

MARLOW TOWN COUNCIL

Court Garden, Pound Lane, Marlow, Bucks, SL7 2AG

MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 14th JUNE 2022 AT 7.00pm IN THE SEYMOUR ROOM, COURT GARDEN, POUND LANE, MARLOW

Present

Town Mayor Cllr R Scott
Deputy Mayor Cllr J Towns
Leader Cllr C Funnell
Deputy Leader Cllr C Hoyle

Councillors T Avery, D Brown, R Cadman, N Mityaeva, R Wilson

Also present one member of the public

M.10.22 Apologies for absence

Apologies for absence were received from Cllr Marshall, Cllr Heap and Cllr Stapley.

M.11.22 Declarations of interest

There were no declarations of interest.

M.12.22 Communications from Town Mayor

Mayoral engagements

Covid remains with us, although largely on the wane. Most restrictions have now been removed and this has enabled the number of events to which the Mayor is traditionally invited to increase.

Since our last meeting, I have attended the following –

30th March Attended the AGM of Marlow International Regatta by Zoom
(This organisation holds a number of rowing regattas throughout the year, including its main event at Dorney Lake to be held on Saturday 18 June)

1st April Attended the Declaration ceremony of Debbie Brock, the new High Sheriff of Buckinghamshire in Milton Keynes
(Debbie replaces George Anson as High Sheriff and I have invited her to Marlow for a future event)

1st April Attended the AGM of Marlow Refugee Action group at Marlow Methodist Church
(Update on their activities for the past year)

2nd April Attended Marlow Town Band 'It's good to be back concert' at Marlow Methodist Church
(Their first public concert for two years)

9th April With the mayoress, attended Marlow Orchestra Spring Concert at All Saints Church
(Again, their first public concert for two years)

15th April With the mayoress and Cllr Tim Avery, attended the opening of the new Megans restaurant

17th April Attended the start of the Marlow to Teddington stretch of the Devizes to Westminster canoe race from Longridge

Filming/Recording/Photographing at Meetings – please note that this may take place during the public part of the meeting. Notices are displayed in the meeting room.

(6.45 am start of this section of the race. Over 80 teams of all ages participating)

- 22nd April** With mayoress, attended opening of Gails Bakery, Marlow
(Good to welcome another independent business to the town)
- 24th April** With the Cllr Dave Brown, attended Marlow District Scouts St George's day celebration at All Saints Church
(Over 200 young people from Marlow and nearby towns)
- 25th April** Visited a practice session of the Next Stage choir at URC Church
- 27th April** Attended the AGM of Marlow Age Concern
(Age Concern has had another successful year despite Covid. Looking for younger residents to help with their activities)
- 28th April** With Cllr Carol Heap, attended 'Fanning the Flames of Partnership' Community project organised by St Andrews Church, High Wycombe at Adams Park
(Wycombe based community project helping in many areas of High Wycombe and surrounding areas)
- 7th/8th May** With Cllrs Towns, Brown, Heap and Mitraeva visited our twin town of Marly le Roi to celebrate the 50th anniversary of twinning between our two towns and a commemoration service in remembrance of the liberation of Europe at the end of World War 2.
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- 9th May** Attended Henley Town Council mayor making and AGM
- 9th May** Represented the Council at the Buckinghamshire Council chairman's reception in Aylesbury. Bucks Councillors Neil Marshall and Jocelyn Towns also attended.
- 12th May** Jointly opened the 2022 Pub in the Park event in Higginson Park
- 16th May** Attended the opening of a pop-up shop for Dementia Action, Marlow in Anglers Court
- 26th May** Opened new Keeps Pottery shop and workshop, High Street, Marlow
- 26th May** With Cllr Funnell, joined the Eclectic Light show on MarlowFM Radio
(Update on Council activities)
- 28th May** Attended the High Wycombe Charter Trustees Mayor making
(Historic annual event to 'weigh out' the retiring mayor and 'weigh in' the new one)
- 29th May** With the mayoress, attended the Lord Lieutenant's Queens Jubilee service at All Saints Church, High Wycombe
(Lord Lieutenant's annual civic service)
- 3rd June** Hosted the Town Council 'Party like the Queen' event in Higginson Park
(See information item elsewhere on this meeting agenda)
- 5th June** Attended Marlow Rotary Club Jubilee celebration lunch for elderly residents at the Sea Cadets Hall
- 5th June** Attended Lock Road Street party and judged various competitions

- 8th June** Informal meeting with Canon John Idris, recently appointed Parish Priest at St Peter' Church
- 11th June** With mayoress and other Town Councillors, attended to opening of the Marlow Town Regatta & Festival
- 12th June** With mayoress, attended the Church service and Family Day at the Marlow Town Regatta & Festival

Full details of our Civic and Community events are always on the Town Council website.

Cllr Richard Scott
Town Mayor
June 2022

M.13.22 Report from Leader of the Council

During this period the council have had significant interaction with residents, and I am delighted as part of that we were able to bring a significant part of our community together for party like the queen an event that exceeded our expectations in bringing a large cross section of residents and their families together. I would like to congratulate the community team in bringing this together and report that we have had significant positive feedback from those that attended and on delivering against our vision.

The community of Marlow continues to be no less than exemplary in rising to the challenges of delivering a great start to a summer and striving to bring us back to a better place while continuing to support the charities and Marlow Ukrainian collective that are supporting the families that have been displaced from their homeland .We are grateful for the support of Marlow residents and look forward to anyone that can to join them on the 18th of June at Longbridge for a family day in aid of this great work.

Last weekend saw the delivery of Marlow town regatta and festival again a significant event to make a great comeback to the town and I would like to congratulate the entire MTRF team under the leadership of chairman Robin Atkinson on delivering a wonderful 2 days of sport ,celebration and community involvement and maintaining a strong Marlow town tradition

Cllr Chris Funnell
Leader
June 2022

M.14.22 Town Council Minutes dated 10.05.22

RESOLVED:

THAT MINUTES OF THE TOWN COUNCIL MEETING DATED 10.05.22 WERE AGREED AND SIGNED AS A TRUE RECORD

M.15.22 Asset Register

RESOLVED:

THAT THE ASSET REGISTER DATED 2022 WAS APPROVED BY COUNCIL

M.16.22 Final Accounts 2021-22

Circulated to all members were the following schedules:

- Balance Sheet
- Income and Expenditure Schedule
- Earmarked Reserves Schedule
- Grants and Donations Schedule
- Bank Reconciliation
- Expenditure Schedules by Cost Centre
- Sundry Creditor and Debtor Reports
- Bank statements

The Chairman of the Resources committee presented the final accounts for the year ending 31.03.22. Questions were invited from members.

RESOLVED:

THAT THE FINAL ACCOUNTS FOR THE YEAR ENDING 31.03.22 WERE APPROVED BY COUNCIL

M.17.22 Annual Governance Statement 2021-22

Circulated to all members was the Annual Governance Statement dated 2021-22.

Members were asked to review the document and give approval for the Town Mayor to sign the document.

RESOLVED:

THAT THE TOWN COUNCIL ACKNOWLEDGED THE RESPONSIBILITIES OUTLINED IN THE ANNUAL GOVERNANCE STATEMENT AND APPROVED THE ANNUAL GOVERNANCE STATEMENT AND

THAT THE TOWN MAYOR SIGN THE ANNUAL GOVERNANCE STATEMENT ON BEHALF OF MARLOW TOWN COUNCIL

M.18.22 Annual Return Accounting Statements 2021-22

Circulated to all members were the Accounting Statements dated 2021-22.

Members were asked to review the statement and to agree that the Accounting Statements in the Annual Governance and Accountability Return present fairly the financial position of Marlow Town Council and its income and expenditure.

RESOLVED:

THAT THE ACCOUNTING STATEMENTS 2021-22 WERE AGREED AND

THAT THE TOWN MAYOR SIGN THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2021-22 IN CONFIRMATION THAT THESE ACCOUNTING STATEMENTS WERE APPROVED BY MARLOW TOWN COUNCIL

M.19.22 Risk Management Plan

In accordance with NALC guidelines the plan had been prepared by officers and was submitted to members for review and approval. The plan has also been approved by the Bucks Association of Local Councils.

RESOLVED:

THAT THE RISK MANAGEMENT PLAN DATED 2022 WAS APPROVED BY COUNCIL

M.20.22 Review of Effectiveness of Internal Audit

Circulated to all members was the Review of Effectiveness of Internal Audit 2021-22 report.

CLlr N Marshall undertook the review on 29.03.22 and recorded no areas for development.

RESOLVED:

THAT MEMBERS ACCEPTED CLLR MARSHALLS REPORT

M.21.22 Grants surplus move to Reserves

Members were asked to note that there is a £1113.40 surplus in Grants in the March 2022 accounts. It was recommended that this sum of £1113.40 be transferred to Grants in Earmarked reserves.

RESOLVED

THAT MEMBERS AGREED TO TRANSFER THE £1113.40 SURPLUS IN GRANTS IN THE MARCH 2022 ACCOUNTS TO GRANTS IN EARMARKED RESERVES

M.22.22 Council stand at Green Village

The Environment and Sustainability Committee sought approval for Council to take a stand at the Green Village at Marlow Carnival on September 17th.

RESOLVED

THAT MEMBERS APPROVED COUNCIL HAVING A STAND AT THE CARNIVAL IN THE GREEN VILLAGE ON SEPTEMBER 17TH 2022

M.23.22 Information Reports

a) Exercise of Public Rights

The period set for the exercise of public rights to inspect the Annual Return and Accounts is from Friday July 1st to Thursday August 11th, 2022, inclusive.

b) Party Like the Queen

Report from Cllr C Stapley

PLTQ was a huge success for the Council on all fronts. In particular,

- The weather was on our side for the whole day
- The logistics on the day went smoothly
- Many commented on the fact they felt a themed event really worked bringing people together and making it more authentic/memorable
- Both the face painting and selfie booth went over really well as free activities and something that people of all ages also enjoyed
- All the vendors and entertainment were happy and said they would be glad to come back if we organised another event
- The food vendors and the bar had queues consistently all day
- People enjoyed dressing-up and dancing and many gave specific positive feedback on their enjoyment of the 1950s theme
- The theme was well received across all age groups – with no complaints about it being too family/kid/or adult centric
- We have had all positive comments on social media that we can see with people even raving about our large bins, litter picking throughout the day and the clean-up after
- We are estimating closer to 7k attendees, which surpasses the carnival last summer and aligns us closer in numbers to Pub in the Park
- Brand Events even remarked that we could be their competition
- There were no major incidents
- The event went so well that we have had numerous residents ask us when our next event will be?

MEMBERS NOTED THE REPORTS

M.24.22 Reports from Outsides Bodies

Cllr N Mityaeva

Reported attending a meeting of the Marlow Choral Society who were keen to pursue a student exchange with the Town Twinning society and Sir William Borlase's Grammar school.

Cllr C Funnell

Reported that the Town Regatta and Festival was a successful event and was expected to make a profit.

Cllr R Scott

Reported attending a meeting of the Marlow Society on behalf of Cllr Marshall. The society is currently without a Chairman and Vice Chairman.

Cllr J Towns

Reported attending a meeting of BidCo.

M.25.22 Reports from Buckinghamshire Council

Cllr J Towns

Reported that

- new school bus routes would be made public soon
- changes to waste collection services were still causing concern. BC were taking on more staff as was the contractor. An efficient service was expected soon. Please forward any resident complaints to Cllr Towns
- there was a wider call for sites to be included in the Local Plan. There were not enough brownfield sites currently to meet demand
- Thames Valley Police were combining two areas from 20.06.22. The new area would be known as "South Buckinghamshire TVP"
- BC had produced a 5 year action plan to transition to electric vehicles

M.26.22 Date of next meeting

Tuesday 2nd August 2022 at 7.00pm

Town Mayor **Date**