



# MARLOW TOWN COUNCIL

Court Garden, Pound Lane, Marlow, Bucks SL7 2AG

## MINUTES OF THE ANNUAL MEETING OF MARLOW TOWN COUNCIL HELD ON TUESDAY 10<sup>TH</sup> MAY 2022 AT 7.00pm IN THE HIGGINSON ROOM, COURT GARDEN, POUND LANE, MARLOW

### Present:

**Town Mayor:** Cllr R Scott  
**Deputy Mayor:** Cllr J Towns  
**Leader:** Cllr C Funnell  
**Deputy Leader:** Cllr C Hoyle  
**Councillors:** T Avery, D Brown, C Heap, N Marshall, N Mityaeva, C Stapley, R Wilson  
**Also present:** 35 public

### **M01.22 ELECTION OF THE TOWN MAYOR – for the Mayoral Year 2022-23**

Nominated: Cllr R Scott  
Members voted unanimously  
Town Mayor read aloud and signed the “Declaration of Acceptance of Office of Town Mayor”  
Town Mayor took the Chair and addressed the Council

#### **RESOLVED:**

THAT CLLR R SCOTT BE ELECTED TO THE OFFICE OF TOWN MAYOR FOR THE YEAR 2022-23

### **M02.22 ELECTION OF DEPUTY MAYOR – for the Mayoral Year 2022-23**

Nominated: Cllr J Towns  
Members voted unanimously  
Deputy Mayor read aloud and signed the “Declaration of Acceptance of Office of Deputy Mayor”  
Deputy Mayor addressed the Council

#### **RESOLVED:**

THAT CLLR J TOWNS BE ELECTED TO THE OFFICE OF DEPUTY TOWN MAYOR FOR THE YEAR 2022-23

### **M03.22 APOLOGIES FOR ABSENCE**

None presented.

### **M04.22 DECLARATIONS OF INTEREST**

There were no declarations of interest.

Filming/Recording/Photographing at Meetings – please note that this may take place during the public part of the meeting. Notices are displayed in the meeting room.

**M05.22 TO APPOINT MEMBERS TO SERVE ON THE COMMITTEES LISTED BELOW:**

- a) **Resources Committee** (5 members)  
Nominations  
Cllr D Brown, Cllr R Cadman, Cllr C Funnell, Cllr N Mityaeva, Cllr R Wilson
- b) **Planning and Transport Committee** (5 members)  
Nominations  
Cllr T Avery, Cllr C Heap, Cllr N Marshall, Cllr J Towns, Cllr R Wilson
- c) **Environment, Sustainability and Wellbeing Committee** (5 members)  
Nominations  
Cllr C Hoyle, Cllr N Marshall, Cllr C Stapley, Cllr J Towns Cllr D Brown
- d) **Community Committee** (5 members)  
Nominations  
Town Mayor, Cllr C Hoyle, Cllr C Heap, Cllr C Stapley, Cllr R Cadman
- e) **Staffing Committee** (4 members)  
Nominations  
Town Mayor, Deputy Mayor, Leader, Deputy Leader

**RESOLVED:**

THAT THE COMMITTEE WERE ELECTED BY UNANIMOUS VOTE AS DETAILED ABOVE

**M06.22 TO APPOINT THE CHAIRMAN OF:**

- a) **Resources Committee**  
Nomination: Cllr N Mityaeva
- b) **Planning and Transport Committee**  
Nomination: Cllr N Marshall
- c) **Environment, Sustainability and Wellbeing Committee**  
Nomination: Cllr J Towns
- d) **Community Committee**  
Nomination: Town Mayor
- e) **Staffing Committee**  
Nomination: Town Mayor

**RESOLVED:**

THAT THE CHAIRMEN WERE ELECTED BY UNANIMOUS VOTE AS DETAILED ABOVE

**M07.22 TO AGREE APPOINTMENTS TO THE FOLLOWING GROUPS AS LISTED BELOW**

**a) Steering Group (6 members)**

Leader, Chairman of Committees, Town Clerk

**RESOLVED:**

THAT THE STEERING GROUP WAS ELECTED BY UNANIMOUS VOTE AS DETAILED ABOVE

Sub – Committees and Working Groups may be formed / disbanded throughout the year as and when necessary.

NOTE: the Town Mayor and Leader are an ex officio member of all committees and working groups

**M08.22 TO APPOINT REPRESENTATIVES TO OUTSIDE ORGANISATIONS FOR THE MAYORAL YEAR 2022-23**

To avoid any potential conflict of interests, no Marlow Town Council representative will be appointed to an outside organisation, on which they hold office or title on the Governing Body or Committee of that organisation.

Permanent Representation on Outside Bodies

|   |                       |
|---|-----------------------|
| Bid Co  | Cllr J Towns          |
| Marlow Age Concern                              | Cllr C Heap           |
| Marlow Chamber of Trade and Commerce            | Leader of the Council |
| Marlow Forum                                    | Cllr R Wilson         |
| Marlow Museum                                   | Cllr D Brown          |
| Marlow International Regatta                    | Town Mayor            |
| Marlow Society                                  | Cllr N Marshall       |
| Marlow Town Regatta and Festival                | Cllr C Funnell        |
| Marlow Town Twinning Association (Budavar)      | Cllr C Hoyle          |
| Marlow Town Twinning Association (Marly-le-Roi) | Cllr N Mityaeva       |
| SW Chiltern Area Community Board                | Leader of the Council |

**RESOLVED:**

THAT REPRESENTATIONS TO OUTSIDE BODIES WERE ELECTED BY UNANIMOUS VOTE AS DETAILED ABOVE

Representatives to other outside organisations will be made on the request of organisation.

**M09.22 DATE AND TIME OF NEXT MEETING**

**Town Council** - Tuesday 14<sup>th</sup> June 2022 at 7.00pm

Town Mayor..... Date.....