and needs a lot of attention.

Kind regards,

[REDACTED]

[REDACTED]

Marlow
SL7 1AS

On 18 Sep 2023, at 11:00, [REDACTED] > wrote:

Thank you for your email. We are currently following up your query to ascertain the details of the licence to ensure that all areas are suitably maintained.

Kind regards

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

T: 01628 484024

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From: [REDACTED] >

Sent: Monday, September 18, 2023 10:19 AM

To: [REDACTED]

Subject: Re: New Court, Liston Road, Marlow SL7 1AS

Good morning,

Thank you for your prompt reply.

I know that Sorbon Estates have taken on the care of the Council land within Liston Court but I would like to confirm if this arrangement also includes the circular common area directly in front of New Court.

I attach the brochure for New Court showing the area.

Kind regards,

[REDACTED]

On 18 Sep 2023, at 09:56, [REDACTED] > wrote:

Dear [REDACTED]

Thank you for getting in touch. The area you have referred to, is now managed by Sorbon Estates under licence from Buckinghamshire Council and they will be able to respond to your query.

Kind regards

<image006.jpg>

MARLOWTOWNCOUNCIL

Court Garden

Pound Lane

Marlow

Bucks SL7 2AG

T: 01628 484024

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From: [REDACTED]

Sent: Sunday, September 17, 2023 6:08 PM

To: [REDACTED] >

Subject: New Court, Liston Road, Marlow SL7 1AS

For the attention of [REDACTED] [REDACTED]

Dear [REDACTED] [REDACTED]

I'm writing to you about the disgraceful condition of the grass common in front of New Court, Liston Road, Marlow which is owned by Bucks Council. We are not sure if the care of this area is the responsibility of Bucks Council or whether maintenance has been devolved to the Marlow Parish Council?

Would you please let us know who is responsible for the maintenance of the plants, grass and landscaping.

About eight weeks ago, a team of five men spent a day planting the circular area in the middle of the common. Since then, apart from a gardener who watered the plants twice, nobody has returned to maintain the area and it is now overgrown with weeds and the grass has not been cut.

I attach a couple of photos.

I have copied the other apartment owners of New Court and also [REDACTED] [REDACTED] of Sorbon Estates as they are spending a significant amount of money upgrading Liston Court - only to be undermined by the appearance of the common.

I look forward to hearing back from you or your responsible colleague.

Your sincerely,

[REDACTED]

<image003.jpg>

<image004.jpg>

<image005.jpg>



From: [Jocelyn Towns](#)
To: [REDACTED]
Subject: Re: Bank details
Date: 20 September 2023 12:09:15
Attachments: [image.png](#)

Thanks
Jocelyn

Sent from my iPhone

On 20 Sep 2023, at 11:50, [REDACTED] wrote:

Hi Jocelyn

Sure, no problem:-

Lloyds: Marlow Town Council

[REDACTED]

or he can use the QR code to pay securely using a debit / credit card

<image.png>

Kind regards

[REDACTED]

[REDACTED]

MARLOWTOWNCOUNCIL

T: 01628 484024

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From: Jocelyn Towns <jtowns@marlow-tc.gov.uk>

Sent: 20 September 2023 11:09

To: [REDACTED]

Subject: Bank details

Hi [REDACTED]

I know you only like to do lights work on a Friday, but it would be really helpful if you could let me have the bank details for money to be transferred, so I can pass this on to [REDACTED] as he is going abroad soon and don't want to miss him.

Thanks

Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL

Court Garden

Pound Lane

Marlow

Bucks SL7 2AG

01628 484024 / [REDACTED]

jtowns@marlow-tc.gov.uk

From: [REDACTED]
To: [REDACTED]
Subject: Re: Bank details
Date: 20 September 2023 12:09:14
Attachments: [image.png](#)

Thanks
Jocelyn

Sent from my iPhone

On 20 Sep 2023, at 11:50, [REDACTED] wrote:

Hi Jocelyn

Sure, no problem:-

Lloyds: Marlow Town Council

[REDACTED]###
[REDACTED]

or he can use the QR code to pay securely using a debit / credit card

<image.png>

Kind regards

[REDACTED]

[REDACTED] [REDACTED]

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Subject: Bank details

Hi [REDACTED]

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Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL

Court Garden

Pound Lane

Marlow

Bucks SL7 2AG

01628 484024 / [REDACTED]

jtowns@marlow-tc.gov.uk

From: [REDACTED]
To: [Chris Funnell](#)
Subject: FW: New Court, Liston Road, Marlow SL7 1AS
Date: 20 September 2023 11:57:14

Good day Chris

Please may I ask you for an answer to the email below from [REDACTED]

Kind regards

[REDACTED]

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

T: 01628 484024

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From: [REDACTED]
Sent: Wednesday, September 20, 2023 11:44 AM
To: [REDACTED]
Cc: [REDACTED]

[REDACTED]

Subject: New Court, Liston Road, Marlow SL7 1AS

Good morning,

I met with Sorbon Estates this morning and they confirmed that the circular grass common in front of New Court is not part of their licence maintenance

agreement with you and that the area remains the responsibility of Marlow Town Council. They were due to meet with your Council Leader today to confirm this position.

Would you please urgently reinstate your maintenance of the whole area as the current condition is disgraceful and needs a lot of attention.

Kind regards,
[REDACTED]

[REDACTED]

On 18 Sep 2023, at 11:00, [REDACTED] wrote:

Thank you for your email. We are currently following up your query to ascertain the details of the licence to ensure that all areas are suitably maintained.

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Kind regards,

[REDACTED]

On 18 Sep 2023, at 09:56, [REDACTED]:

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<image006.jpg>

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I look forward to hearing back from you or your responsible colleague.

Your sincerely,

[REDACTED]

<image003.jpg>

<image004.jpg>

<image005.jpg>



From: [REDACTED]
To: [Jocelyn Towns](#)
Subject: Re: Bank details
Date: 20 September 2023 11:50:02
Attachments: [image.png](#)

Hi Jocelyn

Sure, no problem:-

Lloyds: Marlow Town Council

[REDACTED]
[REDACTED]

or he can use the QR code to pay securely using a debit / credit card



Kind regards

[REDACTED]

[REDACTED]

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To: [REDACTED] >
Subject: Bank details

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Thanks

Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL

Court Garden

Pound Lane

Marlow

Bucks SL7 2AG

01628 484024 / [REDACTED]

jtowns@marlow-tc.gov.uk

From: [REDACTED]
To: [Jocelyn Towns](#)
Subject: Re: Bank details
Date: 20 September 2023 11:50:01
Attachments: [image.png](#)

Hi Jocelyn

Sure, no problem:-

Lloyds: Marlow Town Council

[REDACTED]
[REDACTED]

or he can use the QR code to pay securely using a debit / credit card



Kind regards

[REDACTED]

[REDACTED] [REDACTED]

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Sent: 20 September 2023 11:09
To: [REDACTED]
Subject: Bank details

Hi [REDACTED]

I know you only like to do lights work on a Friday, but it would be really helpful if you could let me have the bank details for money to be transferred, so I can pass this on to [REDACTED] as he is going abroad soon and don't want to miss him.

Thanks

Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL

Court Garden

Pound Lane

Marlow

Bucks SL7 2AG

01628 484024 / [REDACTED]

jtowns@marlow-tc.gov.uk

From: [Jocelyn Towns](#)
To: [REDACTED]
Subject: Bank details
Date: 20 September 2023 11:09:52

Hi [REDACTED]

I know you only like to do lights work on a Friday, but it would be really helpful if you could let me have the bank details for money to be transferred, so I can pass this on to [REDACTED] as he is going abroad soon and don't want to miss him.

Thanks

Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

01628 484024 / [REDACTED]
jtowns@marlow-tc.gov.uk

From: [Carol Heap \(Cllr\)](#)
To: [REDACTED]
Cc: [REDACTED] [Chris Funnell](#)
Subject: Re: [EXTERNAL] Marlow Film Studios
Date: 20 September 2023 10:55:04
Attachments: [5D26966C57E14B428CD125EAF5F1E9A2.png](#)

Dear [REDACTED]

I am not able to comment on either the content of the submission nor the way in which it was submitted.

I have chosen to take a neutral stance on the planning application from the beginning as it was clear that with such a complex proposal there would be many pros and cons and opposing views from residents, as has proved to be the case.

In my opinion it is not helpful to take sides on a major application such as this, rather it is better to be open to all residents opinions, and to feed these back to the council, which is what I have done.

I have forwarded your comments to MTC to be recorded.

KR
Carol

From: [REDACTED]
Sent: Monday, September 18, 2023 10:00:11 AM
To: Carol Heap (Cllr) [REDACTED] >
Subject: [EXTERNAL] Marlow Film Studios

Hi Carol,

I am writing to express my concerns about the approach taken by Marlow Town Council in its consideration of the Marlow Film Studio project.

For a matter of such importance can you please help me understand why:

- The matter was discussed at a members-only meeting, not a formal meeting of the council with a clerk present?
- The comment was submitted by, Richard Scott, classifying as a "member of the public" although then putting in the text that it was relaying the views of Marlow Town Council. Perhaps it would have been better submitted by the leader of the council under "Other Interested Parties"

The comments made on behalf of the council do not mention any concerns or possible negative impacts of the scheme on the town. Were none really raised at the meeting? Also Mr Scott mentions the 2:1 support for the scheme based on submissions to the Buckinghamshire Council website which it is stated aligns with the messaging from Marlow residents. Can you advise please what data the 2:1 support from Marlow residents is based on?

As my local councillor I'd be interested to understand more about your own views. I see that you declared yourself to be neutral on the matter. I assume that this is not due to any conflict with your

role on Buckinghamshire Council, but is because given the balance of the arguments you are not persuaded either way? If so can you tell me what you see as the likely positive impacts and the likely negative impacts if the development were to go ahead?

My personal view is that the studio plan should be rejected. I think that the prime objective of the proposers is their own financial gain (via their Guernsey based company), with very little commercial likely benefit likely for the town but with traffic congestion increasing and air quality decreasing - in addition to the loss of green belt land.

Also, given its importance I couldn't find any mention of the film studios in recent edition of the Marlovian. The top item in the town council news being new litter bins in the High Street; surely the studio application is of greater significance to residents?

Can I suggest that the council convenes a public meeting to fully explain its position and to get input from local residents. It could then follow this with a formal council meeting, providing the opportunity to reconsider its position in light of the debate.

I'd be interested in your views.

--

Regards,







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From: [REDACTED]
Subject: Re: BLT info - Enterprise Doctor
Date: 20 September 2023 10:54:26
Attachments: [image001.png](#)

BLT is the informal networking group which meets monthly in at the George & Dragon Marlow. Nothing to do with a sandwich – the acronym stands for Business Let's Talk.

It's £10 to be there, but that's the cost of the delightful breakfast – there's no actual event fee. The parking outside is free for ample time.

After some networking time the meat of our next meeting on 5th October from 07.30-09.00 will be a discussion led by Paul Bolton on "Growing Communities around Businesses and Organisations".

There will also be chat over breakfast and some further networking time at the end.

Give it a try – you might like it!

To reserve your place (ideal, but not a requirement) please email [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Facebook Group: <https://www.facebook.com/groups/thebusinessshow/>

ED
Enterprise
Doctor

**Mentoring and coaching
for small businesses**

From: [REDACTED]
To: [REDACTED]
Cc: [Colleen Stapley - Marlow Town Council](#)
Subject: RE: [EXTERNAL] Marlow Town Council
Date: 20 September 2023 10:52:48
Attachments: [REDACTED]

Hi [REDACTED]

That all sounds OK to me, and we'd be happy to help out again.

Similar to the questions I was asking about the Beetown display, can you let me know how many recycling boards you are looking to display and their rough size etc. Will you be using the same display boards as for Beetown?

Have you got any particular dates for the display in mind and how long you would want the display up for? As you know from Beetown we generally suggest 2 weeks duration.

I've attached the exhibitor template again as we'd need this completing for each exhibition that you do with us please.

Regards,

[REDACTED]

From: [REDACTED]
Sent: Tuesday, September 19, 2023 3:52 PM
To: [REDACTED]
Cc: Colleen Stapley - Marlow Town Council <cstapley@marlow-tc.gov.uk>
Subject: [EXTERNAL] Marlow Town Council

Hi Chris

As you may be aware, we have been actively promoting recycling and environmental awareness in Marlow. To expand our outreach and engage a larger audience, we are interested in displaying our recycling boards in the library as we did with the Bee Town boards.

These recycling boards are designed to provide valuable information on recycling practices, eco-friendly tips, and ways in which our community can contribute to a greener, more sustainable environment. By placing them in the library, we aim to educate and inspire library visitors to make environmentally conscious choices.

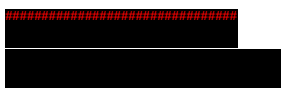
We believe that the library, as a hub for information and community engagement, is an ideal location to showcase these boards. Their presence can encourage discussion, raise awareness, and empower individuals to act towards an eco-friendlier lifestyle.

We are committed to maintaining the boards and ensuring they are both informative and visually appealing and we are flexible and willing to work within the library's guidelines to make this initiative a success.

We look forward to the possibility of partnering with the library to promote sustainability and environmental consciousness within our community. Please let us know if this would be possible and if so from when to when.

Thank you for considering our request.

Kind Regards



MARLOWTOWNCOUNCIL

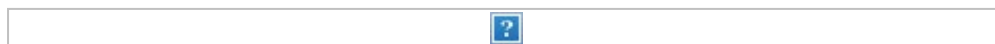
Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

T: 01628 484024

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From: [Carol Heap](#)
To: [Chris Funnell](#)
Subject: FW: Complaint
Date: 20 September 2023 10:35:58
Attachments: [REDACTED]

The amendment appears to be in line with what the monitoring officer has stated below. I had in mind a re-submission rather than an amendment.

As long as the amendment lists only those cllrs in support I have no problem with it.

KR

Carol

From: Richard Scott <rscott@marlow-tc.gov.uk>
Sent: 14 September 2023 10:44
To: [REDACTED]
Cc: Jocelyn Towns <jtowns@marlow-tc.gov.uk>; T Avery <tavery@marlow-tc.gov.uk>; Roger Wilson <rwilson@marlow-tc.gov.uk>; N Marshall <nmarshall@marlow-tc.gov.uk>; Chris Funnell <cfunnell@marlow-tc.gov.uk>; R Cadman <rcadman@marlow-tc.gov.uk>; Carol Heap <CarolHeap@marlow-tc.gov.uk>; Chris Hoyle <choyle@marlow-tc.gov.uk>; Colleen Stapley - Marlow Town Council <dstapley@marlow-tc.gov.uk>; David Brown <dbrown@marlow-tc.gov.uk>; Natalia Mityaeva <nmityaeva@marlow-tc.gov.uk>
Subject: Re: Complaint

[REDACTED]

Thank you for this email. Can I please see the complaint(s) that were referred to BC so we see the context. It is a bit difficult to respond as we have not seen the detail. I will discuss with Chris when he is back from holiday.

Richard
Cllr Richard Scott
Town Councillor
Marlow South Ward

On 14 Sep 2023, at 10:36, [REDACTED] > wrote:

Dear Members

The monitoring officer has responded with the following comment.

Having discussed the matter here, we consider that the matter is not yet at Code of Conduct stage. Rather we think that you as [REDACTED] could probably point out to your members that the submission is misleading as the arrival of the recent complaints clearly shows ; that it was not the case that MTC

informally consulted members; and ask them – so as to avoid any confusion – to amend or resubmit the response without reference to MTC or voting or conflicts of interest or recorded votes and simply to make it clear that this is a statement from a named list of constituency councillors. That would better protect/reflect the position of MTC – which is otherwise being implicated by the way this has been expressed.

The recommendation is that the statement made be amended.

Best wishes

[REDACTED]

[REDACTED]

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
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Bucks SL7 2AG

01628 484024

[REDACTED]

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From: [REDACTED] [REDACTED]

Sent: 13 September 2023 11:12

To: R Scott <rscott@marlow-tc.gov.uk>; Jocelyn Towns <jtowns@marlow-tc.gov.uk>; T Avery <tavery@marlow-tc.gov.uk>; Roger Wilson <rwilson@marlow-tc.gov.uk>; N Marshall <nmarshall@marlow-tc.gov.uk>; Chris Funnell <cfunnell@marlow-tc.gov.uk>; R Cadman <rcadman@marlow-tc.gov.uk>; Carol Heap <CarolHeap@marlow-tc.gov.uk>; Chris Hoyle <choyle@marlow-tc.gov.uk>; Colleen Stapley - Marlow Town Council <cstapley@marlow-tc.gov.uk>; David Brown

<dbrown@marlow-tc.gov.uk>; Natalia Mityaeva <nmityaeva@marlow-tc.gov.uk>

Subject: Complaints

Dear members

I have returned from leave today to a number of written complaints about the conduct of the Town Council reference the meeting and comments published on the planning portal, reference the application for Marlow Film Studio. Complaints about Councillors and Council are referred to the Buckinghamshire Council Monitoring Officer, [REDACTED]

Best wishes

[REDACTED]

[REDACTED]

MARLOWTOWNCOUNCIL

Court Garden
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Marlow
Bucks SL7 2AG

01628 484024

[REDACTED]k

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From: [Carol Heap](#)
To: [Chris Funnell](#)
Subject: FW: Complaint
Date: 20 September 2023 10:35:57
Attachments: [REDACTED]

The amendment appears to be in line with what the monitoring officer has stated below. I had in mind a re-submission rather than an amendment.

As long as the amendment lists only those cllrs in support I have no problem with it.

KR

Carol

From: Richard Scott <rscott@marlow-tc.gov.uk>

Sent: 14 September 2023 10:44

To: [REDACTED]

Cc: Jocelyn Towns <jtowns@marlow-tc.gov.uk>; T Avery <tavery@marlow-tc.gov.uk>; Roger Wilson <rwilson@marlow-tc.gov.uk>; N Marshall <nmarshall@marlow-tc.gov.uk>; Chris Funnell <cfunnell@marlow-tc.gov.uk>; R Cadman <rcadman@marlow-tc.gov.uk>; Carol Heap <CarolHeap@marlow-tc.gov.uk>; Chris Hoyle <choyle@marlow-tc.gov.uk>; Colleen Stapley - Marlow Town Council <[cstapley@marlow-tc.gov.uk](mailto: cstapley@marlow-tc.gov.uk)>; David Brown <dbrown@marlow-tc.gov.uk>; Natalia Mityaeva <nmityaeva@marlow-tc.gov.uk>

Subject: Re: Complaint

[REDACTED]

Thank you for this email. Can I please see the complaint(s) that were referred to BC so we see the context. It is a bit difficult to respond as we have not seen the detail. I will discuss with Chris when he is back from holiday.

Richard
Cllr Richard Scott
Town Councillor
Marlow South Ward

On 14 Sep 2023, at 10:36, [REDACTED] > wrote:

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informally consulted members; and ask them – so as to avoid any confusion – to amend or resubmit the response without reference to MTC or voting or conflicts of interest or recorded votes and simply to make it clear that this is a statement from a named list of constituency councillors. That would better protect/reflect the position of MTC – which is otherwise being implicated by the way this has been expressed.

The recommendation is that the statement made be amended.

Best wishes

[Redacted]

[Redacted]

MARLOWTOWNCOUNCIL

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01628 484024

[Redacted]

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From: [Redacted] [Redacted]

Sent: 13 September 2023 11:12

To: R Scott <rscott@marlow-tc.gov.uk>; Jocelyn Towns <jtowns@marlow-tc.gov.uk>; T Avery <tavery@marlow-tc.gov.uk>; Roger Wilson <rwilson@marlow-tc.gov.uk>; N Marshall <nmarshall@marlow-tc.gov.uk>; Chris Funnell <cfunnell@marlow-tc.gov.uk>; R Cadman <rcadman@marlow-tc.gov.uk>; Carol Heap <CarolHeap@marlow-tc.gov.uk>; Chris Hoyle <choyle@marlow-tc.gov.uk>; Colleen Stapley - Marlow Town Council <cstapley@marlow-tc.gov.uk>; David Brown

<dbrown@marlow-tc.gov.uk>; Natalia Mityaeva <nmityaeva@marlow-tc.gov.uk>

Subject: Complaints

Dear members

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Best wishes

[REDACTED]

[REDACTED]

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Court Garden
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01628 484024

[REDACTED]

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From: [REDACTED]
To: [Jocelyn Towns](#)
Subject: Re: Flood Warden for Gossmore Close
Date: 20 September 2023 09:36:16

Sounds perfect Jocelyn, thank you very much.

[REDACTED]#####

[REDACTED]

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Marlow
Bucks SL7 2AG

01628 484024

#####

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From: Jocelyn Towns <jtowns@marlow-tc.gov.uk>

Sent: 20 September 2023 09:35

To: [REDACTED]

Subject: Flood Warden for Gossmore Close

Hi [REDACTED]

I have been in touch with [REDACTED] [REDACTED] who lives in Gossmore Close, it would be very happy to, as soon as he retires in a few months can we wait for him, he would be very good?

Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

01628 484024 / 

jtowns@marlow-tc.gov.uk

From: [Jocelyn Towns](#)
To: [REDACTED]
Subject: Flood Warden for Gossmore Close
Date: 20 September 2023 09:35:00

Hi [REDACTED]

I have been in touch with [REDACTED] who lives in Gossmore Close, it would be very happy to, as soon as he retires in a few months can we wait for him, he would be very good?

Jocelyn

Jocelyn Towns
Councillor

MARLOW TOWN COUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

01628 484024 / [REDACTED]
jtowns@marlow-tc.gov.uk

From: [REDACTED]
To: [David Brown](#)
Subject: Re: Leave and absence
Date: 20 September 2023 09:34:04
Attachments: [REDACTED]

Thanks David, will ask [REDACTED] to get this added to your calendar, the leave is a mixture of annual leave and time owed. The office inbox has received a complaint about how Councillors commented on the film studio which has been addressed directly to you which will come to your inbox today. If you would like any support or advice on dealing with it, please do give me a call.

Best wishes

[REDACTED]

[REDACTED]

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[REDACTED]

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From: David Brown <dbrown@marlow-tc.gov.uk>

Sent: 19 September 2023 19:59

To: [REDACTED]

Subject: RE: Leave and absence

Hi [REDACTED]

Could your holidays please show in my diary.

Many thanks

Dave

Mayor David Brown
Marlow North & West Ward



MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG
T: 01628 484024
M: [REDACTED]

Sent from [Mail](#) for Windows

From: [REDACTED]
Sent: 19 September 2023 19:08
To: [David Brown](#); [Chris Funnell](#)
Subject: Leave and absence

Dear David and Chris

For your diaries please, I shall be on leave on October 18th, 19th, 20th and Friday
December 1st.

Best wishes

[REDACTED]

[REDACTED]

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Pound Lane
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From: [Jocelyn Towns](#)
To: [REDACTED]
Subject: RE: Good morning
Date: 20 September 2023 09:27:00

Oh, lucky you, sorry to have troubled you, enjoy and don't worry I will pop out a little later and take a look.

Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

01628 484024 / [REDACTED]
jtowns@marlow-tc.gov.uk

From: [REDACTED] >
Sent: Wednesday, September 20, 2023 9:26 AM
To: Jocelyn Towns <jtowns@marlow-tc.gov.uk>
Subject: RE: Good morning

Hi
Currently on a mini break in Shropshire but back at tea time!
Thanks

[REDACTED]

On 20/09/2023 09:13 BST Jocelyn Towns <jtowns@marlow-tc.gov.uk> wrote:

I have had it reported that they were not in attendance from yesterday around lunchtime to mid-afternoon, if you are walking that way, could you please let me know.

Thanks
Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL
Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

01628 484024 / [REDACTED]
jtowns@marlow-tc.gov.uk<mailto:[REDACTED]>

From: [REDACTED]
Sent: Tuesday, September 19, 2023 1:44 PM
To: Jocelyn Towns <jtowns@marlow-tc.gov.uk>
Subject: RE: Good morning

Hi
Yes the boys are there on site since early this morning.
A
On 19/09/2023 13:09 BST Jocelyn Towns <jtowns@marlow-tc.gov.uk> wrote:

Hi [REDACTED]

Thanks for the below, are the workforce on sight?

I have just looked at One.Network which has them there from today until 21st September. It's Thames Water again sadly! They do have a license for the works, but we need to keep an eye on them to ensure they do finish on time.

Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL
Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

01628 484024 / 07715 547251
jtowns@marlow-tc.gov.uk<mailto:jtowns@marlow-tc.gov.uk>
[REDACTED]>

[REDACTED]
[REDACTED]

Sent: Tuesday, September 19, 2023 10:28 AM
To: Jocelyn Towns <jtowns@marlow-tc.gov.uk><mailto:jtowns@marlow-tc.gov.uk>>
Cc: [REDACTED]
[REDACTED]
Subject: Good morning

Good to see you again. 3 way lights up again in West St and Oxford Road this morning. Pavement work but lights all the same. Will be 3 or 4 days apparently. Who is issuing these seemingly weekly permits? Shop owners are tearing their hair out up here!
Thank you



From: [REDACTED] m
To: [Jocelyn Towns](mailto:Jocelyn.Towns)
Subject: RE: Good morning
Date: 20 September 2023 09:25:58

Hi

Currently on a mini break in Shropshire but back at tea time!

Thanks

[REDACTED]

On 20/09/2023 09:13 BST Jocelyn Towns <jtowns@marlow-tc.gov.uk> wrote:

I have had it reported that they were not in attendance from yesterday around lunchtime to mid-afternoon, if you are walking that way, could you please let me know.

Thanks

Jocelyn

Jocelyn Towns

Councillor

MARLOWTOWNCOUNCIL

Court Garden

Pound Lane

Marlow

Bucks SL7 2AG

01628 484024 / [REDACTED]

jtowns@marlow-tc.gov.uk<mailto:[REDACTED]k>

From: [REDACTED]

Sent: Tuesday, September 19, 2023 1:44 PM

To: Jocelyn Towns <jtowns@marlow-tc.gov.uk>

Subject: RE: Good morning

Hi

Yes the boys are there on site since early this morning.

A

On 19/09/2023 13:09 BST Jocelyn Towns <jtowns@marlow-tc.gov.uk><mailto:jtowns@marlow-tc.gov.uk>> wrote:

Hi [REDACTED]

Thanks for the below, are the workforce on sight?

I have just looked at One.Network which has them there from today until 21st September. It's Thames Water again sadly! They do have a license for the works, but we need to keep an eye on them to ensure they do finish on time.

Jocelyn

Jocelyn Towns

Councillor

MARLOWTOWNCOUNCIL

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Pound Lane

Marlow

Bucks SL7 2AG

01628 484024 / [REDACTED]

jtowns@marlow-tc.gov.uk<mailto:jtowns@marlow-tc.gov.uk>

<mailto:[REDACTED]>

[REDACTED]

Sent: Tuesday, September 19, 2023 10:28 AM

To: Jocelyn Towns <jtowns@marlow-tc.gov.uk<mailto:jtowns@marlow-tc.gov.uk>>

Cc: [REDACTED]

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Subject: Fw: SPINFIELD LANE, MARLOW - 20/09/2023
Date: 20 September 2023 09:21:09

Dear members

Please see below emergency TTRO which has been issued today.

Best wishes

[REDACTED]

[REDACTED]

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From: Buckinghamshire Council <noreply@one.network>
Sent: 20 September 2023 09:16
Subject: SPINFIELD LANE, MARLOW - 20/09/2023

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https://api-gb.one.network/downloads/tm/1016/ttro-application-form_135716465_3628661_9eb1056873.pdf

Kind Regards

Makiyah Walsh

TTRO Officer

Floor 10

01296 383848

Walton Street Offices

Walton Street

Aylesbury

Buckinghamshire

HP20 1UY

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From: Buckinghamshire Council <noreply@one.network>
Sent: 20 September 2023 09:16
Subject: SPINFIELD LANE, MARLOW - 20/09/2023

Dear All

PLEASE BE ADVISED THIS IS NOT A CONSULTATION - PERMISSION FOR THESE EMERGENCY WORKS TO GO AHEAD HAS BEEN GIVEN AND WORKS HAVE ALREADY COMMENCED.

Please find attached completed diversionary route for some **emergency works** undertaken by Buckinghamshire Council in respect of EMERGENCY CARRIAGEWAY REPAIRS

If you are unable to view this link please go to [one.network](#) to view under the road and dates stated.

https://api-gb.one.network/downloads/tm/1016/ttro-application-form_135716465_3628661_9eb1056873.pdf

Kind Regards

Makiyah Walsh

TTRO Officer

Floor 10

01296 383848

Walton Street Offices

Walton Street

Aylesbury

Buckinghamshire

HP20 1UY

Please note this a non replyable email address, all emails need to be directed to roadclosures@buckinghamshire.gov.uk

[Click here if you no longer wish to receive this email alert](#)

From: [REDACTED]
To: [Richard Scott](#); [Jocelyn Towns](#); [T Avery](#); [Roger Wilson](#); [N Marshall](#); [Chris Funnell](#); [R Cadman](#); [Carol Heap](#); [Chris Hoyle](#); [Colleen Stapley - Marlow Town Council](#); [David Brown](#); [Natalia Mityaeva](#)
Subject: Fw: SPINFIELD LANE, MARLOW - 20/09/2023
Date: 20 September 2023 09:21:08

Dear members

Please see below emergency TTRO which has been issued today.

Best wishes

[REDACTED]

[REDACTED]

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

01628 484024

[REDACTED]

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Kind Regards

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Floor 10

01296 383848

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HP20 1UY

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[Click here if you no longer wish to receive this email alert](#)

From: [REDACTED]
To: [Chris Funnell](#)
Cc: [N Marshall](#); [Richard Scott](#)
Subject: Re: Unacceptable very loud Disco Music from Royal Oak - Bovingdon Green,
Date: 20 September 2023 09:19:55

Many thanks for the note Chris, hope you had a nice break.

I haven't heard back from anybody else from MTC, however a few things have developed over the past week. Originally I was contacting you as an individual, in reaction to the anti-social music from the pub, however, there is now a fairly sizable group of residents that have come together over this situation. I believe that some of them may already have contacted MTC, although it may only be the Bovingdon Green community, I am not clear.

Bucks Licencing and Environmental Health are now involved too, and we residents will meet next week to agree how best to proceed. They would prefer to have the meeting first and then loop other relevant support in. Therefore they asked me to hold off involving more people at this time. I am not clear if that is the correct approach, but let's see what happens.

As you may have seen from the video, we are talking about a pretty extreme level of regular very loud music from the Royal Oak, as that was filmed from our home 1/2 Km away. The landlords have actively ignored any attempt to adjust reasonably, even though they are local residents from central Marlow themselves.

Therefore, let's wait until the residents' meeting next week.

Many thanks [REDACTED]

[REDACTED]

On Tue, Sep 19, 2023 at 1:20 PM Chris Funnell <cfunnell@marlow-tc.gov.uk> wrote:

[REDACTED]

Good to hear from you and apologies for just picking up, just returned from vacation .

I can see this is clearly an environmental nuisance issue and something we need to support you with .

Can you just clarify who else you have been in contact with at MTC as this is the first time it has been drawn to my attention ?

If you can give me a ring on my mobile below as I'm seeing Neil and Richard tonight in a planning meeting and some further background would be useful.

Regards

Chris

Chris Funnell

Council Leader



MARLOWTOWNCOUNCIL

Court Garden

Pound Lane

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From: 

Sent: Wednesday, September 13, 2023 3:44 PM

To: N Marshall <nmarshall@marlow-tc.gov.uk>; Chris Funnell <cfunnell@marlow-tc.gov.uk>

Subject: Unacceptable very loud Disco Music from Royal Oak - Bovington Green,

Dear Chris and Neil.

I was in touch with Marlow Town Council about a serious local noise issue and wanted to make you aware. Chris, I don't believe you are my councillor, but as we know each other I thought perhaps you could help. Neil, we haven't met, but I know you live nearby, as we are in [REDACTED], just off Spinfield Lane and maybe you are our councillor.

I will keep this brief, as the video attached tells the story. We live almost 1/2 mile from the Royal Oak in Bovington Green, once a lovely award-winning pub. Unfortunately this summer the new owners have turned it into something representing a Blackpool stag night event venue.

On at least 6 occasions we are aware that they have allowed guests to hire a DJ with very large speakers that are erected in the grounds, facing the field. They then play extremely loud music from 7 to 11 at night. This blasts across the quiet countryside down to Terrington Hill and of course the neighbouring Bovington Green, as well as our neighbours homes. There are many unhappy neighbours, but I am not sure if they have raised this with you yet.

We have complained to the pub 4 times now, in person and by email, as have many others. We went round at 8pm on Saturday night to ask for the sound to be reduced, in fact the sound was then turned up louder at about 10:15pm. The owners believe the sound levels are legal, but of course they are acting as a public nuisance.

To solve this,

1) I have raised it with [REDACTED] at the council - he is very supportive of the issue as they are causing a nuisance.

2) I am aware we have to complete a diary for environmental health, which we will do, the neighbours will also do this.

3) As I mentioned we have raised this directly with the pub, however so have many others, and as the sound has got much worse, they are obviously laughing in our face. It doesn't help that the owners are never at the pub when these events take place.

4) The pub also has an outdoor area they call a teepee with smaller speakers. Whilst we rarely hear that noise across the fields, I know the more immediate neighbours are concerned. It is the large Disco DJ speaker events that we hear.

I have attached one video from inside our home on Saturday at 10:15, 1/2 mile away - I think that speaks for itself.

I do not know what role you can play in this, but I wanted to see if you can help the community.

Thanks #####,

From: [REDACTED]
To: [Chris Funnell](#)
Cc: [N Marshall](#); [Richard Scott](#)
Subject: Re: Unacceptable very loud Disco Music from Royal Oak - Bovingdon Green,
Date: 20 September 2023 09:19:54

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Chris

Chris Funnell

Council Leader



MARLOWTOWNCOUNCIL

Court Garden

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Marlow

Bucks SL7 2AG

M: [REDACTED]

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Council Leader



MARLOWTOWNCOUNCIL

Court Garden

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Marlow

Bucks SL7 2AG

M: [REDACTED]

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Thanks #####,

From: [REDACTED]
To: [David Brown](#)
Subject: FW: Attn: Cllr Brown, Mayor.
Date: 20 September 2023 09:18:26

Hi David

Please may I ask you to respond to the email from [REDACTED] as it was addressed to you. Apologies that it is only being sent now but it was sitting in the junk email folder.

Kind regards

[REDACTED]

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

T: 01628 484024

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From: [REDACTED] >
Sent: Monday, September 11, 2023 7:21 PM
To: Office <office@marlow-tc.gov.uk>
Subject: Attn: Cllr Brown, Mayor.

Dear Cllr Brown,

Please can you let me know what sanction you are taking against Cllr Scott regarding his personal letter to Bucks Planning regarding the proposed Film Studio in which he implies that his views are those of MTC. This has resulted in an article in The Mail suggesting that MTC approves the plan.

Cllr Scott should be reprimanded and he should rescind his letter. This is an appalling misrepresentation that you, as Mayor, cannot be happy about.

Regards,

[REDACTED]

From: [Jocelyn Towns](#)
To: [\[REDACTED\]@marlow-tc.gov.uk](#)
Subject: RE: Good morning
Date: 20 September 2023 09:13:00

I have had it reported that they were not in attendance from yesterday around lunchtime to mid-afternoon, if you are walking that way, could you please let me know.

Thanks
Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

01628 484024 / [\[REDACTED\]](#)
jtowns@marlow-tc.gov.uk

From: [\[REDACTED\]](#) >
Sent: Tuesday, September 19, 2023 1:44 PM
To: Jocelyn Towns <jtowns@marlow-tc.gov.uk>
Subject: RE: Good morning

Hi
Yes the boys are there on site since early this morning.
A

On 19/09/2023 13:09 BST Jocelyn Towns <jtowns@marlow-tc.gov.uk> wrote:

Hi [\[REDACTED\]](#)

Thanks for the below, are the workforce on sight?

I have just looked at One.Network which has them there from today until 21st September. It's Thames Water again sadly! They do have a license for the works, but we need to keep an eye on them to ensure they do finish on time.

Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

01628 484024 / [REDACTED]
jtowns@marlow-tc.gov.uk<mailto:[REDACTED]>

[REDACTED]

Sent: Tuesday, September 19, 2023 10:28 AM
To: Jocelyn Towns <jtowns@marlow-tc.gov.uk>
Cc: [REDACTED]
Subject: Good morning

Good to see you again. 3 way lights up again in West St and Oxford Road this morning. Pavement work but lights all the same. Will be 3 or 4 days apparently. Who is issuing these seemingly weekly permits? Shop owners are tearing their hair out up here!
Thank you

[REDACTED]

From: [Jocelyn Towns](#)
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Gossmore Park
Date: 20 September 2023 09:12:00

Yes of course be very happy to.
Jocelyn

Jocelyn Towns
Councillor

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

01628 484024 / [REDACTED]
jtowns@marlow-tc.gov.uk

From: [REDACTED]
Sent: Tuesday, September 19, 2023 2:07 PM
To: Jocelyn Towns <jtowns@marlow-tc.gov.uk>; [REDACTED]
Subject: Re: Gossmore Park

Thanks Jocelyn, please can you attend the meeting we will ensure that Chris Hoyle is also invited once we have a date from Bucks.

Best wishes

[REDACTED]

[REDACTED]

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG

01628 484024
[REDACTED]

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From: Jocelyn Towns <jtowns@marlow-tc.gov.uk>

Sent: 19 September 2023 13:55

To: [REDACTED]

Subject: Re: Gossmore Park

Hi [REDACTED]

Is this for info for me or would you like me to attend? Happy with either.

Jocelyn

Sent from my iPhone

On 19 Sep 2023, at 10:10, [REDACTED] wrote:

Hi all,

There are some major repair works required at Gossmore public toilets which I think you are all aware of. It may be useful for Bucks Council to meet with us to understand the works required and any background information that you may need to progress with the repairs.

[REDACTED] & I are both free on the 25th & 26th Sept or the 5th & 6th Oct. We can meet here at the MTC office or on site at the toilet block.

I have attached a briefing note which covers all the issues and costs based on quotes I have received.

Let me know what times you can do within those dates.

Regards

[REDACTED]

[REDACTED]
Marlow Town Council
Court Garden, Pound Lane
Marlow, Bucks

SL7 2AG
01628 484 024

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