

MARLOW TOWN COUNCIL

Court Garden, Pound Lane, Marlow, Bucks, SL7 2AG

TO:

MEMBERS OF THE RESOURCES COMMITTEE:

Councillor N Mityaeva- Chairman

Councillors D Brown, R Cadman, C Funnell, R Wilson

A MEETING OF THE **RESOURCES COMMITTEE** WILL BE HELD ON **TUESDAY 8th NOVEMBER 2022 AT 7.00pm** IN THE TOWN COUNCIL OFFICE, COURT GARDEN, POUND LANE, MARLOW AND YOU ARE HEREBY SUMMONED TO ATTEND.

A G E N D A

Hilary Martin
Mrs Hilary Martin
Town Clerk
03.11.22

RC.16.22	Apologies for absence	
RC.17.22	Declarations of Interest	
RC.18.22	Minutes of the previous meeting dated 20.09.22	
RC.19.22	Information Reports	
	a) Accounts Paid	
	b) CCLA Redemption Notice Period	
RC.20.22	Grants	DECISION
RC.21.22	Management Accounts	DECISION
RC.22.22	Date and time of next meeting: Tuesday 17th January 2023 at 7.00pm	

MARLOW TOWN COUNCIL

Court Garden, Pound Lane, Marlow, Bucks, SL7 2AG

MINUTES OF THE RESOURCES COMMITTEE MEETING HELD ON TUESDAY 20TH SEPTEMBER 2022 AT 7.00pm IN THE HIGGINSON ROOM, COURT GARDEN, MARLOW

Present:	Chairman	Cllr N Mityaeva
	Town Mayor	Cllr R Scott
	Leader	Cllr C Funnell
	Councillors	D Brown
		R Wilson
	Town Clerk	Mrs H Martin
	Deputy Clerk	Mrs K Joy

RC.08.22 Apologies for absence

There were no apologies for absence.

RC.09.22 Declarations of Interest

Cllr R Wilson declared an interest in agenda item RC.12.22 the grant application from Marlow Museum Centre Project and took no part in the debate or determination of the grant.

RC.10.22 Minutes of the previous meeting dated 12.07.22

RESOLVED:
THAT THE MINUTES DATED 12.07.22 WERE AGREED AND SIGNED AS A TRUE RECORD

RC.11.22 Information Reports

c) Accounts Paid

Circulated were the lists of payments made since the last meeting.

MEMBERS NOTED THE REPORT.

RC.12.22 Grants

Completed Grant application forms had been received from the following organisations. The full grant applications were available on request.

Funding Agreed

- | | |
|--------------------------|--|
| ➤ Dementia Action Marlow | deferred to allow for a fact finding meeting to take place |
| ➤ Marlow Camera Club | £300 |

INFORMATION REPORTS

a) Accounts Paid since the last meeting

Attached as appendix A1 is the list of payments made in August 2022.

b) CCLA Redemption Notice Period

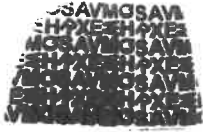
CCLA have confirmed that until further notice they will be extending the redemption notice period from the current 90 days to 6 months with immediate effect. Please see the explanatory letter attached as appendix B for the full details

MEMBERS ARE REQUESTED TO NOTE THE REPORTS



<u>Date</u>	<u>Type</u>	<u>Payee</u>	<u>Detail</u>	<u>Value</u>
CURRENT ACCOUNT				
01/08/2022	DD	Bucks CC	Cemetery Rates	334.00
01/08/2022	DD	Red kite housing	garage rent	73.93
01/08/2022	DD	Systems architecture	MS Office 365 subscription Apr22-Mar23	229.60
01/08/2022	SO	T Brindley	gates opening closing	155.00
04/08/2022	DD	BT	phone, cloudvoice, BB & mobil 01.07.22-16.08.22	168.93
11/08/2022	BP	HMRC architecture	PAYE&NI Jul22	3372.71
15/08/2022	DD	Crown	office gas 01.08.22A	7.13
15/08/2022	DD	Crown	cemetery gas to 31.07.22E	5.53
16/08/2022	BP	Hm Land Registry	fees	6.00
17/08/2022	DD	Waterplus	hanging hill water 12.07.22-01.08.22	102.37
22/08/2022	BP	N Rowcliffe	Sustainability consultant 11.07.22-10.08.22	1287.00
22/08/2022	DD	SSE	Cemetery elec08.04.22-02.08.22	181.63
22/08/2022	DD	SSE	Chapel elec 10.06.22-02.08.22	69.01
22/08/2022	DD	Various	netpay	10850.58
24/08/2022	DD	Waterplus	cemetery water, glade road, gossmore toilets	14.67
25/08/2022	BP	Bucks CC	pension Aug22	3744.52
26/08/2022	DD	Autolease	van rental 07.07.22-06.08.22	289.79
30/08/2022	DD	BT	rental charges 01.08.22-31.10.22	62.60
30/08/2022	DD	SSE	Gossmore toilet elec 09.07.22-09.08.22	32.53
30/08/2022	SO	T Brindley	gates opening closing	155.00
31/08/2022	BPAug22	4Front	security patrols & Gossmore toilets lockup 01.7.22-31.07.22	2910.00
31/08/2022	BPAug22	ARD	Jul22 playarea inspections	183.30
31/08/2022	BPAug22	Community Heartbeat	annual support 2 defibs 25.09.22-25.09.23	324.00
31/08/2022	BPAug22	Cooleraid	water july22 & cooler rental	143.76
31/08/2022	BPAug22	Court Garden House	room hire 02.08.22 & 09.08.22	240.00
31/08/2022	BPAug22	Cracking IT - Strategic Alliance	2 IT tickets & 500GB SSD & install	242.40
31/08/2022	BPAug22	D Abbott	Nespresso coffee	14.80
31/08/2022	BPAug22	Fluency	PR fees aug22	300.00
31/08/2022	BPAug22	Glasdon	B-line, throwing buoy	115.17
31/08/2022	BPAug22	Grassbox	equip maint for comm payback	102.00
31/08/2022	BPAug22	John O'Connor	GM jul22	7501.20
31/08/2022	BPAug22	K&S Walker	skip hire	288.00
31/08/2022	BPAug22	Konica	copier usage 22.04.22-21.07.22 & rental 22.07.22-21.10.22	287.04
31/08/2022	BPAug22	Miniskips	skip hire	327.00
31/08/2022	BPAug22	Pink Affinity Ltd	payroll year end 21/22 & bookkeeping & payroll Jul22	907.39
31/08/2022	BPAug22	Places for People	electricity 01.04.22-30.06.22 & Elect for Jubilee event	523.02
31/08/2022	BPAug22	Platts	van deisel	120.16
31/08/2022	BPAug22	Quickfold	MTC brochure for annual parish meeting	165.60
31/08/2022	BPAug22	TBS Hygeine	dog bins 28.05.22-26.08.22	655.20
31/08/2022	BPAug22	Thames Valley Police	PCSO 01.04.22-30.06.22	5887.20
31/08/2022	BPAug22	Townsites	webhost aug22	50.00
31/08/2022	BPAug22	WWFC	part like a queen - APSE staff	1749.60
31/08/2022	BPAug22	Yorkshires	cleaning&gossmore toilets Mar22, Jun22 & Jul22	1387.50
31/08/2022	DD	Hm Land Registry	fees	12.00
31/08/2022	stripe fees	Stripe	fees aug22	81.96
				45,660.83
IMPREST ACCOUNT				
03/08/2022	debit card	Amazon	tea bags	7.90
03/08/2022	debit card	Amazon	first aid kit, UHT milk & coffee	59.82
04/08/2022	debit card	Amazon	bottled water	11.79
10/08/2022	debit card	D&J News	papers	42.40
12/08/2022	debit card	Amazon	ink cartridges	15.34
15/08/2022	debit card	Amazon	hot chocolate & wooden knives	22.42
23/08/2022	debit card	Post Office	stamps for office	86.00
26/08/2022	debit card	Amazon	charging cables & hand towels	31.95
26/08/2022	debit card	Burgers	coffee for meeting with Environmental chairman	5.20
31/08/2022	debit card	Crowne Plaza	meeting expenses	11.35
				294.17

CCLA



Marlow Town Council
Court Garden
Pound Lane
Marlow
Buckinghamshire
SL7 2AG



18 October 2022

We are contacting you because your organisation holds units in the Local Authorities' Property Fund ('the Fund') of which CCLA is the Manager.

This is to advise you that for the time being until further notice, we will be exercising the discretion available to the Manager to extend the redemption notice period from the current 90 days to 6 months with immediate effect.

Whilst the Fund continues to enjoy the support of a wide-base of long-term investors with requests for redemptions still relatively low to date and the prevailing liquidity in the Fund is appropriate, the degree of current uncertainty in the property market merits further caution. Property as an asset class is illiquid and where we do sell properties, we want to be able to do this in an orderly fashion, focusing on those assets which we believe have become less attractive and less well placed to support the Fund's income and capital growth over the long term.

The exercise of our discretion to extend the redemption notice period therefore reflects our responsibility for managing the Fund in a way which is fair to all unitholders. In the current market circumstances, there is a greater risk that continuing unitholders could be disadvantaged if we were obliged to dispose of properties at unattractive valuations in order to satisfy redemption requests.

If you have any queries about your holding in the Fund, please contact your usual CCLA representative if you have one or you can email Client.Services@ccla.co.uk

Any instructions already in place will not be affected by this change.

Yours sincerely

Alison Jermey
Head of Client Services

Appendix B

www.ccla.co.uk

CCLA, Senator House, 85 Queen Victoria Street, London EC4V 4ET

Client Service Freephone: 0800 022 3505

GRANTS

RC.20.22

Completed Grant applications form have been received from the following organisations. The full grant applications are available on request.

Extracts are attached as appendix C1-3

	Funding Request
➤ Dementia Action Marlow	£1417.50
➤ Marlow United Charities	£2,000
➤ 3 rd Marlow Bridge Scouts	£1,000

RECOMMENDED:

THAT MEMBERS DETERMINE THE GRANTS AS DETAILED ABOVE

Nov 22



MARLOW TOWN COUNCIL

Annual Grant Application for 2022-23

NAME OF ORGANISATION	Membership
DEMENTIA ACTION MARLOW	120 plus
Official / Registered Address of the Organisation	
[REDACTED]	
Address to which correspondence should be sent if different from above	
[REDACTED]	
Contact details of person completing this application	
Contact name	[REDACTED]
Position held	TREASURER
Daytime telephone numbers	[REDACTED]
Email address	[REDACTED]
When was your organisation established? June 2020	
What is the legal status of your organisation? please tick one of the following	
a) unregistered voluntary or community organisation	<input type="checkbox"/>
b) registered Charity in England or Wales	<input checked="" type="checkbox"/>
c) waiting to be registered as a Charity	<input type="checkbox"/>
d) charity recognised by HMRC in Scotland or Northern Ireland	<input type="checkbox"/>
e) exempt / excepted Charity registered in England and Wales	<input type="checkbox"/>
Registered Charity No. (if applicable) 1197610	
PROJECT	
Project Description	
Our Project: This is to provide a minibus to transport our Dementia Friends and their carers to and from their social meetings. We are lucky to have joined with Wye Valley Volunteers who have generously allowed us the opportunity to share their minibus. The cost is £1.35 per mile and training for our drivers. Our project is help with the cost of milage per year. Costings are: 17 miles for one round trip @ £1.35 per mile. £22.95. We will use the minibus on two days. The cost per annum. £2386.80 Less 2 weeks Christmas and trips £2295.00 Total cost requested from MTC 50% of cost. £1147.50	

Appendix C1

Project Background

We are now a registered charity who have been operating in Marlow for over a year We have just been awarded the Pride of Bucks Award and feel quite humble & honoured to receive this award.

Our aims are still the same: -

- 1.Social interaction by making regular contact.
- 2.A voice for the people living with dementia and their carers.
- 3.Enabling and encouraging friendships between people in similar situations
- 4.Provide up to date information and support.

To focus, we provide our Dementia Friends and their carers with the opportunity each week to meet. Our meetings which are twice weekly at present provide; social interaction, encourage friendships with others in similar situations and provide up to date information and support. However we are now finding more and more are needing lifts to and from the meeting place. Our project is to provide that transport.

Project Benefits in relation to Marlow, it's residents and visitors

Most of our Dementia Friends and their carers are Marlow residents and benefit from our charity. We are sharing the minibus with another local charity therefore helping with their ongoing costs. We are not parking the minibus in the Marlow area thus not taking up valuable parking spaces in the town. We are now a registered charity and are providing a vital service to the people living with dementia and their carers in our town and surrounding area.

Total cost of project

£2295.00

Grant request total

£1417.50

EQUAL OPPORTUNITIES

Equal Opportunities seek to help all people receive fair and equitable access to the services our organisations provide. The Council has a legal duty to promote equality whether on grounds or race, disability, age, gender and other grounds where good relations and the elimination of discrimination can increase opportunities.

Does your organisation have an equal opportunities policy?

If **yes**, please enclose a copy.

Yes

No

FINANCIAL INFORMATION

You must include a copy / extract of your organisation's latest annual accounts with this application

If your accounts show a one off or accumulated surplus, please state how much and what you plan to spend it on

- All ongoing costs. Insurance. Meetings. Printing. Promotion. Training.
- DBS checks.
- Library of books, puzzles, quizzes, music. Speakers.

If your organisation has financial reserves, for what purpose are they held?

All ongoing costs of providing this service for our dementia friends

NOV 22



MARLOWTOWNCOUNCIL

Annual Grant Application for 2022

NAME OF ORGANISATION	Membership
Marlow United Charities	5 honorary serving 180 plus local families
Official / Registered Address of the Organisation	
The Office, The Causeway, Marlow, Bucks, SL7 1AA	
Address to which correspondence should be sent if different from above	
Contact details of the person completing this application	
Contact name	
Position held Treasurer	
Daytime telephone number	
Email	
When was your organisation established? 1898	
What is the legal status of your organisation? please tick one of the following	
<ul style="list-style-type: none"> a) unregistered voluntary or community organisation b) registered Charity in England or Wales c) waiting to be registered as a Charity d) charity recognised by HMRC in Scotland or Northern Ireland e) exempt / excepted Charity registered in England and Wales 	<input type="checkbox"/> <input checked="" type="checkbox"/> yes <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Appendix C2

Registered Charity No (if applicable) 229941

PROJECT

Project Description

The giving and distribution of supermarket food vouchers to needy families in Marlow.
This Christmas 2022, our gift of 189 vouchers of £75 each will require £14175.

Last Christmas we were able to give 136 vouchers at £100 each.

1

Project Background

MUC is a Victorian charity, formed over the years from the merging of 9 smaller local charities, under one banner in 1898. Its main charitable service is the distribution of food vouchers in the summer and at Christmas time to needy families in the town. In the summer 2022 we gave 134 vouchers of £75 each, costing £10050..

As with many charities, we are run by unpaid staff. All contributions contribute towards these vouchers, and increase the number and the amount we are able to give out each year.

Project Benefits in relation to Marlow, its residents and visitors

The MUC charity has for many years distributed 30 vouchers at Christmas time from its regular annual income of about £3500.
Since Covid the basic food need of families has become large and in the last 12 months we have delivered 270 vouchers.

These vouchers make a great difference to the poor families of our town.

Total cost of project

£14175

Grant request total

£2000

EQUAL OPPORTUNITIES

Equal Opportunities seek to help all people receive fair and equitable access to the services our organisations provide. The Council has a legal duty to promote equality whether on grounds or race, disability, age, gender and other grounds where good relations and the elimination of discrimination can increase opportunities.

Q2

Does your organisation have an equal opportunities policy? If yes , please enclose a copy.	Yes
--	-----

FINANCIAL INFORMATION

You must include a copy / extract of your organisation's latest annual accounts with this application

If your accounts show a one off or accumulated surplus, please state how much and what you plan to spend it on.
Our current account is £1806.63, and our deposit account is £10384.70.
This, and more, will all be used by 1st December on the above program, which we would love to be £100 vouchers as last December. However, the demand is 39% up on the voucher numbers from last December. We are almost entirely donation supported, as our regular annual income is only about £3500.

If your organisation has financial reserves, for what purpose are they held.

Our small reserve is used for occasional emergency charity gifts, like lifting equipment for house bound people, and food vouchers.

If your reserves or surplus are more than the amount of grant you want, please explain why you are making this application. Say if the reserves or surplus are to fulfill statutory responsibilities.

We are being as careful as possible. The first 5 schools to reply last week have asked for nearly double the number of vouchers we gave them this summer!

Please attach an additional sheet(s) (if required) to include any other supporting information in respect of this application.

DECLARATION

Please read the following declaration carefully and sign it. The conditions will apply to you if your application for a grant is successful.

All the organisation's promotional material will acknowledge the support of Marlow Town Council. If the Council Crest is to appear on your literature assistance on correct usage can be obtained from the Town Council on 01628 484024.

I accept these conditions apply if funding is approved.

NOV 22



MARLOW TOWN COUNCIL

Annual Grant Application for 2022-23

NAME OF ORGANISATION	Membership
3RD MARLOW BRIDGE SCOUTS	
<small>Official use only</small> [REDACTED ADDRESS]	
Address to which correspondence should be sent if different from above [REDACTED ADDRESS]	
Contact details of [REDACTED]	
Contact name [REDACTED]	
Position held CHAIRMAN	
Daytime telephone [REDACTED]	
Email address [REDACTED]	
When was your organisation established? 1953	
What is the legal status of your organisation? please tick one of the following	
a) unregistered voluntary or community organisation b) registered Charity in England or Wales c) waiting to be registered as a Charity d) charity recognised by HMRC in Scotland or Northern Ireland e) exempt / excepted Charity registered in England and Wales	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Registered Charity No (if applicable) 300683	
PROJECT	
Project Description Replenish tents used for Scout camping trips	

Project Background Our current stock of tents is in extremely poor condition and requires replacement. One of the main tenets of Scouting is to encourage our young people to embrace the outdoors and learn new skills to benefit them both in the short term and later life. Marlow Scouts has placed a large emphasis on the importance of taking children away from creature comfort and provide learning opportunities through 1 and 2 day

Project Benefits in relation to Marlow, it's residents and visitors
camping trips.

The project will greatly benefit over 130 Beavers, Cubs and Scouts in Marlow by continuing our tradition of offering at least 2 or 3 camping opportunities each year as part of the Scouting experience

Total cost of project

£ 2500

Grant request total

£ 1000

EQUAL OPPORTUNITIES

Equal Opportunities seek to help all people receive fair and equitable access to the services our organisations provide. The Council has a legal duty to promote equality whether on grounds or race, disability, age, gender and other grounds where good relations and the elimination of discrimination can increase opportunities.

Does your organisation have an equal opportunities policy?

please visit www.scouts.org.uk/volunteers/inclusion-and-diversity
If yes, please enclose a copy.

Yes

No

FINANCIAL INFORMATION

You must include a copy / extract of your organisation's latest annual accounts with this application

If your accounts show a one off or accumulated surplus, please state how much and what you plan to spend it on

The latest set of accounts although showing a surplus, this has already been earmarked for funding urgent maintenance and refurbishment of our Scout hall. We recently commissioned a

If your organisation has financial reserves, for what purpose are they held?

Surveyors report that indicated up to £120K of investment may be required to bring the structure up to date. Very little has been spent on the building in the past 30 years but it is essential we take action in the very near future.

MANAGEMENT ACCOUNTS

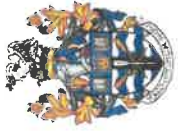
RC.21.22

Attached are the following schedules:-

- D1 Balance sheet dated 31.08.22
- D2 Income and Expenditure schedule dated 31.08.22
- D3 Earmarked Reserves schedule dated 31.08.22
- D4 Grants schedule dated 31.08.22
- D5 Bank Reconciliation dated 31.08.22
- D6 Copy bank statements at 31.08.22

RECOMMENDED:

THAT THE MANAGEMENT ACCOUNTS DATED 31.08.22 BE RECOMMENDED TO FULL COUNCIL FOR APPROVAL



MARLOW TOWN COUNCIL

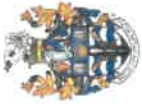
12/10/22

August 2022

Balance Sheet

	<u>Opening</u>	<u>Movement</u>	<u>Movement</u>	<u>Movement</u>	<u>Movement</u>	<u>Movement</u>	<u>YTD Balance</u>
	<u>01.04.2022</u>	<u>Apr-22</u>	<u>May-22</u>	<u>Jun-22</u>	<u>Jul-22</u>	<u>Aug-22</u>	<u>Aug-22</u>
Investment Stock							
Investments	-	-	-	-	-	-	-
Current Assets							
Debtors & Prepayments	26,368.62	(5,218.83)	(1,924.11)	1,836.16	(3,395.13)	(15,305.67)	2,361.04
Bank, Cash & Cash Holding	445,442.61	164,325.36	489.43	(64,446.52)	(75,261.37)	25,736.47	496,285.98
VAT	22,844.04	3,989.10	(20,087.12)	6,997.28	4,455.62	(11,547.41)	6,651.51
	<u>494,655.27</u>	<u>163,095.63</u>	<u>(21,521.80)</u>	<u>(55,613.08)</u>	<u>(74,200.88)</u>	<u>(1,116.61)</u>	<u>505,298.53</u>
Current Liabilities							
Creditors, Accruals	(62,026.12)	3,904.98	629.05	1,029.09	30,814.83	15,002.45	(10,645.72)
Deferred Precept Income &							
WDC Council Tax Funding	(250.00)	(157,630.00)	31,400.00	31,400.00	31,400.00	31,400.00	(32,280.00)
Other Taxes & SS costs	(3,240.29)	(146.24)	(3.57)	(3.26)	20.65	129.78	(3,242.93)
	<u>(65,516.41)</u>	<u>(153,871.26)</u>	<u>32,025.48</u>	<u>32,425.83</u>	<u>62,235.48</u>	<u>46,532.23</u>	<u>(46,168.65)</u>
Current Assets Less Current Liabilities	<u>429,138.86</u>	<u>9,224.37</u>	<u>10,503.68</u>	<u>(23,187.25)</u>	<u>(11,965.40)</u>	<u>45,415.62</u>	<u>459,129.88</u>
Total Assets Less Liabilities	<u>429,138.86</u>	<u>9,224.37</u>	<u>10,503.68</u>	<u>(23,187.25)</u>	<u>(11,965.40)</u>	<u>45,415.62</u>	<u>459,129.88</u>
Capital & Reserves							
Earmarked Reserves	391,718.71	1,113.40	-	-	-	-	392,832.11
General Reserves	37,420.15	(1,113.40)	-	-	-	-	36,306.75
EMR Movement 2022/23	-	(5,723.25)	3,253.30	(1,330.00)	(1,287.00)	(1,287.00)	(6,373.95)
Current Year Surplus/(Deficit)	-	14,947.62	7,250.38	(21,857.25)	(10,678.40)	46,702.62	36,364.97
	<u>429,138.86</u>	<u>9,224.37</u>	<u>10,503.68</u>	<u>(23,187.25)</u>	<u>(11,965.40)</u>	<u>45,415.62</u>	<u>459,129.88</u>

Appendix D1



MARLOW TOWN COUNCIL

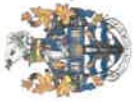
12/10/22

August 2022

Income & Expenditure Summary

	Actual Apr-22	Actual May-22	Actual Jun-22	Actual Jul-22	Actual Aug-22	Budget Aug-22	Variance Aug-22	YTD Aug-22	YTD Budget Aug-22	YTD Bud Var Aug-22	Full Year Budget
Precept Received	31,399.00	31,400.00	31,400.00	31,400.00	31,400.00	31,399.00	1.00	156,999.00	156,995.00	4.00	376,798.00
Bucks CC Devolved Services	17,377.10	-	-	-	-	-	-	17,377.10	17,376.00	1.10	17,376.00
WDC Devolved Services	-	1,981.83	-	-	-	34,308.66	34,308.66	36,290.49	48,119.00	(11,828.51)	48,119.00
Allotment Rents	27.50	57.00	58.75	157.75	-	-	-	301.00	-	301.00	14,100.00
Cemetery Fees	4,686.75	9,608.75	4,066.66	2,220.00	-	4,166.00	4,599.00	29,347.16	20,838.00	8,509.16	50,000.00
Gossmore Recreation Ground	-	-	-	-	-	-	-	-	700.00	(700.00)	1,200.00
Bus Shelter Advertising	-	-	187.50	-	-	50.00	(50.00)	187.50	250.00	(62.50)	600.00
Banner Administration	90.00	-	-	36.00	-	30.00	(30.00)	126.00	640.00	(514.00)	850.00
Markets	-	-	-	-	-	-	-	-	2,000.00	(2,000.00)	2,000.00
Shopmobility Marlow	-	-	-	-	-	-	-	-	-	-	-
Dividend & Cash Holding Interest	83.55	105.33	149.53	1,921.40	-	519.00	(326.32)	2,452.49	2,597.00	(144.51)	6,231.00
Misc Income	62.50	125.00	191.67	-	-	500.00	500.00	879.17	-	879.17	-
	53,726.40	43,277.91	36,054.11	35,735.15	74,916.34	36,164.00	38,752.34	243,709.91	249,515.00	(5,805.09)	517,274.00
NB Income in Reserves	1,113.40	4,540.30	-	-	-	-	-	5,653.70	-	-	-
Salaries	16,894.75	16,895.58	16,897.95	17,281.41	16,896.16	17,148.00	251.84	84,865.85	85,896.00	1,030.15	211,132.00
Subcontractors	(9.88)	1,148.45	483.21	559.25	249.13	1,423.00	1,173.87	2,430.16	7,110.00	4,679.84	18,321.00
Administration	4,808.49	1,768.62	3,523.77	2,332.08	2,729.24	2,192.00	(537.24)	15,162.20	14,357.00	(805.20)	30,871.00
Waste Management	210.00	465.78	272.50	650.50	408.00	458.00	50.00	2,006.78	2,690.00	683.22	5,326.00
Health and Safety	435.24	240.97	1,422.79	327.25	177.74	228.00	50.26	2,603.99	1,386.00	(1,217.99)	3,810.00
Equipment, Operating and Maintenance	1,028.42	942.55	1,088.17	934.30	477.04	264.00	(213.04)	4,470.48	1,320.00	(3,150.48)	3,188.00
Community	4,287.46	5,683.32	22,321.37	10,784.44	5,108.32	5,335.00	226.68	48,184.91	48,510.00	325.09	128,740.00
Devolved	6,469.43	7,654.37	6,989.33	6,849.95	443.32	6,290.00	5,846.68	28,406.40	33,765.00	5,358.60	81,888.00
Utilities	731.35	489.69	876.98	1,027.05	1,184.82	671.00	(513.82)	4,309.89	3,085.00	(1,224.89)	8,609.00
Buildings	3,471.34	241.83	371.22	5,325.70	238.68	622.00	383.32	9,648.77	8,840.00	(808.77)	18,002.00
Insurance	-	178.01	3,355.14	-	-	-	-	3,533.15	3,237.00	(296.15)	3,787.00
Van	452.18	318.36	308.93	341.62	301.27	300.00	(1.27)	1,722.36	1,500.00	(222.36)	3,600.00
Investment	-	-	-	-	-	-	-	-	-	-	-
	38,778.78	36,027.53	57,911.36	46,413.55	28,213.72	34,931.00	6,717.28	207,344.94	211,696.00	4,351.06	517,274.00
NB Expenditure in Reserves	5,723.25	1,287.00	1,330.00	1,287.00	1,287.00	-	-	10,914.25	-	-	-
Surplus/(Deficit)	14,947.62	7,250.38	(21,857.25)	(10,678.40)	46,702.62	1,233.00	45,469.62	36,364.97	37,819.00	(1,454.03)	-

Appendix D2



MARLOW TOWN COUNCIL

12/10/22

August 2022

Earmarked Reserves

including late prior year reserve mvt

DEPARTMENT	PURPOSE	STATUS	CODE	BALANCE start April 2022	INCOME 2022/23	Transfer 2022/23	EXPENDITURE 2022/23	MVT TO DATE	BALANCE end August 2022
ADMINISTRATION									
Grants and donations	Grants to charitable causes and organisations	Ongoing	7116	4,750.00	1,113.40			1,113.40	5,863.40
New website	Provision of new website	Committed June 2020	7033	300.00				0.00	300.00
Office move	Considering alternative office accommodation	Ongoing		17,400.00				0.00	17,400.00
COMMUNITY									
Elections	Local election costs	Town Council elections in May 2021	7113	7,602.28				0.00	7,602.28
Shopmobility	Maintenance of equipment	Ongoing maintenance and repairs	7123	1,479.00				0.00	1,479.00
Events, including Christmas lig Events, Christmas lights and other activities	Committed to new 5 year lease commitment for new Christmas lights	Committed to new 5 year lease commitment for new Christmas lights	7150	124,287.08				0.00	124,287.08
Infrastructure reserve	Infrastructure projects	£20,000 committed to new fixings for Christmas lights		8,691.00				0.00	8,691.00
Environmental	Environmental and sustainability projects	Projects to be identified		21,920.00				0.00	21,920.00
WDC income	WDC ward councillors' budgets	All allocated, awaiting invoices	4953	2,888.06				0.00	2,888.06
Covid fund	Assistance with Covid related issues	Town safety measures and other projects		6,362.87				0.00	6,362.87
Town improvements	Future improvements	Ongoing projects, including bridge lighting	7323	35,224.36				0.00	35,224.36
Triangle project	Hanging Hill project	Ongoing	7340	1,007.82				0.00	1,007.82
Allotments	Water levy	Recovery from allotment holders - finishes 20/21		(984.00)				0.00	(984.00)
Defibrillator	Balance of previous provision	Increased to cover costs of multiple defibrillators		496.00				0.00	496.00
Causeway development	Possible enhancements to Causeway	Projects to be identified		20,000.00				0.00	20,000.00
20 mph zone	Creation of 20 mph zone	Details to be agreed with Bucks Council		25,000.00				0.00	25,000.00
EXTERNAL FUNDING									
CIL 2020/21	CIL funding - subject to restricted use	Projects to be identified	4999	13,214.78			10,914.25	(10,914.25)	2,300.53
CIL 2021/22	CIL funding - subject to restricted use	Projects to be identified	4999	0.00	4,540.30			4,540.30	4,540.30
CIL 2022/23	CIL funding - subject to restricted use	Projects to be identified	4999	0.00				0.00	0.00
CAPITAL WORKS									
Cemetery	Possible use of chapel as community space	Under consideration		31,306.00				0.00	31,306.00
Dedmere Rise	Possible development of site	Under consideration		10,000.00				0.00	10,000.00
RECREATION GROUNDS									
Gossmore Trust	Provision for future facilities	Ongoing	7506	9,080.13				0.00	9,080.13
Equipment replacement	Future repairs and replacement	Ongoing		51,693.33				0.00	51,693.33
				391,718.71	5,653.70	0.00	10,914.25	(5,260.55)	386,458.16

Appendix D3

12/10/22

August 2022



MARLOW TOWN COUNCIL

Grants and Donations

Actuals 2021/22	2022-23	MTC Grants	Date Paid	Permissive Legislation
	BUDGET FOR THE YEAR 2022/23	8000.00		
	RESERVES	5863.40		
		13863.40		
72.50	Royal British Legion			+
1000.00	Marlow Regatta Ltd			#
250.00	Marlow Camera Club			~
200.00	Marlow Cameo Club			#
500.00	Christ Church (United reformed)			+
500.00	Lighthouse Marlow	1000.00	Jun-22	+
500.00	Marlow Museum Centre Project			#
500.00	Chiltern Arts			~
500.00	Rennie Grove Hospice Care			+
464.10	Wild Marlow			+
400.00	Marlow Energy Group			+
500.00	Dementia Action Marlow			+
1500.00	Marlow United Charities	1500.00	Jun-22	+
	TOTAL APPLICATIONS	2500.00		
	from reserves			
	BALANCE including reserves movement	2500.00		
	+ LGA 1972 S.137	2500.00		+
	S.137 cap for Marlow £96,227 (£8.41 x 11,442 electors (2021 ER))			
	# LGA 1972 S.144	0.00		#
	~ LGA 1972 S.145	0.00		~
	^ C and D Act 1998	0.00		^

Appendix D4

12/10/22

Bank Reconciliation 31.08.22



MARLOWTOWNCOUNCIL

	Account		£
Deposit Account	07521063	per statement	<u>178,476.98</u>
Current Account	01581935	per statement	<u>111,660.79</u>
Cheque & Debit card Account	03049254	per statement	951.50
	less unrepresented chqs		<u>951.50</u>
Paypal			<u>-</u>
Petty Cash			<u>138.54</u>
			<u>138.54</u>
Total Bank and Cash			291,227.81
National Savings Investments	AG174600	per statement	<u>-</u>
Santander Business Account			<u>-</u>
CCLA - Public Sector Deposit Fund			<u>205,058.17</u>
CCLA - Local Authority Property Fund £200,000.00 included as Investments expenditure 2019/20			<u>-</u>
	NB mid market valuation at 30.06.22	223,962.55	
	quarterly net dividend yield to 30.05.22	1,758.78	
Short Term Cash Holdings			205,058.17
Total Bank and Short Term Cash Holdings			496,285.98

Appendix D5

MARLOW TOWN COUNCIL
MARLOW TOWN COUNCIL



£ 368,902.81 Balance

0.15 % gross Interest rate

£368,902.81 Available funds: ?

Payments and transfers >

[Trial our accounting software for free for 3 months](#)

More actions >

Statement

Search your statement					+
		< Previous	Next >	Latest	
DATE ▲	DESCRIPTION	TYPE ?	IN (£)	OUT (£)	BALANCE (£)
31 Oct 22	[REDACTED]	[REDACTED]	2,011.67		368,902.81
11 Oct 22	[REDACTED]	[REDACTED]	188,399.00		366,891.14
10 Oct 22	[REDACTED]	[REDACTED]	7.58		178,492.14
09 Sep 22	[REDACTED]	[REDACTED]	7.58		178,484.56
09 Aug 22	[REDACTED]	[REDACTED]	5.89		178,476.98
29 Jul 22	[REDACTED]	[REDACTED]	1,758.78		178,471.09

Appendix D6

Marlow Town Council
 Court Garden
 Marlow
 SL7 2AG

Your Account

Sort Code
 Account Number


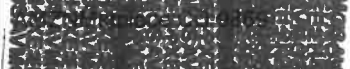







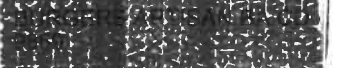







MARLOW TOWN COUNCIL - IMPREST ACCOUNT

01 August 2022 to 31 August 2022

Money In	£358.19	Balance on 01 August 2022	£995.01
Money Out	£401.70	Balance on 31 August 2022	£951.50

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
03 Aug 22		DEB		7.90	987.11
03 Aug 22		DEB		59.82	927.29
04 Aug 22		DEB		11.79	915.50
09 Aug 22		DEB		107.53	807.97
10 Aug 22		TFR	192.03		1,000.00
10 Aug 22		DEB		42.40	957.60
12 Aug 22		DEB		15.34	942.26
15 Aug 22		DEB		19.45	922.81
15 Aug 22		DEB		2.97	919.84
23 Aug 22		DEB		86.00	833.84
25 Aug 22		TFR	166.16		1,000.00
26 Aug 22		DEB		5.20	994.80
26 Aug 22		DEB		8.59	986.21
26 Aug 22		DEB		23.36	962.85
31 Aug 22 (Continued on next page)		DEB		11.35	951.50

D6

Marlow Town Council
 Court Garden
 Marlow
 SL7 2AG

Your Account

Sort Code
 Account Number



MARLOW TOWN COUNCIL

01 August 2022 to 31 August 2022

Money In	£71,524.36	Balance on 01 August 2022	£85,918.49
Money Out	£45,937.06	Balance on 31 August 2022	£111,660.79

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
01 Aug 22	[REDACTED]	SO		155.00	85,918.49
01 Aug 22	[REDACTED]	DD		73.93	85,844.56
01 Aug 22	[REDACTED]	DD		229.60	85,614.96
01 Aug 22	[REDACTED]	DD		334.00	85,280.96
01 Aug 22	[REDACTED]	FPI	8,304.19		93,585.15
02 Aug 22	[REDACTED]	BGC	48,119.20		141,704.35
03 Aug 22	[REDACTED]	FPI	273.85		141,978.20
04 Aug 22	[REDACTED]	DD		168.93	141,809.27
10 Aug 22	[REDACTED]	TFR		192.03	141,617.24
11 Aug 22	[REDACTED]	FPI	1,000.00		142,617.24
11 Aug 22	[REDACTED]	BP		3,372.71	139,244.53
12 Aug 22	[REDACTED]	BGC	13,201.12		152,445.65
15 Aug 22	[REDACTED]	DD		5.53	152,440.12
15 Aug 22	[REDACTED]	DD		7.13	152,432.99
16 Aug 22	[REDACTED]	DD		6.00	152,426.99
17 Aug 22	[REDACTED]	DD		102.37	152,324.62
18 Aug 22	[REDACTED]	DEP	500.00		152,824.62

(Continued on next page)

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MARLOW TOWN COUNCIL

Sort Code 30-95-36
Account Number 01581935

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
19 Aug 22	CHEQUE E D 148/2	DEP	126.00		152,950.62
22 Aug 22	THE N/S ELECTRIC	DD		69.01	152,881.61
22 Aug 22	THE N/S ELECTRIC	DD		181.63	152,699.98
22 Aug 22	UKPAY 234492380 N	DD		1,287.00	151,412.98
22 Aug 22	UKPAY 2207885480	DD		10,850.58	140,562.40
24 Aug 22	STER PLUS 7002591351	DD		14.67	140,547.73
25 Aug 22	BUCKINGHAMSHIRE PE	BP		3,744.52	136,803.21
25 Aug 22	MARLOW TOWN COUNCIL	TFR		166.16	136,637.05
26 Aug 22	UK LIMIT 0034	DD		289.79	136,347.26
30 Aug 22	STANDLEY	SO		155.00	136,192.26
30 Aug 22	THE N/S ELECTRIC	DD		32.53	136,159.73
30 Aug 22	DIRECT DEBITS	DD		62.60	136,097.13
31 Aug 22	LAND REGISTRY S	DD		12.00	136,085.13
31 Aug 22		DD		24,424.34	111,660.79

Transaction types

BGC Bank Giro Credit	BP Bill Payments	CHG Charge	CHQ Cheque
COR Correction	CPT Cashpoint	DD Direct Debit	DEB Debit Card
DEP Deposit	FEE Fixed Service	FPI Faster Payment In	FPO Faster Payment Out
MPI Mobile Payment In	MPO Mobile Payment Out	PAY Payment	SO Standing Order
TFR Transfer			

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