



# MARLOW TOWN COUNCIL

Court Garden, Pound Lane, Marlow, Bucks SL7 2AG

## To Members of the Town Council:-

Town Mayor: Cllr R Scott  
Deputy Mayor: Cllr J Towns  
Leader: Cllr C Funnell  
Deputy Leader: Cllr C Hoyle

Councillors: T Avery, D Brown, R Cadman, C Heap, N Marshall, N Mityaeva, C Stapley,  
R Wilson

### Annual Meeting

The Annual Meeting of Marlow Town Council will be held on **Tuesday 10<sup>th</sup> May 2022** at 7.15pm, or at the close of the Parish Meeting immediately preceding it, in the Higginson Room, Court Garden, Marlow to consider the items set out below and you are hereby summoned to attend

Mrs Hilary Martin  
Town Clerk  
05.05.22

## AGENDA

### **M01.22 ELECTION OF THE TOWN MAYOR – for the Mayoral Year 2022-23**

Town Mayor calls for nominations for the office of Town Mayor

Nominated: **Cllr R Scott**

Members vote

Town Mayor to read aloud and sign the “Declaration of Acceptance of Office of Town Mayor”

Town Mayor to take the Chair and address the Council

### **M02.22 ELECTION OF DEPUTY MAYOR – for the Mayoral Year 2022-23**

Nominations are called for the office of Deputy Mayor

Nominated: **Cllr J Towns**

Members vote

Deputy Mayor read aloud and sign the “Declaration of Acceptance of Office of Deputy Mayor”

Deputy Mayor to address the Council

Filming/Recording/Photographing at Meetings – please note that this may take place during the public part of the meeting. Notices are displayed in the meeting room.

**M03.22 APOLOGIES FOR ABSENCE**

**M04.22 DECLARATIONS OF INTEREST**

As per the Code of Conduct members are responsible for disclosing any personal or prejudicial interest in any item to be discussed at any meeting.

**M05.22 TO APPOINT MEMBERS TO SERVE ON THE COMMITTEES LISTED BELOW:**

- a) **Resources Committee** (5 members)  
Nominations  
Cllr D Brown, Cllr R Cadman, Cllr C Funnell, Cllr N Mityaeva, Cllr R Wilson
- b) **Planning and Transport Committee** (5 members)  
Nominations  
Cllr T Avery, Cllr C Heap, Cllr N Marshall, Cllr J Towns, Cllr R Wilson
- c) **Environment, Sustainability and Wellbeing Committee** (5 members)  
Nominations  
Cllr C Hoyle, Cllr N Marshall, Cllr C Stapley, Cllr J Towns Cllr D Brown
- d) **Community Committee** (5 members)  
Nominations  
Town Mayor, Cllr C Hoyle, Cllr C Heap, Cllr C Stapley, Cllr R Cadman
- e) **Staffing Committee** (4 members)  
Nominations  
Town Mayor, Deputy Mayor, Leader, Deputy Leader

**M06.22 TO APPOINT THE CHAIRMAN OF:**

- a) **Resources Committee**  
Nomination: Cllr N Mityaeva
- b) **Planning and Transport Committee**  
Nomination: Cllr N Marshall
- c) **Environment, Sustainability and Wellbeing Committee**  
Nomination: Cllr J Towns
- d) **Community Committee**  
Nomination: Town Mayor
- e) **Staffing Committee**  
Nomination: Town Mayor

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**M07.22 TO AGREE APPOINTMENTS TO THE FOLLOWING GROUPS AS LISTED BELOW**

**a) Steering Group (6 members)**

Leader, Chairman of Committees, Town Clerk

Sub – Committees and Working Groups may be formed / disbanded throughout the year as and when necessary.

NOTE: the Town Mayor and Leader are an ex officio member of all committees and working groups

**M08.22 TO APPOINT REPRESENTATIVES TO OUTSIDE ORGANISATIONS FOR THE MAYORAL YEAR 2022-23**

To avoid any potential conflict of interests, no Marlow Town Council representative will be appointed to an outside organisation, on which they hold office or title on the Governing Body or Committee of that organisation.

Permanent Representation on Outside Bodies

Bid Co	Cllr J Towns
Marlow Age Concern	Cllr C Heap
Marlow Chamber of Trade and Commerce	Leader of the Council
Marlow Forum	Cllr R Wilson
Marlow Museum	Cllr D Brown
Marlow International Regatta	Town Mayor
Marlow Society	Cllr N Marshall
Marlow Town Regatta and Festival	Cllr C Funnell
Marlow Town Twinning Association (Budavar)	Cllr C Hoyle
Marlow Town Twinning Association (Marly-le-Roi)	Cllr N Mityaeva
SW Chiltern Area Community Board	Cllr Leader of the Council

Representatives to other outside organisations will be made on the request of organisation.

**M09.22 DATE AND TIME OF NEXT MEETING**

**Town Council** - Tuesday 14<sup>th</sup> June 2022 at 7.00pm