

MARLOW TOWN COUNCIL

Court Garden, Pound Lane, Marlow, Bucks, SL7 2AG

TO:

MEMBERS OF THE RESOURCES COMMITTEE:

Councillor N Mityaeva- Chairman

Councillors D Brown, R Cadman, C Funnell, R Wilson, R Scott, C Heap

A MEETING OF THE **RESOURCES COMMITTEE** WILL BE HELD ON **TUESDAY 11th JULY 2023 AT 7PM** IN THE TOWN COUNCIL OFFICE COURT GARDENS, POUND LANE, MARLOW AND YOU ARE HEREBY SUMMONED TO ATTEND.

A G E N D A

Hilary Martin
Mrs Hilary Martin
Town Clerk

06.07.2023

RC.13.23	Apologies for absence	
RC.14.23	Declarations of Interest	
RC.15.23	Minutes of the previous meeting dated 02.05.2023	
RC.16.23	Management Accounts	DECISION
RC.17.23	Grants	DECISION
RC.18.23	Allotment Rent Review	DECISION
RC.19.23	Cemetery Fees	DECISION
RC.20.23	Information Reports	
	a) Accounts Paid	
	b) CCLA Redemption Notice Period	
RC.21.23	Date and time of next meeting: Tuesday 12TH September 2023 at 7.00pm	

Filming/Recording/Photographing at Meetings – please note that this may take place during the public part of the meeting.
Notices are displayed in the meeting room.

MARLOW TOWN COUNCIL

Court Garden, Pound Lane, Marlow, Bucks, SL7 2AG

MINUTES OF THE RESOURCES COMMITTEE MEETING HELD ON TUESDAY 2nd MAY 2023 IN THE TOWN COUNCIL OFFICE, COURT GARDEN, POUND LANE, MARLOW

Present

Chairman
Town Mayor
Leader
Councillors

Cllr N Mityaeva
Cllr R Scott
Cllr C Funnell
D Brown
R Cadman
R Wilson

Town Clerk

Mrs H Martin

RC.08.23 Apologies for absence

RC.09.23 Declarations of Interest
There were no declarations of interest.

RC.10.23 Minutes of the previous meeting

RESOLVED:
THAT THE MINUTES DATED 21.03.2023 WERE AGREED AND SIGNED AS A TRUE RECORD

RC.11.23 Grants
Completed Grant applications form had been received from the following organisations.
The full grant applications were available on request.

Marlow Regatta (Dorney Lake)	Funding Agreed £ 500-00
Marlow Writers Society	£1,000-00 (Retrospective)

RESOLVED:
THAT MEMBERS DETERMINED THE GRANTS AS DETAILED ABOVE

RC.12.23 Date and time of next meeting

Tuesday 1th July 2023 at 7.00pm

Chairman _____ Date _____

Management Accounts

Click [here](#) for the following schedules:-

- A1 Commentary
- A2 Balance sheet dated 31.05.2023
- A3 Income and Expenditure schedule dated 31.05.2023
- A4 Earmarked Reserves schedule dated 31.05.2023
- A5 Reserves Income & Expenditure Movement Summary
- A6 Grants schedule dated 31.05.2023
- A7 Bank Reconciliation dated 31.05.2023
- A8 Expenditure Report 31.05.2023
- A9 Copy bank statements at 31.05.2023
- A10 Copy bank statements at 31.05.2023

RECOMMENDED

THAT THE MANAGEMENT ACCOUNTS DATED 31.05.2023 BE RECOMMENDED TO FULL COUNCIL FOR APPROVAL

Grants

Completed Grant applications form have been received from the following organisations.

	Funding Request
➤ Marlow United Charities	£3,500
➤ Marlow Town Regatta & Festival	£1,000

RECOMMENDED

THAT MEMBERS DETERMINE THE GRANTS AS DETAILED ABOVE

Allotment Rent Review

The Town Council is required to give one year's notice to tenants of any rent increase. The office contacted 12 other parishes in Buckinghamshire to do a fee comparison and Marlow Town Council's fees were higher by more than 20%. The recommendation is not to increase rent for 2024-2025 tenancy renewals.

RECOMMENDED

THAT MEMBERS RESOLVE TO AGREE TO NO INCREASE IN ALLOTMENT RENT FOR 2024 - 2025

Cemetery Fees

We would like to apply the Marlow Bottom/Little Marlow fee structure for the interment/burial of spouses or immediate family members that no longer reside in Marlow into existing graves. These graves were purchased with the intent for couples or families to be interred together. Unfortunately, where a spouse or family member has relocated, they are not eligible for in-area fees and the out of area fees are too expensive for many families resulting in the graves not being used. By applying the Marlow Bottom/Little Marlow, we could keep it more affordable for families and a payment stream coming in as the cemetery fills up.

RECOMMENDED:

THAT MARLOW BOTTOM/LITTLE MARLOW FEES BE APPLIED FOR THE INTERMENT/BURIAL OF SPOUSES OR IMMEDIATE FAMILY MEMBERS THAT NO LONGER RESIDE IN MARLOW INTO EXISTING GRAVES

Information Reports

- a) Accounts Paid since the last meeting

Click [here](#) for appendix B1 which is the list of payments made since the last meeting.

- b) Investments

Click [here](#) for appendix C1 – C4 these are the Local Authorities Property Fund Statement of Account dated 31.03.2023, Public Sector Deposit Fund statement dated 31.05.2023

MEMBERS ARE REQUESTED TO NOTE THE REPORTS

Date and time of next meeting

Tuesday 12th September 2023 at 7.00pm