



# Sponsoring Marlow's Christmas Lights 2021

The Town Council is delighted you'd like to sponsor our wonderful Christmas Lights



Here's how we'd like to thank you.....

## £1,000 and above gives you all this...

- \* Exclusive invite for you and three guests to the VIP party to meet the celebrity before the lights are switched on
- \* Invite for you and your guests to the Post 'switch on' reception with other like-minded sponsors plus the celebrity
- \* Your name and brand around the large Christmas tree on the Causeway
- \* Dedicated feature on the Town Council's website
- \* Your brand and logo in the Marlovian Magazine which goes to every house in Marlow
- \* Inclusion in all press and town wide media
- \* A 'Thank You' certificate from the Town Mayor

## £500 and above gives you this...

- \* Exclusive invite for you and one guest to the VIP party to meet the celebrity before the lights are switched on
- \* Invite for you and your guest to the Post 'switch on' reception with other like-minded sponsors plus the celebrity
- \* Your brand and logo featured in the Christmas edition of the Marlovian Magazine which goes to every house in Marlow
- \* Inclusion in all press and town wide media
- \* A 'Thank You' certificate from the Town Mayor

## £250 gives you...

- \* Entry for you and one guest to the post 'switch on' drinks reception to mingle with other sponsors and meet our celebrity
- \* Your brand and logo in the Marlovian Magazine
- \* Inclusion in all press and media
- \* A 'Thank You' certificate from the Town Mayor

*We wouldn't be able to provide such a fantastic Christmas Lights display without the generosity of our Sponsors.  
Thank you!*

**MARLOWTOWNCOUNCIL**

Court Garden, Pound Lane, Marlow, Bucks SL7 2AG | 01628 484024 | katherine@marlow-tc.gov.uk

From: [REDACTED]  
To: [Chris Funnell](#)  
Cc: [Robert Laycock](#); [REDACTED]  
Subject: FW: Film studio feedback  
Date: 06 October 2021 12:07:31

---

Chris

Just to answer your questions in your email to Robert, [REDACTED] (below) on [REDACTED] involvement with the site visit etc.

We approached [REDACTED] as [REDACTED] back in the summer, and he advised that the [REDACTED] would be looking at the proposal, which is chaired by [REDACTED]

[REDACTED] has put a sub-group together, which is the following people:

[REDACTED]

In discussion and agreement with [REDACTED] and [REDACTED] I have approached [REDACTED] to join the site visit on 15th. I understood that they were the chairs of the other action groups – given that the studio project ‘cross cuts’ the action group topic areas.

[REDACTED] has confirmed his attendance. [REDACTED] back any day) and we wait to hear. [REDACTED] says he is not a chair of one of the action groups, and is claiming conflict with his role on planning (I am in the middle of an email exchange with him). [REDACTED] may take the same view on planning as he is [REDACTED]

On the planning committee conflict, [REDACTED], the [REDACTED] [REDACTED] has confirmed that the constitution indicates the application would go to strategic not a local committee, so there is no automatic conflict with being on the [REDACTED] and engaging.

If you feel you or other town councillors would like to join the visit, I'll go back to [REDACTED] and check out that they are happy. I don't see that it would be a problem, but I would not want [REDACTED] to feel bounced.

As you know site visit on 15<sup>th</sup>, and then I am assuming – but need to pin this down more with [REDACTED] – that there will be some follow up discussion/scrutiny of the proposal by the group at a later date.

Hope this helps. By all means give me a call to discuss.

[REDACTED]

[REDACTED]

**From:** chris Funnell <[REDACTED]>  
**Date:** 5 October 2021 at 22:00:36 BST  
**To:** Robert Laycock <[REDACTED]>  
**Cc:** [REDACTED] <[REDACTED]> [REDACTED] <[REDACTED]>  
**Subject:** RE: Film studio feedback

Robert

Thanks ,I probably need to understand your point more clearly on this as I have a couple of concerns and I'm not sure I follow entirely your thoughts here , apologies for not understanding but I can see a couple of issues here .

-I don't know what [REDACTED] has arranged here and I'm puzzled by his involvement given he doesn't hold portfolio or authority to conduct any meetings to discuss planning matters .More importantly [REDACTED] is likely to be an opposer supporting [REDACTED] and her group and [REDACTED] so also not sure why he is involved??  
[REDACTED] does not even chair the community board ??

[REDACTED] is a fellow colleague of ours at MTC and [REDACTED]  
[REDACTED]

Given that you rightly say you will end up with the strategic committee then you may need some insight there .

Do you want to give me a call between 10-12tomorrow if you are free when I'm back in my office and I can talk you through .

Kind regards

Chris

---

**From:** Robert Laycock <[REDACTED]>  
**Sent:** 05 October 2021 20:12  
**To:** chris Funnell <[REDACTED]>

Cc: [redacted] <[redacted]> [redacted]

**Subject:** Re: Film studio feedback

Chris - thanks for taking my call earlier

To follow-up (see below confirmation of the [redacted]) - our project is an employment scheme of more than 2 hectares, so anyone who sits on the area committees for Marlow as set out here:

[redacted]

could attend the site visit on the 15th (which has been set for the [redacted] process, with [redacted] and his colleague [redacted] [redacted] This is not in conflict with their duties on the local committee.

The list of people who are on the strategic sites committee, which doesn't include any local councillors I believe is here

[redacted]

It would obviously be helpful if we can get an on the ground understanding of the issues at this stage with as many councillors as we can, so we'd like to encourage everyone who can attends.

I appreciate this is a complex issue, but we're really looking to hear from the elected representatives about what their concerns might be for the process and what we eventually bring forward.

Early engagement with many voices will I believe deliver a better outcome for the wards/constituencies that all involved represent.

Many thanks

Robert

---

**From:** [redacted] <[redacted]>

**Date:** Tuesday, 5 October 2021 at 11:35

**To:** [redacted]

**Subject:** RE: [EXTERNAL] Marlow Studio - Follow up on PPA Meeting

[REDACTED]

Our constitution sets out the type of case that would be reported to the strategic committee. Its sets this out as follows:

*“Responsibility for:*

- a. wider strategic development;*
- b. sites which have a significant impact beyond the specific local area; or*
- c. sites fundamental to the implementation of an adopted or emerging Local Plan.*

*By way of example, this will include but is not limited to:*

*i Major infrastructure;*

*ii Large Scale Major Development comprising:*

- *Housing (approx. 400 dwellings or more)*
- **Employment (approx. 10,000 sq m or 2 hectares or more)**
- *Retail (approx. 10,000 sq m or 2 hectares or more)*

I haven't seen your proposal to judge it against these criteria but I expect it falls into the category *Employment (approx. 10,000 sq m or 2 hectares or more)* in which case it would be a strategic case. If Parish /Town Councils are asking you this question please say it's the Councils decision but their constitution indicates that...

[REDACTED]

#####

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

#####

Buckinghamshire Council, [REDACTED] [REDACTED]

#####

*Our planning team is currently experiencing high volumes of work due to the unprecedented number of planning applications and enquiries being submitted. Coupled with the impact of the pandemic on our resources over the last year, this means there are currently delays in processing applications and responding to requests across our services.*

*It would be appreciated if applicants and agents can be patient with officers and reduce contact by email or phone. Where necessary, officers will contact you or your agents directly. Please be assured that we are making every effort to address these issues and minimise delays. We appreciate your patience as we work to restore our usual service.*

On 5 Oct 2021, at 09:27, chris Funnell <#####> wrote:

Chris funnell

4 Oct 2021, at 19:20, [REDACTED]  
<[REDACTED]> wrote:

Hi Robert,

Sure I am not working this week and am available to have a phone chat or if you'd like to meet up.

Cheers,

On Oct 4, 2021, at 6:57 PM, Robert Laycock  
<[REDACTED]> wrote:

Evening [REDACTED] and [REDACTED]

I was wondering if we could exchange numbers - mine is [REDACTED]. It would be great to discuss a couple of things ahead of the next engagement process. thanks  
Robert

On 17 Sep 2021, at 10:47, [REDACTED]  
<[REDACTED]> wrote:

Hi [REDACTED]

So nice to have met you in person last night.

Here is the information I put together last weekend and mentioned last night. Do pls let me know if there is anything else I can help with or clarify.

I spoke to more residents and members of the [REDACTED] this past weekend and wanted to pass on some feedback

regarding what I have heard and what I feel is still missing in regards to information necessary to make an informed opinion.

What I heard:

- All developers are the same.
- How do we even know Robert is a filmmaker?
- There is no case for how many local people will be employed.
- There is no way to enforce legally that they hire local people or work with local schools.
- Parking will be an issue on site.
- How many of the 5,000 workers will be employed from Marlow? And how many of those will be travelling to work daily?
- How will the Country Park be integrated into the Film Studio? What are they proposing it will look like/do?
- How much money will we locally receive during the build phase and an on an on-going basis?

In my opinion the problem is that there isn't enough solid speculative information/business plan for people to fully understand why, what and how for this project.

On this basis of clearer understanding needed from all of us on the [REDACTED] and residents I would recommend the following:

- Short few sentences on Robert's filmmaking credentials and what his role with the studio and the other two associates will be after the site is built.
- Purpose, Vision, Mission and Values for the Film studio so people can understand what you are actually trying to accomplish e.g.
  - Purpose To create a studio where people and the planet come first to

produce world class HETV  
and films to touch the lives  
of people across the world

- Vision To build the most planet and people friendly film studio in the world and set the standard for the rest of the industry to follow
- Mission By developing a place that feels alive with nature and creativity, beautifully blending and enhancing the natural landscape and providing spaces that foster creativity and wellbeing
- Business Case Study
  - Ideal world across a year what does capacity look like?
  - If you are at full capacity on site what does that look like?
    - Staff
      - How many staff would be on site on an average day?
        - % of total would travel in locally?
        - % of total travel in from afar?
          - % of that from within the country points to



Ma  
rlo  
w?

- % of total staff that would be non-movie workers e.g. cleaners, restaurant, security etc.
  - How many new jobs would be created at full capacity once open?
  - What days per week and year would they work?
  - What hours during the day? (to understand if peak travel time)
  - What is an average salary?
  - Who would be their employer?
  - Would it be a full-time year

round job  
or only  
when the  
studio is  
at a  
certain  
capacity?

- How can you guarantee they are local to the area e.g. Marlow, Bourne End, Maidenhead, High Wycombe?
- % of total staff that would work permanently on site in the office space?
  - What hours do they work?
  - What opportunities are there to integrate with students?
  - How can you guarantee so many students/classes/apprentices per year will benefit

from the  
studio?

- % of total staff that are part of the film industry?
  - What days per week would they usually work?
  - What hours during the day? (to understand if peak travel time)
  - What is an average salary per movie/H ETV show and for how long?  
E.g. mid-weight jobs like key grips, copywriters, make-up artist, costume designers
  - Photo and quote from someone

above  
about the  
opportuni  
ty the  
Marlow  
Film  
Studio  
brings  
them  
personall  
y and the  
industry  
at large

- % of total staff  
that work  
alongside the  
film industry  
but not  
exclusively  
with?
  - What  
days per  
week  
would  
they  
usually  
work?
  - What  
hours  
during  
the day?  
(to  
understa  
nd if  
peak  
travel  
time)
  - What is  
an  
average  
salary  
per  
movie/H  
ETV  
show and  
for how  
long?  
E.g.  
florist etc.

- Photo and quote from someone like a florist preferably in Marlow who already has connections to the industry about the opportunity the Marlow Film Studio brings them personally and the industry at large

- Revenue

- What percentage of capacity do you need to reach a year to break even?
- What is your forecasting for the first five years regarding occupancy and revenue?
- What additional revenue would Marlow be forecasted to benefit from per year if at full capacity?

(I'm not sure if any as far as I'm aware most people would stay on the lot all day and have no reason to travel into Marlow for food, lodging etc?)

- Interactions
  - What are the opportunities for locals to be extras?
  - How close will locals be to the studio when using the adjoining land? E.g. will there be big fences up to obstruct views or will it be seamlessly integrated?
- Space
  - Will there be other areas on site to bring in additional revenue/bring in people e.g. exhibition/rental space for traveling art, conference or even a wedding?
  - Will you offer an on-site hostel or house to allow staff who film really late to not travel home to improve their

wellbeing/safety and reduce cars/emissions in Marlow?

- Will you work with any local artists to potentially create outdoor sculptures and/or instagrammable wall murals/graffiti on the sides of the buildings?
- Will you offer any tour days per week/month for people to buy tickets to come see the studio for the day?
  - Lunch at the café
  - Electric golf cart/walking tour around the lot
- Country Park
  - % of the total 'Country park' will be taken up with occupied film studio space?
  - What does an improved Country Park look like for residents? E.g. will this be a more wellbeing and

reflective/quiet  
sanctuary with  
sculptures and  
running water  
as opposed to  
activities, BBQ  
areas and  
playground  
equipment? (I  
envision  
something like  
outside the  
new US  
Embassy)

- How will the walking and biking paths interconnect in this space? Will they connect through the film studio?

Cheers,

Robert Laycock  
CEO Dido Property

Robert Laycock  
CEO Dido Property





**From:** [REDACTED]  
**To:** [Chris Funnell](#)  
**Subject:** Marlow Studio Project: [REDACTED] Meeting 3  
**Date:** 06 October 2021 10:45:17  
**Attachments:** [REDACTED]

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Dear Cllr Funnell,

I hope this email finds you well.

[REDACTED] We understand that some members of the [REDACTED] have not been receiving our emails due to issues with a [REDACTED] server, so please accept our apologies if you did not receive earlier emails with information and an invitation for the [REDACTED] meeting this evening.

Attached are the minutes from [REDACTED] Meeting 2 that took place on 08/09/21. Please do review these ahead of the meeting tonight and get in touch with any questions or queries regarding them.

The agenda for this evening's meeting is the following:

Agenda:

**6.00pm:** *Introductions: team; new members; purpose and focus;* [REDACTED] 2 Minutes

**6.10pm:** *Agenda*

**6.15pm:** *Life in Film*

**6.25pm:** *A Kit of Parts:* [REDACTED]

**6.35pm:** *Breakout Room and Structure Introduction*

**6.40pm:** *Breakout1: 'Architectural Parts' (15 mins); Group Reports; Discussion*

**6.55pm:** *Breakout 2: 'Working Landscapes' (15 mins); Group Reports; Discussion*

**7.10pm:** *Breakout 3: 'A Country Park' (15 mins); Group Reports; Discussion*

**7.25pm:** *Next Steps and Close*

The zoom link is below:

Topic: Marlow Studio Project - [REDACTED] 3 - 06.10.21

Time: Oct 6, 2021 06:00 PM London

[REDACTED]

[REDACTED]



[REDACTED]

[REDACTED]

Please confirm receipt of this email and your attendance tonight.

I hope to see you later.

Kind regards,

[REDACTED]

[REDACTED]

[REDACTED]

Soundings

#####  
[Redacted]

#####

[Redacted]  
#####

**Better places through active participation .....**

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Please think before you print this email

**From:** [R Scott](#)  
**To:** [REDACTED]  
**Subject:** Re: Marlow [REDACTED]  
**Date:** 05 October 2021 15:58:02

---

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

Richard Scott  
Cllr Richard Scott  
Town Mayor 2019 - 22  
Town Councillor for Marlow South Ward

On 5 Oct 2021, at 15:46, Jan <[REDACTED]> wrote:

Richard

Do you know who is the Chairman of the [REDACTED] this year please?

Many thanks  
[REDACTED]

[REDACTED]  
[REDACTED]  
Marlow Town Council  
Pound Lane, Marlow  
Bucks SL7 2AG  
01628 484024  
[REDACTED]

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**From:** Chris Funnell  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: Marlow Film Studio Project - please read and let us have your comments  
**Date:** 27 October 2021 21:49:00  
**Attachments:** [REDACTED]

---

Hi [REDACTED]

Thank you for sharing this and as you will appreciate there has been involvement to date with the council in various discussions and presentation made to us on behalf of Dido properties as well as several of our Councillors involved recently in a site walkaround visit the week before last, councillors have also attended the "soundings " events that have sought consultation on behalf of Dido properties and dido are holding public information events in Liston court over the coming weekend .We can share the following with you on the history and involvement we have observed so far .

The council takes a similar position along with the chambers view that residents on the whole appear positive about this proposal given the long term benefits that would appear to apply to the majority that have expressed views as to the future prosperity of Marlow, particularly for the young and the schools who share a great enthusiasm for the project . I should point out however that small groups are actively against it in the context of biodiversity and the aspirations of a country park coveted by some, that appears to be in contention given that we are led to believe that was never formalised so, it is a legal discussion ongoing between landowners and BCC yet to be finalised delivered or formalised as an approved project or indeed funded.

In essence it's a Mexican standoff i.e. the park seems unable to be delivered unless dido agree to relinquishing its land for that ,on the other hand we believe they are proactively seeking a win win by enabling that through their development should those that have aspirations wish to enter into discussions .

The council in its public serving position as a consultee through planning will however continue to reserve judgement as until final details and a planning application actually comes forward, we are led to believe that will be at the end of the first quarter 2022 and we will continue to solicit views from all groups for and against as it goes to strategic planning and is reviewed by the secretary of state prior to finally commenting officially.

At the point an application goes public there will be the opportunity for all members of the public to put forward their view ,in the meantime [REDACTED] and I would be happy to fill any gaps or questions to assist in sharing the proposals that have been shared with us so far as Cllr's or direct you to the appropriate Dido personnel.

Please maintain this in the confidence it is intended for background information only and not for onward transmission .  
Kind regards

*Chris Funnell*

**Chris Funnell**  
**Council Leader**

**MARLOWTOWNCOUNCIL**

Court Garden  
Pound Lane  
Marlow  
Bucks SL7 2AG

[REDACTED]  
[REDACTED]

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**From:** [REDACTED] <[REDACTED]>  
**Sent:** 27 October 2021 16:26  
**To:** [REDACTED]  
**Subject:** Re: Marlow Film Studio Project - please read and let us have your comments

Please reply to [REDACTED]

## Marlow Film Studio Project

### Have you had your say?

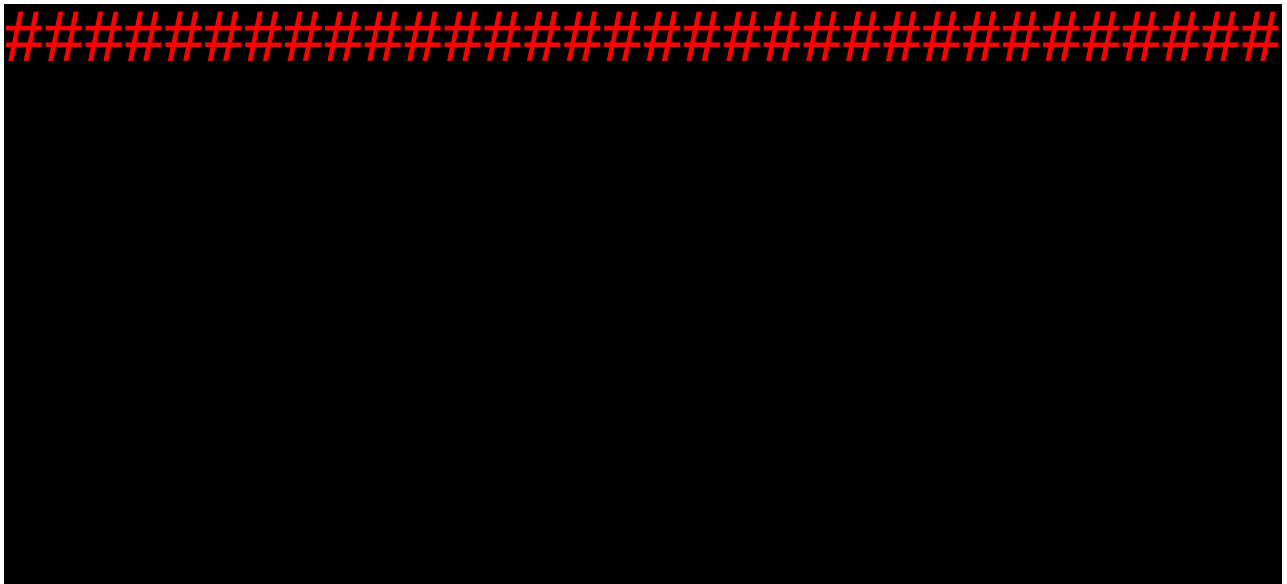
As you may know, there are plans for the development of a Film & Production Studio to the East of the A404. These plans are generating a lot of debate within the community of our Town – but so far, it has been difficult to pick out the voice of business specifically. Outside of those who are directly involved with the Liaison Group, there has been little coordination of feedback on the commercial and economic aspects from those who would be most affected.

As your representative, the [REDACTED] therefore would like to make sure that you, our members, have had the chance to air your views on the subject. And get those views passed on via our own Liaison Group representative as is appropriate afterwards. We have, since hearing from the Project at our July meeting, been quietly positive about the idea. But, as the Project moves onto the final stages ahead of planning permission being sought, we feel it is time to formalise a response that takes account of your views, fairly and accurately.

We would therefore really appreciate it if you could take a couple of minutes to let us know how you might respond to the following questions - and how you believe the Project might benefit – or otherwise – your own business in the Town...

Specifically:

- Do you believe your business and Marlow’s economic prospects would benefit from the Studio Project?
- Have you provided any of those thoughts to the Project directly?
- Do you have any specific concerns for the impact it might have or the way it might develop?
- Have you been able to air those concerns to your satisfaction?
- Do you have any additional questions about the Project that you feel have not (yet) been answered?



**From:** [REDACTED]  
**To:** Chris Funnell; [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: Marlow Film Studio Project - please read and let us have your comments  
**Date:** 28 October 2021 08:39:54  
**Attachments:** [REDACTED]

---

Thanks Chris for your reply and noted that it is in confidence

[REDACTED]

---

**From:** Chris Funnell <[REDACTED]>  
**Sent:** 27 October 2021 21:50  
**To:** [REDACTED]  
**Cc:** [REDACTED] <[REDACTED]> <[REDACTED]>  
**Subject:** RE: Marlow Film Studio Project - please read and let us have your comments

H [REDACTED]

Thank you for sharing this and as you will appreciate there has been involvement to date with the council in various discussions and presentation made to us on behalf of Dido properties as well as several of our Councillors involved recently in a site walkaround visit the week before last, councillors have also attended the "soundings " events that have sought consultation on behalf of Dido properties and dido are holding public information events in Liston court over the coming weekend .We can share the following with you on the history and involvement we have observed so far .

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**Chris Funnell**  
**Council Leader**

**MARLOWTOWNCOUNCIL**

Court Garden  
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T: 01628 484024  
[REDACTED]



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**From:** [REDACTED] <[REDACTED]>  
**Sent:** 27 October 2021 16:26  
**To:** [REDACTED]  
**Subject:** Re: Marlow Film Studio Project - please read and let us have your comments

**Please reply to [REDACTED] or even both ASAP**

## Marlow Film Studio Project

### Have you had your say?

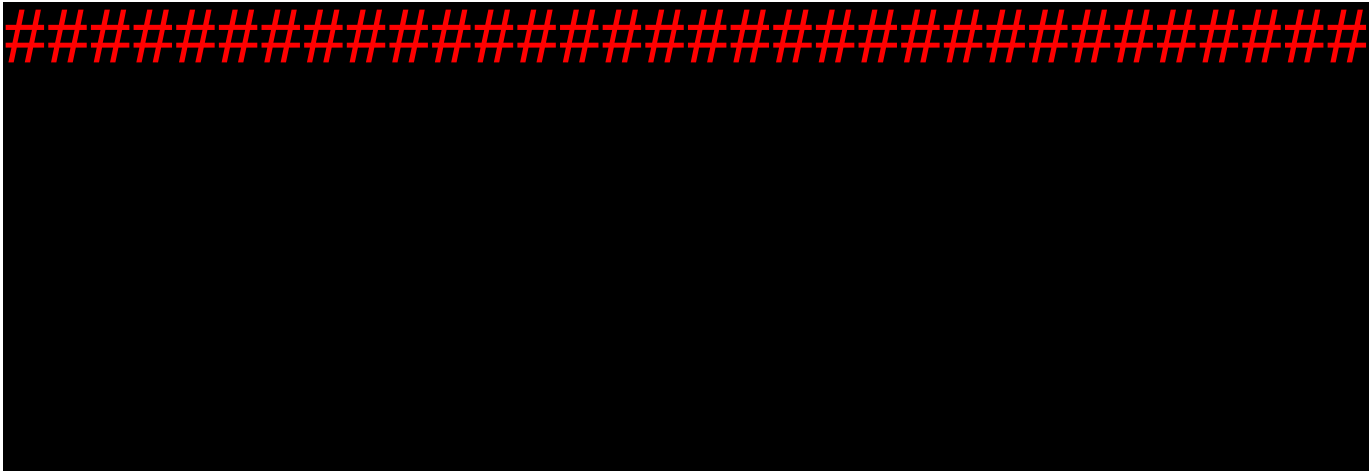
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- Do you believe your business and Marlow’s economic prospects would benefit from the Studio Project?
- Have you provided any of those thoughts to the Project directly?
- Do you have any specific concerns for the impact it might have or the way it might develop?
- Have you been able to air those concerns to your satisfaction?
- Do you have any additional questions about the Project that you feel have not (yet) been answered?





**From:** [R Scott](#)  
**To:** [REDACTED]; [Chris Funnell](#)  
**Subject:** Re: Marlow Town Council Christmas lights sponsorship  
**Date:** 05 October 2021 15:53:54  
**Attachments:** [Christmas lights sponsor Benefits 2021 V2.pdf](#)

---

[REDACTED]

Many thanks for your quick response and fantastic support. By copy of this email to [REDACTED] at the Town Council, I will ask her to confirm all the details to you. I look forward to seeing you or one of the team on 25 November.

As regards a celebrity to switch on the lights, we currently have an invitation out to someone. If we haven't heard from this person by Thursday, I will come back to you very promptly.

Kind regards

Richard  
Richard Scott  
Cllr Richard Scott  
Town Mayor 2019 - 22  
Town Councillor for Marlow South Ward

[REDACTED]

On 5 Oct 2021, at 13:50, [REDACTED] <[REDACTED]> wrote:

Dear Richard,

I am sorry not to have replied immediately on this as we would be delighted to sponsor £1,000 towards this year's Marlow Christmas Lights. We also wonder whether you would like us to see if we could get someone from the film industry to switch the lights on? I can't promise who we might get but we could try to help.

We would also very much like to catch up over a coffee as you suggest.

With best wishes,

[REDACTED]

[REDACTED]

Dido

[REDACTED]

On 5 Oct 2021, at 08:12, R Scott <[REDACTED]>

wrote:

Dear [REDACTED]

As mentioned in my email of 17 September, I am following up on looking for sponsorship for the Marlow Town Council Christmas lights. If the Studio Project was minded to support, I do need a response by close of business Tuesday 12 October, so that the appropriate publicity of sponsors can be recognised.

I attach details of sponsorship for reference.

I look forward to hearing from you.

Kind regards

Richard

Richard Scott  
Cllr Richard Scott  
Town Mayor 2019 - 22  
Town Councillor for Marlow South Ward

On 17 Sep 2021, at 15:58, R Scott [REDACTED]  
[REDACTED] wrote:

Dear [REDACTED]

Good to meet you at a great evening in the Marlow calendar and chat about mutual matters. It struck me that The Marlow Studio Project might like to support the Marlow Town Council Christmas lights display, which will be switched on 25 November.

The Town Council and its councillors are very proud of the annual Christmas light display that makes our high street feel magical for the festive season. Our 2020 display was not only stunning, it was also more environmentally friendly with a new infrastructure and energy efficient lights.

This dazzling display of lights is partially funded through our local council taxes and we look to our local shops and businesses for additional support in bringing a bit of magic to this wonderful time of year.

We would love if you could become one of our sponsors that helps deliver the awe and wonder to so many faces. A contribution of any size is welcome.


Please see the attached pdf which illustrates how we are able to show our gratitude for various donation amounts. I just need to check, but I think that for donations in excess of £500, you and a guest would be invited to a pre-switch-on reception to meet other donors and guests and our switch-on celebrity.

I will check-in on you in a week or so; in the meantime if you have any questions please feel free to reply or reach out to me on the number below.

Also might be an idea to chat again about the Studio Project over a coffee?

Kind Regards,

Richard

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Cllr Richard Scott  
Town Mayor 2019 - 22  
Town Councillor for Marlow South Ward  
  
<Sponsor Benefits 2021.pdf>

<Christmas lights sponsor Benefits 2021 V2.pdf>

**From:** [REDACTED]  
**To:** [R.Scott](#)  
**Subject:** Re: Marlow Town Council Christmas lights sponsorship  
**Date:** 05 October 2021 13:50:45  
**Attachments:** [Christmas lights sponsor Benefits 2021 V2.pdf](#)

---

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[REDACTED]  
[REDACTED]

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[REDACTED]

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Town Councillor for Marlow South Ward

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Cllr Richard Scott  
Town Mayor 2019 - 22  
Town Councillor for Marlow South Ward  
07740 926184  
<Sponsor Benefits 2021.pdf>

**From:** [R Scott](#)  
**To:** [REDACTED]; [Chris Funnell](#)  
**Subject:** Re: Marlow Town Council Christmas lights sponsorship  
**Date:** 05 October 2021 15:53:54  
**Attachments:** [Christmas lights sponsor Benefits 2021 V2.pdf](#)

---

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Town Mayor 2019 - 22  
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Town Mayor 2019 - 22  
Town Councillor for Marlow South Ward  
07740 926184  
<Sponsor Benefits 2021.pdf>

<Christmas lights sponsor Benefits 2021 V2.pdf>

**From:** [REDACTED] R. Scott  
**Subject:** Sponsor Schedule - amended  
**Date:** 29 October 2021 17:02:02  
**Attachments:** [Sponsor Schedule 2021.xlsx](#)

---

Please find the amended schedule in light of the "hidden" emails!

I'll send over the invoices next week.

Many thanks

[REDACTED]

[REDACTED]

**MARLOWTOWNCOUNCIL**

T: 01628 484024

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**From:** [REDACTED]  
**To:** R.Scott; [REDACTED]  
**Subject:** Sponsor Schedule  
**Date:** 22 October 2021 15:40:16  
**Attachments:** [Sponsor Schedule 2021.xlsx](#)

---

Dear [REDACTED] and Richard

Please find attached the sponsor schedule as of today.

The [REDACTED] have come on board for £250 and are happy to do so without any presence at the event. I've put [REDACTED] at £250, as I'm not sure whether their offer of £300 includes VAT. I'll amend that when I know for sure.

All invoices have been sent and the press release, once [REDACTED] has approve it, will be issued next week with all the sponsors name on it.

[REDACTED] are considering our funding application on 9th November so we can include them in the 2nd press release prior to the event (and all our other comms).

Please let me know if you require any additional information.

Kind regards

[REDACTED]

[REDACTED]

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**From:** [REDACTED]  
**To:** [REDACTED]; [R.Scott](#)  
**Subject:** Sponsor Schedule  
**Date:** 06 October 2021 12:35:20  
**Attachments:** [Sponsor Schedule 2021.xlsx](#)

---

[REDACTED] Richard and [REDACTED]

Please find attached the updated sponsor schedule. Going forward, the schedule will be updated every Friday, and if requested, invoices will also be raised and sent every Friday.

I'll send you both a copy of the updated schedule unless there are no changes from the previous week.

Many thanks  
Kind regards

[REDACTED]

[REDACTED]

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---

**From:** [REDACTED]  
**Sent:** 06 October 2021 11:42  
**To:** [REDACTED]  
**Cc:** [REDACTED] <[REDACTED]>  
**Subject:** Christmas Lights

Hi [REDACTED]

Just a quick recap and update on Christmas Lights funding. [REDACTED] have just confirmed £1,500.00 and asked for an invoice, they will pay it on receipt. I have a few more that I am waiting to hear from. I will keep you posted.

[REDACTED]	£2,000	Invoice requested
[REDACTED]	£1,000	invoice requested

[REDACTED]	£1,500
[REDACTED]	£ 750
[REDACTED]	£ 250
[REDACTED]	£ 250
[REDACTED]	£ 250
[REDACTED]	£ 600
[REDACTED]	£ 250
[REDACTED]	£ 100

invoice requested, just confirmed

invoice requested

invoice requested

invoice requested

invoice requested

Confirmed they will let me know if they need an invoice

Confirmed and money already paid into the TC account

Confirmed they will let me know if they need an invoice

**Total                    £6,950**

Thanks

[REDACTED]

[REDACTED]

**MARLOWTOWNCOUNCIL**

Court Garden

Pound Lane

Marlow

Bucks SL7 2AG

01628 484024

[REDACTED]

**From:** [REDACTED]  
**To:** R.Scott; [REDACTED]  
**Subject:** Sponsor Schedule  
**Date:** 29 October 2021 16:10:40  
**Attachments:** [Sponsor Schedule 2021.xlsx](#)

---

Hello both

Please find attached the updated sponsor schedule as of today. All sponsors have been sent their invoices with the exception of Signature as I'm waiting for their PO.

VIP invitations will be sent out early next week. All are being asked to either collect their wristbands from the Council office or at the gate on the night.

Let me know if you need any more information,

Kind regards

[REDACTED]

[REDACTED]

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