

MARLOW TOWN COUNCIL

Court Garden, Pound Lane, Marlow, Bucks, SL7 2AG

TO:

Members of the Resources Committee:

Councillor N Mityaeva- Chairman

Councillors D Brown, R Cadman, C Funnell, R Wilson, R Scott, C Heap

A meeting of the Resources Committee will be held on Tuesday 12th September 2023 at 7pm in the Town Council office Court Gardens, Pound Lane, Marlow and you are hereby summoned to attend.

Mrs Hilary Martin
Town Clerk
06.09.2023

A G E N D A

RC.22.23	Apologies for absence	
RC.23.23	Declarations of Interest	
RC.24.23	Minutes of the previous meeting dated 11.07.2023	
RC.25.23	Management Accounts	DECISION
RC.26.23	Grants	DECISION
RC.27.23	Information Reports	INFORMATION
	<ul style="list-style-type: none">• Accounts Paid• Investments	
RC.28.23	Date and Time of next meeting:	INFORMATION
	Tuesday 7 th November 2023 at 7pm	

MARLOW TOWN COUNCIL

Court Garden, Pound Lane, Marlow, Bucks, SL7 2AG

MINUTES OF THE RESOURCES COMMITTEE MEETING HELD ON TUESDAY 11th JULY 2023 IN THE
TOWN COUNCIL OFFICE, COURT GARDEN, POUND LANE, MARLOW

Present	Chairman	Cllr N Mityaeva
Town Mayor Councillors	Cllr D Brown C Heap R Cadman R Scott R Wilson	
Town Clerk Admin	H Martin D Abbott	

RC.13.23 Apologies for absence

RC.14.23 Declarations of Interest

Cllr N Mityaeva declared an interest with item RC.18.23
Cllr R Wilson declared an interest with item RC.19.23

RC.15.23 Minutes of the previous meeting

Resolved

THAT THE MINUTES DATED 02.05.2023 WERE AGREED AND SIGNED AS A TRUE RECORD

RC.16.23 Management Accounts

Circulated to all members were the following schedules:-

- A1 Commentary
- A2 Balance sheet dated 31.05.2023
- A3 Income and Expenditure schedule dated 31.05.2023
- A4 Earmarked Reserves schedule dated 31.05.2023
- A5 Reserves Income & Expenditure Movement Summary
- A6 Grants schedule dated 31.05.2023
- A7 Bank Reconciliation dated 31.05.2023
- A8 Expenditure Report 31.05.2023
- A9 Copy bank statements at 31.05.2023
- A10 Copy bank statements at 31.05.2023

Resolved:

THAT THE MANAGEMENT ACCOUNTS DATED 31.05.2023 WERE RECOMMENDED TO FULL COUNCIL
FOR APPROVAL

RC.17.23 Grants

Completed Grant applications form had been received from the following organisations. The full grant applications were available to members.

Funding Agreed

- | | |
|----------------------------------|--------|
| ➤ Marlow United Charities | £1,000 |
| ➤ Marlow Town Regatta & Festival | £500 |

Resolved

THAT MEMBERS DETERMINED THE GRANTS AS DETAILED ABOVE

RC.18.23 Allotment Rent Review

The Town Council is required to give one year's notice to tenants of any rent increase. The office contacted 12 other parishes in Buckinghamshire to do a fee comparison and Marlow Town Council's fees were higher by more than 20%. The recommendation was not to increase rent for 2024-2025 tenancy renewals.

Resolved

THAT MEMBERS AGREED TO NO OTHER INCREASE IN ALLOTMENT RENT FOR 2024 – 2025 AND THAT THEY WOULD REVIEW THE RENT IN FEBRUARY 2024 FOR THE 2025 – 2026 YEAR

RC.19.23 Cemetery Fees

The committee discussed applying the Marlow Bottom/Little Marlow fee structure for the interment/burial of spouses or immediate family members that no longer reside in Marlow into existing graves. These graves were purchased with the intent for couples or families to be interred together. Unfortunately, where a spouse or family member has relocated, they are not eligible for in-area fees and the out of area fees are too expensive for many families resulting in the graves not being used. By applying the Marlow Bottom/Little Marlow, we could keep it more affordable for families and a payment stream coming in as the cemetery fills up.

Resolved

IT WAS AGREED THAT MARLOW BOTTOM/LITTLE MARLOW FEES BE APPLIED FOR THE INTERMENT/BURIAL OF SPOUSES OR IMMEDIATE FAMILY MEMBERS THAT NO LONGER RESIDE IN MARLOW INTO EXISTING GRAVES

RC.20.23 Information Reports

- A) Accounts Paid since the last meeting
Circulated to all members was the list of payments made since the last meeting.
- B) CCLA Investment Reports
Circulated to all members were the Local Authorities Property Fund Statement of Account dated 31st May 2023, Public Sector Deposit Fund statement dated 31st May 2023

MEMBERS NOTED THE REPORTS

RC.21.23 Date and time of next meeting: Tuesday 12TH September 2023 at 7.00pm

Meeting closed at 7:40pm

Chairman _____ Date _____

RC.25.23**Management Accounts**

Click [here](#) for the following schedules:-

- A1 Commentary
- A2 Balance sheet dated 30.06.2023
- A3 Income and Expenditure schedule dated 30.06.2023
- A4 Earmarked Reserves schedule dated 30.06.2023
- A5 Reserves Income & Expenditure Movement Summary
- A6 Grants schedule dated 30.06.2023
- A7 Bank Reconciliation dated 30.06.2023
- A8 Expenditure Report 30.06.2023
- A9 Copy bank statements at 30.06.2023
- A10 Copy bank statements at 30.06.2023

Recommended

That the management accounts dated 30.06.2023 be recommended to full council for approval

RC.26.23**Grants**

Completed Grant applications form have been received from the following organisations. The full grant applications can be viewed by clicking on the organisations name below. As at today's meeting date the balance available in Grants stands at £,6000-00.

	Funding Request
➤ Marlow Camera Cub	£500
➤ Marlow Energy Group	£500
➤ Marlow Museum	£600
➤ Marlow United Churches	£3,500

Recommended

That members determine the grants as detailed above.

RC.27.23**Information Reports**

a) Accounts Paid since the last meeting

Click [here](#) for appendix B1 which is the list of payments made since the last meeting.

b) Investments

Click [here](#) for appendix C1 – C4 these are the Local Authorities Property Fund Statement of Account dated 30.06.2023, Public Sector Deposit Fund statement dated 31.07.2023

Members are requested to note the reports.

RC.28.23

Date and time of next meeting - Tuesday 7th November 2023 at 7.00pm