



MARLOW TOWN COUNCIL

Court Garden, Pound Lane, Marlow, Bucks SL7 2AG

MINUTES OF THE ANNUAL MEETING HELD ON TUESDAY 9th MAY 2023 AT 7.20pm IN THE HIGGINSON ROOM, COURT GARDEN, POUND LANE, MARLOW

Present

Town Mayor	Cllr R Scott
Deputy Mayor	Cllr J Towns
Leader	Cllr C Funnell
Deputy Leader	Cllr C Hoyle

Councillors	T Avery
	D Brown
	R Cadman
	C Heap
	N Marshall
	N Mityaeva
	C Stapley
	R Wilson

Town Clerk	Mrs H Martin
Deputy Clerk	Mrs K Joy

Also present

74 members of the public

M01.23 ELECTION OF THE TOWN MAYOR – for the Mayoral Year 2023-24

Outgoing Town Mayor, Cllr R Scott, nominated:

Cllr D Brown

Agreed unanimously.

Cllr Brown accepted the Chain of Office and read and signed the “Declaration of Acceptance of Office of Town Mayor”. Cllr Brown then took the chair.

He addressed the meeting, thanking Cllr Scott for his service as outgoing Town Mayor and his fellow Councillors for their support.

RESOLVED

THAT CLLR D BROWN BE ELECTED TO THE OFFICE OF TOWN MAYOR FOR 2023-24

M02.23 ELECTION OF DEPUTY MAYOR – for the Mayoral Year 2023-24

Town Mayor called for nominations for the office of Deputy Mayor

Nominated: **Cllr C Stapley**

Agreed unanimously.

Cllr Stapley accepted the Chain of Office and read and signed the “Declaration of Acceptance of Office of Deputy Mayor”.

Deputy Mayor addressed the meeting and thanked Cllr J Towns for her service as outgoing Deputy Mayor.

RESOLVED:

THAT CLLR C STAPLEY BE ELECTED TO THE OFFICE OF DEPUTY MAYOR FOR 2023-24

M03.23 APOLOGIES FOR ABSENCE

There were no apologies for absence.

M04.23 DECLARATIONS OF INTEREST

There were no declarations of interest.

M05.23 TO APPOINT MEMBERS TO SERVE ON THE COMMITTEES LISTED BELOW:

- a) **Resources Committee** (6 members)
Nominations
Cllr R Cadman, Cllr C Funnell, Cllr N Mityaeva, Cllr R Wilson, Cllr R Scott, Cllr C Heap
- b) **Planning and Transport Committee** (5 members)
Nominations
Cllr R Scott, Cllr T Avery, Cllr N Marshall, Cllr J Towns, Cllr R Wilson
- c) **Environment, Sustainability and Wellbeing Committee** (4 members)
Nominations
Cllr C Hoyle, Cllr N Marshall, Cllr C Stapley, Cllr D Brown
- d) **Community Committee** (6 members)
Nominations
Town Mayor, Cllr C Hoyle, Cllr C Heap, Cllr C Stapley, Cllr R Cadman, Cllr J Towns
- e) **Staffing Committee** (5 members)
Nominations
Town Mayor, Deputy Mayor, Leader, Deputy Leader, Cllr R Scott

Agreed unanimously.

RESOLVED:

THAT THE COMMITTEES FOR THE YEAR 2023-24 BE AGREED AS DETAILED ABOVE

M06.23 TO APPOINT THE CHAIRMAN OF:

- a) **Resources Committee**
Nomination: Cllr N Mityaeva
- b) **Planning and Transport Committee**
Nomination: Cllr R Scott
- c) **Environment, Sustainability and Wellbeing Committee**
Nomination: Cllr C Stapley
- d) **Community Committee**
Nomination: Town Mayor
- e) **Staffing Committee**
Nomination: Leader

Agreed unanimously.

RESOLVED:
THAT THE COMMITTEE CHAIRMAN BE AGREED AS DETAILED ABOVE

M07.23 TO AGREE APPOINTMENTS TO THE FOLLOWING GROUPS

- a) **Steering Group** (6 members)

Leader, Chairman of Committees, Town Clerk

Sub – Committees and Working Groups may be formed / disbanded throughout the year as and when necessary.

NOTE: the Town Mayor and Leader are an ex officio member of all committees and working groups

Agreed unanimously.

RESOLVED:
THAT THE STEERING GROUP MEMBERS BE AGREED AS DETAILED ABOVE

M08.23 TO APPOINT REPRESENTATIVES TO OUTSIDE ORGANISATIONS

Permanent Representation on Outside Bodies

- Bid Co -Cllr J Towns
- Marlow Age Concern- Cllr C Heap
- Marlow Chamber of Trade and Commerce -Cllr Scott
- Marlow Museum - Cllr N Mityaeva
- Marlow International Regatta -Town Mayor
- Marlow Society- Cllr N Marshall
- Marlow Town Regatta and Festival -Leader of the council
- Marlow Town Twinning Association (Marly-le-Roi)- Cllr Roy Cadman
- SW Chiltern Area Community Board Cllr -Leader of the Council

Representatives to other outside organisations will be made on the request of organisation.

Agreed unanimously.

RESOLVED:

THAT REPRESENTATIVES TO OUTSIDE ORGANISATIONS BE AGREED AS DETAILED ABOVE

M09.23 DATE AND TIME OF NEXT MEETING

Town Council - Tuesday 13th June 2023 at 7.00pm

Meeting closed at 7.45pm

Town Mayor Date