



MARLOWTOWNCOUNCIL

Court Garden, Pound Lane, Marlow, Bucks SL7 2AG

To Members of the Town Council:-

Town Mayor: Cllr R Scott
Deputy Mayor: Cllr J Towns
Leader: Cllr C Funnell
Deputy Leader: Cllr C Hoyle

Councillors: T Avery, D Brown, R Cadman, C Heap, N Marshall, N Mityaeva, C Stapley,
R Wilson

Annual Meeting

The Annual Meeting of Marlow Town Council will be held on **Tuesday 9th May 2023** at 7.15pm, or at the close of the Parish Meeting immediately preceding it, in the Higginson Room, Court Garden, Marlow to consider the items set out below and you are hereby summoned to attend

Mrs Hilary Martin
Town Clerk
03.05.23

AGENDA

M01.23 ELECTION OF THE TOWN MAYOR – for the Mayoral Year 2023-24

Outgoing Mayor calls for nominations for the office of Town Mayor

Nominated: **Cllr D Brown**

Members vote

Incoming Mayor reads aloud and signs the “Declaration of Acceptance of Office of Town Mayor”

Town Mayor presented with the Chain of Office

Town Mayor takes the Chair and addresses the Council

M02.23 ELECTION OF DEPUTY MAYOR – for the Mayoral Year 2023-24

Town Mayor calls for nominations for the office of Deputy Mayor

Nominated: **Cllr C Stapley**

Members vote

Deputy Mayor reads aloud and signs the “Declaration of Acceptance of Office of Deputy Mayor”

Deputy Mayor presented with the Chain of Office

Deputy Mayor to address the Council

Filming/Recording/Photographing at Meetings – please note that this may take place during the public part of the meeting. Notices are displayed in the meeting room.

M03.23 APOLOGIES FOR ABSENCE

M04.23 DECLARATIONS OF INTEREST

As per the Code of Conduct members are responsible for disclosing any personal or prejudicial interest in any item to be discussed at any meeting.

M05.23 TO APPOINT MEMBERS TO SERVE ON THE COMMITTEES LISTED BELOW:

- a) **Resources Committee** (6 members)
Nominations
Cllr R Cadman, Cllr C Funnell, Cllr N Mityaeva, Cllr R Wilson, Cllr R Scott, Cllr C Heap
- b) **Planning and Transport Committee** (5 members)
Nominations
Cllr R Scott, Cllr T Avery, Cllr N Marshall, Cllr J Towns, Cllr R Wilson
- c) **Environment, Sustainability and Wellbeing Committee** (4 members)
Nominations
Cllr C Hoyle, Cllr N Marshall, Cllr C Stapley, Cllr D Brown
- d) **Community Committee** (6 members)
Nominations
Town Mayor, Cllr C Hoyle, Cllr C Heap, Cllr C Stapley, Cllr R Cadman, Cllr J Towns
- e) **Staffing Committee** (5 members)
Nominations
Town Mayor, Deputy Mayor, Leader, Deputy Leader, Cllr R Scott

M06.23 TO APPOINT THE CHAIRMAN OF:

- a) **Resources Committee**
Nomination: Cllr N Mityaeva
- b) **Planning and Transport Committee**
Nomination: Cllr R Scott
- c) **Environment, Sustainability and Wellbeing Committee**
Nomination: Cllr C Stapley
- d) **Community Committee**
Nomination: Town Mayor
- e) **Staffing Committee**
Nomination: Leader

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M07.23 TO AGREE APPOINTMENTS TO THE FOLLOWING GROUPS AS LISTED BELOW

a) Steering Group (6 members)

Leader, Chairman of Committees, Town Clerk

Sub – Committees and Working Groups may be formed / disbanded throughout the year as and when necessary.

NOTE: the Town Mayor and Leader are an ex officio member of all committees and working groups

M08.23 TO APPOINT REPRESENTATIVES TO OUTSIDE ORGANISATIONS FOR THE MAYORAL YEAR 2023-24

To avoid any potential conflict of interests, no Marlow Town Council representative will be appointed to an outside organisation, on which they hold office or title on the Governing Body or Committee of that organisation.

Permanent Representation on Outside Bodies

Bid Co -Cllr J Towns
Marlow Age Concern- Cllr C Heap
Marlow Chamber of Trade and Commerce -Cllr Scott
Marlow Museum - Cllr N Mityaeva
Marlow International Regatta -Town Mayor
Marlow Society- Cllr N Marshall
Marlow Town Regatta and Festival -Leader of the council
Marlow Town Twinning Association (Marly-le-Roi)- Cllr Roy Cadman
SW Chiltern Area Community Board Cllr -Leader of the Council

Representatives to other outside organisations will be made on the request of organisation.

M09.23 DATE AND TIME OF NEXT MEETING

Town Council - Tuesday 13th June 2023 at 7.00pm