

# MARLOW TOWN COUNCIL

Court Garden, Pound Lane, Marlow, Bucks, SL7 2AG

TO:

MEMBERS OF THE RESOURCES COMMITTEE:

**Councillor N Mityaeva - Chairman**  
**Councillor R Wilson – Vice Chairman**

**Councillors D Brown, R Cadman, C Funnell, C Stapley**

A MEETING OF THE **RESOURCES COMMITTEE** WILL BE HELD ON **TUESDAY 13<sup>th</sup> JULY 2021 AT 7.00pm** IN THE TOWN COUNCIL OFFICE, COURT GARDEN, MARLOW, AND YOU ARE HEREBY SUMMONED TO ATTEND.

## *A G E N D A*

**Hilary Martin**  
Mrs Hilary Martin  
Town Clerk  
08.07.21

RC.01.21	Apologies for absence	
RC.02.21	Declarations of Interest	
RC.03.21	Minutes of the previous meeting dated 02.03.21	
RC.04.21	Information Reports	
	a) Accounts Paid	
	b) Investments Reports and Statements	
RC.05.21	Investments Review	DECISION
RC.06.21	Grants	DECISION
RC.07.21	Management Accounts	DECISION
RC.08.21	Sundry Debtor	DECISION
RC.09.21	Date and time of next meeting: <b>Tuesday 14<sup>th</sup> September 2021 at 7.00pm</b>	

## MARLOW TOWN COUNCIL

Court Garden, Pound Lane, Marlow, Bucks, SL7 2AG

MINUTES OF THE RESOURCES COMMITTEE MEETING HELD VIRTUALLY ON TUESDAY 2<sup>nd</sup> MARCH 2021 AT 7.10pm

<b>Present</b>	<b>Chairman</b>	<b>Cllr B Johnson</b>
	<b>Town Mayor</b>	<b>Cllr R Scott</b>
	<b>Councillors</b>	<b>C Funnell</b> <b>N Marshall Standing Deputy</b> <b>R Wilson</b>
	<b>Town Clerk</b>	<b>Mrs H Martin</b>
	<b>Deputy Clerk</b>	<b>Mrs K Joy</b>

**RC.63.19 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr K Thomson and Cllr R Cadman.

**RC.64.19 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**RC.65.19 MINUTES OF THE PREVIOUS MEETING DATED 03.11.20**

**RESOLVED BY UNANIMOUS VOTE:**

THAT THE MINUTES OF THE MEETING DATED 03.11.20 WERE AGREED AS A TRUE RECORD AND WILL BE SIGNED AS SUCH

**RC.66.19 INFORMATION REPORTS**

**c) Accounts Paid**

Circulated to all members was the list of payments made since the last meeting.

**d) Investments Reports and Statements**

Circulated to all members were the following:

- CCLA Public Sector Deposit Fund December 2020 Statement
- CCLA UTC Properties Fund December 2020 Statement
- Santander Business Bond reduction in interest from 0.05% to 0.01%
- NS&I Income bond 1.16% to 0.01%

Members noted the reduction in interest rates for the Bonds. The Town Clerk would investigate higher rate investment opportunities and report back to the Committee in due course.

**c) Garage door at Cemetery**

The automatic garage door at the Cemetery failed and had to have urgent repair at a cost of £777.00. This is not a budgeted expense but has been absorbed in the existing budget.

**MEMBERS NOTED THE REPORTS**

**RC.67.19**

**GRANTS**

Completed Grant application form request had been received from the following organisation. The full grant application was available on request.

	Funding Agreed
• Rennie Grove Hospice Care	£645

**RESOLVED BY UNANIMOUS VOTE:**

THAT MEMBERS DETERMINED THE GRANT AS DETAILED ABOVE

**RC.68.19**

**MANAGEMENT ACCOUNTS**

Circulated to all members were the management accounts schedules:

- Balance sheet dated 30.11.20
- Income and Expenditure schedule dated 30.11.20
- Earmarked Reserves schedule dated 30.11.20
- Grants schedule dated 30.11.20
- Bank Reconciliation dated 30.11.20

It was noted that the overspend on recreation grounds of £830 was spent on hedge clearance. The Environment Agency agreed to pay for this work and payment has now been received which will show in the December accounts.

**RESOLVED BY UNANIMOUS VOTE:**

THAT THE MANAGEMENT ACCOUNTS DATED 30.11.20 BE APPROVED

**RC.69.19**

**DATE AND TIME OF NEXT MEETING**

Tuesday 27<sup>th</sup> April 2021 at 7.00pm

**Chairman.....Date.....**

**INFORMATION REPORTS**

a)Accounts Paid

Circulated to all members was the list of payments made since the last meeting.

e) CCLA Report and Quarterly Statement

Attached as appendix B was the CCLA Public Sector Deposit Fund statement dated 30.09.20 and the CCLA Local Authorities Property Fund Prices and Dividend Yields report.

**MEMBERS NOTED THE REPORTS**

**RC.59.19**

**GRANTS**

Completed Grant application form requests had been received from the following organisations. The full grant applications were available on request.

	Funding Agreed
➤ Alexander Devine Children's Hospice Service	£ 500
➤ Marlow Museum Centre Project	£ 500
➤ Marlow FM	£ 500

Cllr R Wilson declared an interest in the application from Marlow Museum Centre project and took no part in the debate or determination of the grant.

**RESOLVED**

THAT MEMBERS DETERMINED THE GRANTS AS DETAILED ABOVE

**RC.60.19**

**MANAGEMENT ACCOUNTS**

Circulated to all members were the following management accounts schedules:

- Balance sheet dated 31.08.20
- Income and Expenditure schedule dated 31.08.20
- Earmarked Reserves schedule dated 31.08.20
- Grants schedule dated 31.08.20
- Bank Reconciliation dated 31.08.20

**RESOLVED:**

THAT THE MANAGEMENT ACCOUNTS DATED 31.08.20 WERE APPROVED

**RC.61.19**

**ALLOTMENT RENT REVIEW**

The Town Council is required to give one year's notice to tenants of any rent increase. This was discussed at the recent allotments working group meeting and the groups recommendation was not to increase rent for 2021-2022 tenancy renewals.

**RESOLVED**

THAT MEMBERS RESOLVED TO AGREE TO NO INCREASE IN ALLOTMENT RENT FOR 2021-22

**RC.62.19**

**DATE AND TIME OF NEXT MEETING**

Tuesday 12.01.2021 at 7.00pm

**Chairman**.....**Date**.....

**INFORMATION REPORTS**

a) **Accounts Paid since the last meeting**

Attached as appendix A1-A5 are the lists of payments made since the last meeting.

b) **Investments Reports and Statements**

Attached as appendix B1-4

**B1. CCLA Public Sector Deposit Fund May 2021 Statement**

**B2. CCLA UTC Properties Fund December 2020 Statement**

**B3. CCLA Market Report May 2021**

**B4. CCLA prices and dividend yields May 2021**

**MEMBERS ARE REQUESTED TO NOTE THE REPORTS**



<u>Date</u>	<u>Type</u>	<u>Payee</u>	<u>Detail</u>	<u>Value</u>
<b>CURRENT ACCOUNT</b>				
01/04/2021	DD	Bucks CC	cemetery rates	86.12
01/04/2021	DD	Red Kite Housing	garage rent	70.16
01/04/2021	DD	Systems Architecture	monthly MSOffice	229.60
04/04/2021	DD	BT	phone, cloud voice BB & mobile 24.02.21-16.04.21	64.83
07/04/2021	DD	HM Land Registry	fees	12.00
08/04/2021	BP	HMRC	PAYE & NI mar21	3646.54
13/04/2021	DD	HM Land Registry	fees	6.00
14/04/2021	DD	EON	Gossmore 01.03.21-31.03.21	7.74
15/04/2021	DD	EON	chapel etc 11.02.21-31.03.21	16.90
19/04/2021	DD	Thames Water	chiltern road allotments 25.11.20-16.02.21	16.87
20/04/2021	DD	HM Land Registry	fees	39.00
20/04/2021	DD	WorldPay	card charges Mar21	62.93
22/04/2021	BP	N Rowcliffe	31days Sustainability consultant	1330.00
22/04/2021	DD	various	payroll apr21	10619.66
23/04/2021	DD	Autolease	van rental 07.03.21-06.04.21	289.79
26/04/2021	BP	Bucks CC	Pension - Apr21	3744.52
27/04/2021	DD	HM Land Registry	fees	6.00
27/04/2021	BP Apr 21	4Front	security patrols march CIL	2790.00
27/04/2021	BP Apr 21	Alliance Strategies	CrackingIT - 2 tickets & antivirus software	249.60
27/04/2021	BP Apr 21	ARD	Rec ground inspections and repair	318.60
27/04/2021	BP Apr 21	B&MKALC	agenda & minutes training KJ	38.00
27/04/2021	BP Apr 21	Bartlett	park & Grass - remove resulting debris	1008.00
27/04/2021	BP Apr 21	Bucks CC	office rent (7024) 01.04.21-30.06.21	3840.00
27/04/2021	BP Apr 21	Continental Landscapes	GM core mar21	6235.31
27/04/2021	BP Apr 21	J Hillsden	ashes grave dig mar21	120.00
27/04/2021	BP Apr 21	Konica	usage 09.12.20-08.03.21	81.32
27/04/2021	BP Apr 21	Marshalls	repair and maintenance telescopic bollards	369.60
27/04/2021	BP Apr 21	MD Corrick	strip down and refit part on water refill stat	96.00
27/04/2021	BP Apr 21	Platts	van deisel	71.00
27/04/2021	BP Apr 21	R Teasdill	cut back branches & 2 dead elm trees	465.00
27/04/2021	BP Apr 21	Rockell Building	supply & install timber posts for seymour	1145.23
27/04/2021	BP Apr 21	TBS Hygeine	dog bins 05.03.21-26.03.21	201.60
27/04/2021	BP Apr 21	TV Landscapes	final Invoice for seeding wildlife areas CIL	3024.00
27/04/2021	BP Apr 21	TV Police	PCSO 01.01.21-31.03.21	4739.00
27/04/2021	BP Apr 21	WJ Electrical	test and inspection of Gossmore toilets	100.00
28/04/2021	DD	EONNEXT	office gas monthly on account payment	39.00
30/04/2021	SO	T Brindley	gates open closing	155.00
30/04/2021	BP 2 Apr 21	Mini skips	skip hire	276.00
30/04/2021	BP 2 Apr 21	Pink Affinity	Bookkeeping and Payroll Mar21	1735.20
30/04/2021	BP 2 Apr 21	S Carlton	erect banner Marlow Open Event"	264.00
				<b>47,610.12</b>
<b>IMPREST ACCOUNT</b>				
01/04/2021	debit card	Amazon	clean up after your dog stickers	4.64
07/04/2021	debit card	Amazon	paper hand towels	21.25
08/04/2021	debit card	Amazon	biscuits	18.60
08/04/2021	debit card	Screwfix	plumbing for outside tap hose etc	74.18
09/04/2021	debit card	Amazon	hot chocolate	18.71
09/04/2021	debit card	Zoom	std pro annual covid19 EMR	143.88
18/04/2021	debit card	Amazon	2 x vertical mouse	23.98
20/04/2021	debit card	Amazon	chain lock	95.20
20/04/2021	debit card	TV Licensing	TV licence	159.00
21/04/2021	debit card	Amazon	a4 dividers	23.91
21/04/2021	debit card	Amazon	ring binders 5	48.90
22/04/2021	debit card	Amazon	ring binders x2	19.56
24/04/2021	debit card	Amazon	ring binders x5	48.90
27/04/2021	debit card	Amazon	marker pens	8.77
27/04/2021	debit card	Amazon	heavy duty padlock	49.99
27/04/2021	debit card	Urban Hygeine	graffiti removal	55.95
28/04/2021	debit card	Amazon	manilla envelopes	7.99
28/04/2021	debit card	The Resolute Café	hot drinks	8.85
28/04/2021	debit card	The Resolute Café	hot drinks and snacks	19.80
29/04/2021	Cashpoint	Cash	to fill petty cash	100.00
29/04/2021	debit card	M&S	bouquet	30.00
30/04/2021	debit card	Notcutts	Turf for graves	32.94
				<b>1,015.00</b>

PETTY CASH

Appendix A1



<u>Date</u>	<u>Type</u>	<u>Payee</u>	<u>Detail</u>	<u>Value</u>
<b>CURRENT ACCOUNT</b>				
01/03/2021	DD	NPower	Office Gas on account	39.00
01/03/2021	DD	Red Kite Housing	Red Kite Housing - garage rent	69.07
01/03/2021	DD	Shire Leasing	Ayaya SIP telephone system 1.03.21-31.05.21	129.37
01/03/2021	DD	Systems architecteure	Microsoft software 01.04.20-31.03.21	208.10
01/03/2021	SO	Bucks Playing Field	Bucks playing field	20.00
01/03/2021	SO	T Brindley	gates open closing	155.00
02/03/2021	BPFEB21	SPARKX	Hire of lights & installation	24591.60
02/03/2021	DD	BT	rentals charges 01.02-30.04	52.02
02/03/2021	DD	HM Land registry	HM Land Registry - fees	15.00
07/03/2021	DD	BT	office phone & B8 services 01.02.21-16.03.21	177.24
12/03/2021	BP	HMRC	PAYE&NI Feb21	5595.87
18/03/2021	DD	EON	gossmore toilets etc 13.01.21-28.02.21	12.77
18/03/2021	DD	SSE	cemetery gas 03.12.20-26.02.21	12.07
19/03/2021	DD	Worldpay	charges Feb21	62.93
22/03/2021	BP	Nick Rowcliffe	sustainability consultant 11.02-10.03	1200.00
22/03/2021	DD	Various	Payroll Mar21	11200.90
25/03/2021	BP	Bucks CC	pension march21	3744.52
26/03/2021	DD	Autolease	van rental 07.02.21-06.03.21	289.79
29/03/2021	DD	NPower	Office Gas on account	39.00
30/03/2021	SO	T Brindley	gates open closing	155.00
31/03/2021	BPMAR21	Acorn Thorn	replacement valve	162.00
31/03/2021	BPMAR21	ARD	play inspection Mar21	166.32
31/03/2021	BPMAR21	BMKALC	training KJ & JB	60.00
31/03/2021	BPMAR21	Brients	loam soil & bark	293.95
31/03/2021	BPMAR21	Bucks CC	local bus contribution 20/21	6113.95
31/03/2021	BPMAR21	Continental Landscapes	GM Core work Feb21	6235.31
31/03/2021	BPMAR21	Fluency	PR Fees Mar21	300.00
31/03/2021	BPMAR21	Grassbox	various equipment service	534.60
31/03/2021	BPMAR21	Hepplethwaite	gossmore toilets service	96.00
31/03/2021	BPMAR21	IAC	interim audit	399.00
31/03/2021	BPMAR21	J Hillsden	Ashes grave dig feb21	360.00
31/03/2021	BPMAR21	Jackson Glass	Gossmore part polycarbon sheet	198.00
31/03/2021	BPMAR21	Mini skips	skip hire	276.00
31/03/2021	BPMAR21	O Heap & Sons	fire extinguisher service	108.90
31/03/2021	BPMAR21	Paul Merchant	Web Hosting & support Feb & Mar 21	400.00
31/03/2021	BPMAR21	Pink Affinity	Accounts & Payroll Feb21	756.00
31/03/2021	BPMAR21	Places for People	electricity Oct-Dec20	221.76
31/03/2021	BPMAR21	Platts	van diesel feb21	54.00
31/03/2021	BPMAR21	Public Clocks	inspection of town clock	167.62
31/03/2021	BPMAR21	Rennie Grove Hospice	Grant	645.00
31/03/2021	BPMAR21	Rentokil	pest control 03.03.21-02.06.21	543.88
31/03/2021	BPMAR21	Round & About	print spring marlowian	1920.00
31/03/2021	BPMAR21	TBS Hygeine	dog bins 05.02.21-26.02.21	201.60
				<b>67,983.14</b>
<b>IMPREST ACCOUNT</b>				
05/03/2021	debit card	Amazon	journal notebooks	13.70
08/03/2021	debit card	Kryptonite	keys & padlocks and non GBP fee	14.91
09/03/2021	debit card	Screwfix	fixings	10.13
10/03/2021	debit card	Amazon	heavy duty gardening gloves	126.32
12/03/2021	debit card	FLS Free	free logo service - logo download	32.00
12/03/2021	debit card	Screwfix	sandpaper, gloss varnish, prep wheel	24.16
18/03/2021	debit card	Screwfix	safety clothing	49.99
19/03/2021	debit card	Screwfix	18v heat gun	119.99
23/03/2021	debit card	Screwfix	lawn fertilizer, sanding wheel & combi drill	229.96
24/03/2021	debit card	Amazon	3 x masterlock padlock & refuse sacks	158.04
25/03/2021	debit card	Amazon	washing up liquid	9.35
29/03/2021	debit card	Post Office Counters	1st class stamps	149.50
30/03/2021	debit card	Briant of Risboro	hedge trimmer	498.98
30/03/2021	debit card	Screwfix	fixings	26.01
30/03/2021	debit card	Screwfix	fixings	15.99
31/03/2021	debit card	Amazon	not drinking water signs	28.80
				<b>1,507.83</b>
<b>PETTY CASH</b>				
		NL7005	staff welfare	4.80
		NL7030	health & safety	1.49
				<b>6.29</b>

A2

01/04/21

February 2021



# MARLOW TOWN COUNCIL

<u>Date</u>	<u>Type</u>	<u>Payee</u>	<u>Detail</u>	<u>Value</u>
<b>CURRENT ACCOUNT</b>				
01/02/2021	DD	NPower	gossmore elec 09.12.20-08.01.21	7.93
01/02/2021	DD	Red Kite Housing	garage rent	69.07
01/02/2021	DD	Systems architecteure	Microsoft software 01.04.20-31.03.21	208.10
01/02/2021	SO	T Brindley	T Brindley - gates opening closing	155.00
04/02/2021	DD	BT	phone mobile & BB 01.01.21-16.02.21	172.44
09/02/2021	DD	HM Land registry	HM Land registry	6.00
12/02/2021	BP	HMRC	PAYE&NI Jan21	3191.88
15/02/2021	DD	Castle Water	seymour court water 29.02.20-31.03.21	24.44
18/02/2021	DD	EON	elec 04.11.20-01.02.21	45.00
19/02/2021	DD	Worldpay	Worldpay - charges Jan21	62.93
22/02/2021	BP NR	N Rowcliffe	sustainability action consultant 27.01-10.02	640.00
22/02/2021	DD	SSE	cemetery chapel qtr charge	10.23
22/02/2021	DD	various	netpay feb21	15640.25
24/02/2021	BP1Feb21	4Front Security	parks Security Feb21	2520.00
24/02/2021	BP1Feb21	Atelier Lighting	bridge lighting concept design	3000.00
24/02/2021	BP1Feb21	SPARKX	removal of lighting & supply & fit addition lighting columns	7590.00
25/02/2021	BP	Bucks CC	pension Feb21	5906.09
26/02/2021	BP2Feb21	ABC Racking	frames beams and boards	540.00
26/02/2021	BP2Feb21	ARD	inspection Feb21	166.32
26/02/2021	BP2Feb21	Colour Solutions Ltd	2 roller banner & 4 flags eco conference	990.26
26/02/2021	BP2Feb21	Continental Landscapes	Gn Core work jan21	6235.31
26/02/2021	BP2Feb21	Fluency	PR Feb21	300.00
26/02/2021	BP2Feb21	Glasdon	locks and liners for litter bins	279.06
26/02/2021	BP2Feb21	J Braybrooke	agenda for Jan21 meeting and AGM	50.00
26/02/2021	BP2Feb21	J Hillsden	ashes grave dig Jan21	240.00
26/02/2021	BP2Feb21	K Joy	expenses - occupational glasses	72.75
26/02/2021	BP2Feb21	Light Angels	bunting installation	1526.76
26/02/2021	BP2Feb21	Mini skips	06.01.21 skip hire	312.00
26/02/2021	BP2Feb21	Paul Merchant	hosting website jan21 & monthly retainer	200.00
26/02/2021	BP2Feb21	Pink Affinity	jan21 bookkeeping and payroll	1284.19
26/02/2021	BP2Feb21	Platts	equip & van fuel Nov21	12.36
26/02/2021	BP2Feb21	R Teasdill	cutting back liston court	165.00
26/02/2021	BP2Feb21	RBC	hedge cutting marlow area	1218.00
26/02/2021	BP2Feb21	RS Boiler	Gossmore toilet mains water test	105.60
26/02/2021	BP2Feb21	S Carlton	erect banner spittal street	264.00
26/02/2021	BP2Feb21	Strategic Alliance	6 tickets IT support	144.00
26/02/2021	BP2Feb21	TBS Hygeine	dog bins - 01.01.21-29.01.21	252.00
26/02/2021	BP2Feb21	TV Police	PCSO funding 01.10.20-31.12.20	4740.00
26/02/2021	BP2Feb21	WPS Hallam	Town Fleet renewal 07.02.21-06.02.22	529.00
26/02/2021	BP2Feb21	Yorkshires	fountain cleaning 14 cleans & weekly clean	410.70
26/02/2021	DD	Autolease	van rental 07.01.21-06.02.21	289.79
				<b>59,576.46</b>
<b>IMPREST ACCOUNT</b>				
02/02/2021	debitcard	Amazon	Amazon - refuse sacks	43.20
12/02/2021	debitcard	Amazon	Amazon - disinfectant wipes & biscuits	36.71
15/02/2021	debitcard	Wix.com	#sustainable marlow website	122.40
16/02/2021	CNO01295	Mr Gaunt	refund of allotment overpayment	5.00
18/02/2021	debitcard	Amazon	Amazon - Gossmore paint for pavillions	26.49
19/02/2021	debitcard	Amazon	Amazon - padlocks/keys	111.55
23/02/2021	debitcard	Amazon	Amazon - post it page markers	5.14
23/02/2021	debitcard	Specialised Canvas	union sewn, rope and toggle	148.52
24/02/2021	debitcard	Amazon	Amazon - disabled toilet keys & master padlock keys	100.38
26/02/2021	debitcard	D&J News	D&J News - papers to 27.02.21	32.00
				<b>631.39</b>

A3

24/03/21

January 2021



## MARLOW TOWN COUNCIL

	<u>Date</u>	<u>Type</u>	<u>Payee</u>	<u>Detail</u>	<u>Value</u>
<b>CURRENT ACCOUNT</b>					
	04/01/2021	DD	BT	2phone, BB 3mobile dec20	186.02
	04/01/2021	DD	Bucks CC	cemetery rates	93.00
	04/01/2021	DD	Intouch	web support dec20	45.59
	04/01/2021	DD	Red Kite Housing	garage rent	69.07
	04/01/2021	DD	Systems architeure	Microsoft software 01.04.20-31.03.21	208.10
	11/01/2021	ADVANCEIT	Advance Solutions Ltd	instant SOS fob & 36 month licence x3	1294.28
	11/01/2021	BP	HMRC	PAYE Dec20	3204.00
	11/01/2021	MCAGRANT	Marlow Community Assoc	Grant	500.00
	18/01/2021	DD	Thames Water	reissue of bill for 26.02.20-24.11.20	889.95
	19/01/2021	DD	Worldpay	charges Dec20	56.93
	22/01/2021	BP	various	netpay Jan21	10086.43
	22/01/2021	DD	Autolease	van rental 07.12.20-06.01.21	289.79
	25/01/2021	8P	Bucks CC	pension Jan21	3542.31
	26/01/2021	DD	Autolease	RFL renewal increase	66.00
	28/01/2021	DD	NPower	office gas on account	39.00
	29/01/2021	BPJan21	4Front Security	parks Security Jan21	3222.00
	29/01/2021	BPJan21	ARD	inspections jan21	166.32
	29/01/2021	BPJan21	Bucks CC	rent 01.01.21-31.03.21, part funding cont cycle park racks & riley p	7192.20
	29/01/2021	BPJan21	Continental Landscapes	Gm core work dec20	6235.31
	29/01/2021	BPJan21	FA Bartlett	prune mixed species - re Environ Agency	996.00
	29/01/2021	BPJan21	Fluency	PR fees Jan21	300.00
	29/01/2021	BPJan21	J Hillsden	ashes grave dig dec20	240.00
	29/01/2021	BPJan21	Marlow Youth & Community	Grant	500.00
	29/01/2021	BPJan21	MCA	affiliation fee 2021	20.00
	29/01/2021	BPJan21	Miller Health	Clinical assessment IHR	903.00
	29/01/2021	BPJan21	Pink Affinity	payroll & BKg Dec20	914.40
	29/01/2021	BPJan21	Platts	van deisel	66.39
	29/01/2021	BPJan21	R Teasdill	tree work allotments	385.00
	29/01/2021	BPJan21	Strategic Alliance	3 tickets IT issues	72.00
	29/01/2021	BPJan21	TBS Hygeine	dog bins 04.12.20-25.12.20	201.60
	29/01/2021	BPJan21	TV Landscapes	wildflower instal 3 sites & Gossmore cut back and clear area	1152.00
	29/01/2021	BPJan21	WWFC	marlow RG christmas event stewards	312.00
	29/01/2021	BPJan21	Yorkshires	3 months of weekly office cleaning + fountain clean	980.10
					<b>44,428.79</b>
<b>IMPREST ACCOUNT</b>					
	06/01/2021	debitcard	Amazon	wireless keyboard & mouse	23.99
	07/01/2021	debitcard	Amazon	whiteboard pens	7.99
	08/01/2021	debitcard	Amazon	post it page markers	5.39
	08/01/2021	debitcard	Frames.co.uk	gift for Lord Lieutenant	63.13
	11/01/2021	debitcard	Amazon	protective gloves, ergo mouse & hot choc	82.69
	11/01/2021	debitcard	Ebay	rear light lamp cluster Transit	11.00
	19/01/2021	debitcard	Lightbulbs direct	bulbs for the office	40.47
	20/01/2021	debitcard	Amazon	3 pack scissors	13.99
	25/01/2021	debitcard	Moonpig.com	gift & card	22.98
	28/01/2021	debitcard	Amazon	ink cartridges for HM	12.99
	28/01/2021	debitcard	B&Q	roofing felt for triangle	86.76
	29/01/2021	debitcard	Wix.com	website for sustainable marlow	12.46
					<b>383.84</b>

ATC



<u>Date</u>	<u>Type</u>	<u>Payee</u>	<u>Detail</u>	<u>Value</u>
<b>CURRENT ACCOUNT</b>				
01/12/2020	DD	Bucks CC	cemetery rates	93.00
01/12/2020	DD	Intouch	web support Nov20	45.59
01/12/2020	DD	Npower	gossmore elc 09.09.20-08.11.20	15.60
01/12/2020	DD	Red Kite Housing	garage rent	69.07
01/12/2020	DD	Shire Leasing	Ayaya SIP telephone system 1.12.20-28.02.21	129.37
01/12/2020	DD	Systems architeure	Microsoft software 01.04.20-31.03.21	208.10
07/12/2020	DD	BT	phone BB & mobile services	177.24
08/12/2020	DD	HM Land registry	fees	9.00
10/12/2020	BP	HMRC	PAYE&NI Nov20	3134.17
15/12/2020	DD	HM Land registry	fees	6.00
18/12/2020	DD	various	netpay dec20	10628.73
18/12/2020	BP1Dec20	Brand Events	Filming expenses for props	600.00
18/12/2020	BP1Dec20	Brand Events	Drive In - Celebrate Marlow	9600.00
18/12/2020	BP1Dec20	Pink Affinity	bookkeeping and payroll Nov20	468.00
21/12/2020	DD	Worldpay	charges Nov20	56.93
22/12/2020	BPGRANT	Alexander Devine Childrens ca	Grant	500.00
22/12/2020	BPGRANT	Marlow FM	Grant	500.00
22/12/2020	BPGRANT	Marlow Museum Centre	Grant	500.00
22/12/2020	BPGRANT	4Front Security	Security Patrols Nov20	2700.00
24/12/2020	BP	Bucks CC	pension Dec20	4026.87
29/12/2020	BP	N Rowcliffe	11 hours report for Carbon emmsions 19/20	220.00
29/12/2020	DD	Autolease	van 07.11.20-06.12.20	289.79
29/12/2020	DD	Npower	office gas on account	39.00
30/12/2020	DD	Npower	gossmore elec 09.11.20-08.12.20	7.69
30/12/2020	SO	T Brindley	gates opening closig	155.00
31/12/2020	BP2Dec20	4Front Security	security services Dec20	2790.00
31/12/2020	BP2Dec20	4imprint	printing costs (curvy pen& hilight)	211.74
31/12/2020	BP2Dec20	ARD	november&december inspections	332.64
31/12/2020	BP2Dec20	Bucks CC	annula play inspections 2020	104.40
31/12/2020	BP2Dec20	Continental Landscapes	GM Core work Nov20	6235.31
31/12/2020	BP2Dec20	Cooleraid	water nov20	8.48
31/12/2020	BP2Dec20	E&R Meakes	gate repair	144.00
31/12/2020	BP2Dec20	Fluency	PR fees dec20	300.00
31/12/2020	BP2Dec20	H Martin	expenses	47.88
31/12/2020	BP2Dec20	J Hillisden	ashes grave dig nov20	228.00
31/12/2020	BP2Dec20	Miniskips	skip hire 27.11.20	276.00
31/12/2020	BP2Dec20	MMPA	year membership to Marlow-Maidenhead Passengers Assoc	10.00
31/12/2020	BP2Dec20	Mustoo	desk diaries	17.27
31/12/2020	BP2Dec20	Paul Merchant	website support and development	2700.00
31/12/2020	BP2Dec20	People Asset Mgt	Occupational health service	600.00
31/12/2020	BP2Dec20	PKF	limited assurance review	1920.00
31/12/2020	BP2Dec20	Places for People	elctric Jul-Sep20	308.14
31/12/2020	BP2Dec20	Rentokil	service period 03.12.20-02.03.21 pest control	543.88
31/12/2020	BP2Dec20	round&about	printing costs for winter edition of Marlovian	1920.00
31/12/2020	BP2Dec20	Signs of the times	town signs	4602.35
31/12/2020	BP2Dec20	Strategic Alliance	various IT support (8 tickets)	192.00
31/12/2020	BP2Dec20	TBS Hygeine	dog bins 08.11.20-27.11.20	201.60
31/12/2020	BP2Dec20	TeePee Productions	25% of xmas production	600.00
31/12/2020	BP2Dec20	WDALC	subscription 2021-22	20.00
				<b>58,492.84</b>
<b>IMPREST ACCOUNT</b>				
18/12/2020	CQ1297	Cameo Club	Grant	200.00
18/12/2020	CQ1298	Hunts	Batteries, spray paint, masking tape, paint stripper, latex gloves & £	49.32
18/12/2020	debit card	D&J News	papers 01.10-20.12.20	37.60
21/12/2020	debit card	Screwfix	plumping equip	16.93
				<b>303.85</b>
<b>PETTY CASH</b>				
		NL7005	Staff welfare	26.70
		NL7034	Print & stationery	2.99
		NL7304	Equipment repair	19.46
		NL7041	Meetings expenses	8.15
		NL7040	Postage	7.00
		NL7204	Key refund	7.50
		NL7104	Remebrance costs	22.40
				<b>94.20</b>

AS

**STATEMENT**

[REDACTED]  
Marlow Town Council  
Court Garden  
Pound Lane  
MARLOW  
Buckinghamshire  
SL7 2AG  
UK

CLIENT: MARLOW TOWN COUNCIL

ACCOUNT NAME:

ACCOUNT NUMBER: [REDACTED]

Statement at 31 May 2021

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/05/21	Brought Forward			204,241.91	
04/05/21	Dividend reinvested		5.47	204,247.38	4
31/05/21	Carried Forward			204,247.38	4

Statement of Dividends paid during the month to 31 May 2021

Date	Receiving Account	Amount Paid £
04-05-21	Dividend reinvested	5.47

From May 2020, prices and yields for CCLA's Funds will no longer appear in the Financial Times. To view the fund prices and yields, please visit [www.ccla.co.uk](http://www.ccla.co.uk)

*Appendix B1*

## The Local Authorities' Property Fund Statement of Account

  
 Marlow Town Council  
 Court Garden  
 Pound Lane  
 MARLOW  
 Buckinghamshire  
 SL7 2AG  
 UK

31 March 2021

In order that the Fund can continue to pay distributions gross of tax, unit holders are required to inform the Manager promptly if their tax status changes.

**Client Name:** MARLOW TOWN COUNCIL

**Account Number:** 

### Statement of unitholding held on 31 March 2021

Date	Description	Cost/Proceeds £	Price per unit p	Number of units	Total unitholding
01/01/21	Brought Forward				61,662.00
31/03/21	Carried Forward				61,662.00

On 31 March 2021 the mid market value (net asset value) of one unit in the Fund was 293.63 pence and the bid market value of one unit was 289.08 pence giving your investment at that date a mid market value of £ 181,058.13 and bid market value of £ 178,252.51.

From May 2020, prices and yields for CCLA's Funds will no longer appear in the Financial Times. To view the fund prices and yields, please visit [www.ccla.co.uk](http://www.ccla.co.uk)

### Advice of management expenses for the period to 31 March 2021

For Period Ended	Number of units held	Expenses per unit p	Total Expenses £
31/01/21	61,662.00	0.148100	91.32
28/02/21	61,662.00	0.132500	81.70
31/03/21	61,662.00	0.170800	105.32
			278.34

### Statement of dividends for the period to 31 March 2021

For Period Ended	Number of units held	Gross per unit p	Gross Distribution £	Expenses Paid £	Amount Payable £
31/01/21	61,662.00	1.002700	618.28	91.32	526.96
28/02/21	61,662.00	1.075400	663.11	81.70	581.41
31/03/21	61,662.00	1.353000	834.29	105.32	728.97
			2,115.68	278.34	1,837.34

The dividend payment of £1,837.34 for the period will be paid to the nominated bank account, reference Marlow Town Council on 30/04/2021

Senator House, 85 Queen Victoria Street, London EC4V 4ET  
 Freephone: 0800 022 3505

B2

# CCLA INVESTMENT MANAGEMENT LTD

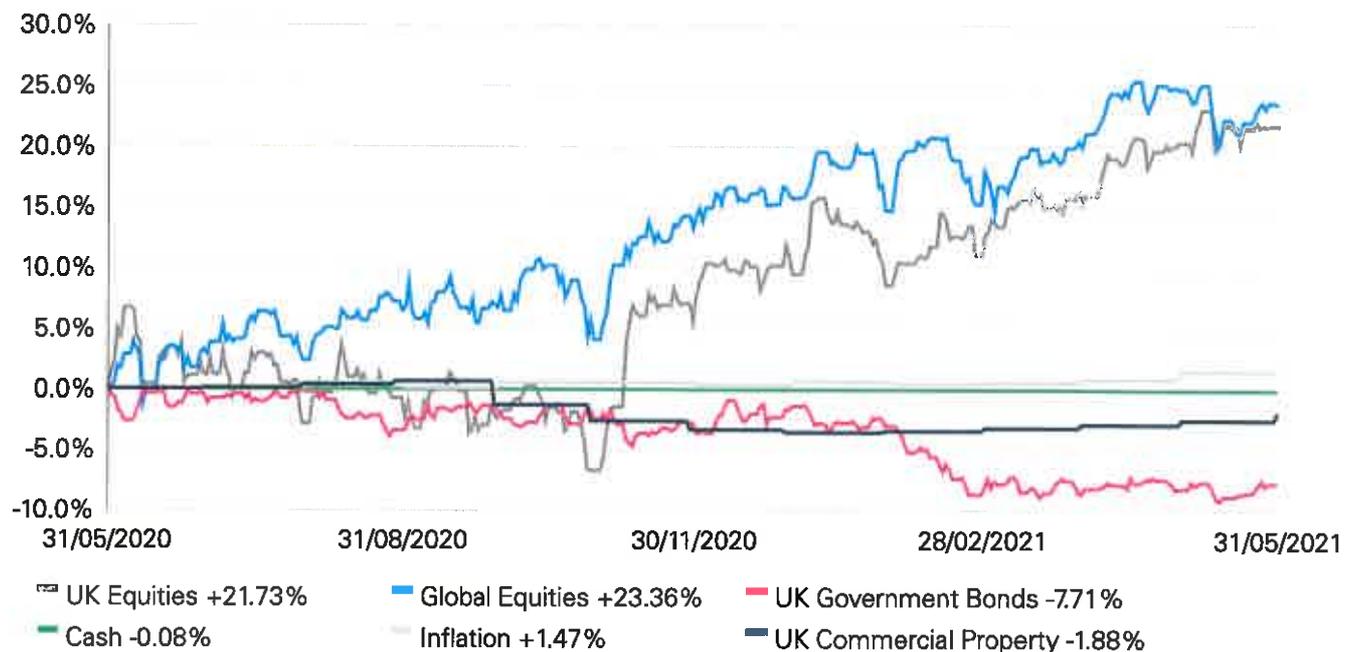
## MARKET REPORT MAY 2021

CCLA

### Headlines

- Global equity market returns were mixed over the month.
- Domestic fixed interest assets rally modestly
- Property values improve again (April)
- Sterling strengthens against Dollar, Yen and Euro

### Investment market returns over the past year



Source: Bloomberg as at 31 May 2021

### Market Review

Global equity markets gave mixed performances over the month, initially buoyed by hopes of growth but with sentiment then held back by higher inflation and concerns that interest rates might increase earlier than previously assumed. For a UK based investor, the global equity index gave a return of -0.99%, it was little changed in local currency terms but was pulled into negative territory by the strength of Sterling. The return so far in 2021 is 6.92% and is 23.36% for the past 12 months. Europe was the strongest of the regional markets, gaining 1.77%. In contrast Japan, -1.08%, Asia, -1.09% and the US, -2.11% all lost ground. Of the individual markets in Europe, Austria rallied strongest to gain 9.18%, Greece fell by -1.82%. In Asia India gave the strongest performance, gaining 5.90%, whilst New Zealand, -7.53%, was the weakest. The UK performed relatively well, gaining 1.11%. The total return year to date on the domestic equity market is now 10.92% and is 21.73% over the past 12 months.

Domestic fixed income assets edged higher as government borrowing data showed an outcome for the year better than most expectations. Government bonds outperformed the corporate alternatives but there were only minor variations between the different maturity and credit cohorts.

Property values strengthened again in April, the sixth month in succession of improvement. There were better trends cross the sector with recovery continuing for retail warehouses and maintained strength in industrials, where prices are up by 6% in the year to date. An encouraging development was the decision by Great Portland Estates, a large, listed property company, to bring forward c.£800m of office developments.

B3

## Economic Developments

In the **UK** first quarter economic activity declined by -1.5%, a fall which left total output 8.7% below pre pandemic levels. All of the weakness occurred in January when Brexit associated factors and the national lock-down together caused activity to contract sharply. February was broadly flat, and March showed encouraging signs of recovery, with an estimated growth rate of 2.1%. The Bank of England raised its estimates of growth in 2021 to 7.2% which, if achieved, would be the fastest rate of annual expansion for 70 years. This is however a signal of a faster recovery, not a stronger one; forecasts of growth in 2022 were reduced to compensate. Estimates of likely peak unemployment rates were lowered to 5.5%, broadly in line with consensus. Importantly, with the Bank seen to be one of the more hawkish of the major central banks, there was an assurance that interest rates would not be increased until the recovery was 'fully established' - interpreted by markets as meaning that borrowing costs will remain unchanged until 2023. Increased optimism from the BoE was matched by other data. The services sector PMI indicator showed a strong gain and new car purchases by individuals were 39% higher. Trade volumes also improved as goods flow to and from the EU rose back to pre-Brexit levels. Unemployment dipped to 4.8% (from 4.9%) and there was a helpful increase in the number of vacancies advertised. The number on payrolls actually increased by 97,000 but despite this remains 772,000 down from the pre pandemic peak. The overall labour pool declined again as more chose to exit the search for employment, but overseas worker numbers began to rise after a sharp fall in recent years. Trends in the job market have been encouraging but the real test of its resilience will come in the final quarter, after the end of the furlough scheme. Inflation rose to 1.5% from 0.7%. The main factor was the 9% increase in domestic fuel costs but there were lock-down related issues too which will probably again be a factor next month; shop based prices in the index were sampled on the day after re-opening and so may have more catching-up to do. Current expectations are that fuel prices will rise again in the Autumn by a similar amount to the Spring increase. This will probably push the pace of inflation up to a peak over 2.5% and possibly to 3%. After that the rate is expected to fall back to about 2% in 2022. Government borrowing for the year to end March totalled £303bn, £250bn higher than in 2019/20. It's a huge number but one far below the £400bn total that looked likely earlier in the period. Borrowing in April was £37bn compared to £28bn in March but to £47bn in April last year. Total debt is now £2.17trn, equivalent to c 100% of GDP.

In the **US** the April meeting of the Federal Open Markets Committee maintained its message to investors that, despite recent growth and upward pressure on prices, it would be sometime before there was enough improvement in economic conditions to justify any change in policy. The first stage of any adjustment is likely to be a reduced pace of quantitative easing and when this might begin is expected to be on the agenda for their meeting in June. The probable outcome is a reduced pace of bond purchases starting at the end of the year. Currently growth and inflation data are strong. April inflation data revealed a spurt to 4.2% from 2.6% in March, reflecting some sharp price gains in areas including used car prices and airfares, both 10% higher, and a 8% rise in lodging costs. On growth, a survey by the Atlanta Federal Reserve suggested that overall activity could expand by over 10% in the second quarter, on a path to 7%+ growth for the year as a whole. Labour shortages at a time of 6%+ unemployment were blamed on the distorting effects of very generous income support schemes for those without work. Discussions between Mr Biden's team and the Republicans on the Infrastructure Bill have made no progress and it looks likely that the president will use the reconciliation process, which requires only a simple majority of Senate and House votes, to push through a smaller scale version (although still \$1trn +) in the Autumn.

In **Europe** the ECB increased its forecasts of economic growth to 4.3% in 2021 and 4.4% in 2022. This reflects some contribution from spending under the Recovery Fund in the second half and the expectation that much of the holiday season can be saved – tourism accounts for c. 10% of European GDP. Inflation forecasts were pushed up by higher fuel costs, but underlying price pressures remained weak, and the likelihood is that the phase of accelerated price pressures proves transitory.

In **Japan** the state of emergency was extended again which is likely to mean that the recovery is postponed once more. Activity declined sharply in the early months of the year and continued pressure on consumer spending is likely to result in another quarter of falling output, although to a lesser extent. With the vaccination programme making only slow progress and doubts still over the Olympics, growth is unlikely to gain any meaningful momentum until well into the third quarter, with the final three months the period of fastest expansion.

## Summary

Global equity markets have paused in recent weeks as the focus shifted from hopes of growth to concerns about the threat from inflation and whether this could bring forward the process of normalisation of supportive monetary policies. This uncertainty could last a little longer but in time we expect it to reduce and for the equity indices to make progress once again. Valuations however remain elevated and, in an environment where disappointed expectations could lead to price weakness, our preference remains for quality. Higher inflation, even if temporary, further undermines the returns available on fixed income securities and leaves the sector unattractive for any long term investor seeking to protect the real value of their investment.

### CCLA INVESTMENT MANAGEMENT LTD

Senator House, 85 Queen Victoria Street, London EC4V 4ET

Client Service T: 0800 022 3505

[www.ccla.co.uk](http://www.ccla.co.uk)

Mansfield Traquair Centre, 15 Mansfield Place,  
Edinburgh EH3 6BB

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**The Local Authorities' Property Fund**  
**Prices and Dividend Yields**



End of	May-21	Apr-21	Mar-21	Feb-21	Jan-21	Dec-20	Nov-20	Oct-20	Sep-20	Aug-20	Jul-20	Jun-20
Offer Price p	319.93	314.43	313.45	311.36	307.64	306.91	303.10	302.33	302.56	301.67	302.10	303.14
Net Asset Value p	299.70	294.55	293.63	291.67	288.19	287.50	283.94	283.22	283.43	282.60	283.00	283.97
Bid Price p	295.06	289.98	289.08	287.15	283.72	283.05	279.54	278.83	279.04	278.22	278.61	279.57
Dividend* on XD Date p			2.98			3.74			3.10			2.80
Dividend - Last 12 Months p	12.63	12.63	12.63	12.90	12.90	12.90	12.37	12.37	12.37	12.72	12.72	12.72
Dividend Yield on NAV %	4.21	4.29	4.30	4.42	4.48	4.49	4.36	4.37	4.37	4.50	4.49	4.48
Fund Size £m	1232.9	1211.6	1202.9	1194.9	1175.8	1172.6	1158.0	1155.0	1155.8	1152.4	1154.1	1158.0

\* The Dividend is paid gross and is after all charges

**Risk Warning**

Please remember that the value of units and the income from them can fall as well as rise and an investor may not get back the full amount invested. Past performance is no guarantee of future returns. The Property Fund's unit value will reflect fluctuations in property values and rents. The units are intended only for long-term investment and are not suitable for money liable to be spent in the near future. They are realisable only on each month end valuation date and a period of notice may be imposed for the redemption of units.

**CCLA Fund Managers Limited**

Senator House  
 85 Queen Victoria Street  
 London EC4V 4ET  
 Telephone: 0800 022 3505  
 www.ccla.co.uk

CCLA is Authorised & Regulated by the Financial Conduct Authority.

B4

Santander and NS&I Investments

Statements are attached as appendix C1 – 2. These investments have been in place for a number of years and currently have an interest rate of 0.01%.

It is advised that the Chairman, The Mayor and The Clerk form a working group to explore other options for these funds and report the recommendations back to the committee in due course.

**RECOMMENDED:**

THAT THE CHAIRMAN, TOWN MAYOR AND TOWN CLERK FORM A WORKING GROUP TO EXPLORE INVESTMENT OPTIONS AND REPORT BACK TO COMMITTEE IN DUE COURSE



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OD4774\_1621873010-87>  
S40-PK40/1L

D

MARLOW TOWN COUNCIL

[REDACTED]  
POUND LANE  
MARLOW  
SL7 2AG



May 2021

## Your Annual Interest Summary for 6 April 2020 to 5 April 2021

Dear MARLOW TOWN COUNCIL

This summary gives details of the interest paid on any Business Bond or Bond Maturity accounts you have open with Santander Business Banking as at 5 April 2021.

If you'd like to talk to us about your Business Bond, or other account, please use our online chat at [santander.co.uk](https://www.santander.co.uk), visit your local branch or call us on **0800 731 6666**.

Yours sincerely



**Susan Davies**  
Head of Business Banking Interactions

**Important: Please keep in a safe place**

### MARLOW TOWN COUNCIL

Account number and account name	Date interest paid	Interest paid to you	Tax deducted to 5 April 2021	Balance as at 5 April 2021	Gross interest rate as at 5 April 2021
[REDACTED] BUSINESS BANKING BOND	01/12/20	£54.67	NIL	£68,437.08	0.01%
	TOTALS	£54.67			

Appendix C1

Continued on next page



# Your Income Bonds statement

NS&I  
Sunderland  
SR43 2SB

www.nsandi.com  
Helpline 08085 007 007  
24 hours a day  
7 days a week

Marlow Town Council  
Court Garden  
MARLOW  
BUCKS  
SL7 2AG

49240 006096 0001 E 37600 H3

### Account details

Account holder	Marlow Town Council
Account number	[REDACTED]
Balance	£17,000.00
Interest rate	0.01% gross/0.01% AER
Statement	8 (page 1 of 3)

Period covered  
14 April 2020 to 14 April 2021

Date	Details	Money in	Money out	Balance
	<b>Balance from previous annual statement</b>			<b>£17,000.00</b>
5 May 20	Interest capitalisation	£16.07		£17,016.07
5 May 20	BACS income payment		£16.07	£17,000.00
5 Jun 20	Interest capitalisation	£16.60		£17,016.60
5 Jun 20	BACS income payment		£16.60	£17,000.00
5 Jul 20	Interest capitalisation	£16.07		£17,016.07
5 Jul 20	BACS income payment		£16.07	£17,000.00
5 Aug 20	Interest capitalisation	£16.60		£17,016.60
5 Aug 20	BACS income payment		£16.60	£17,000.00
5 Sep 20	Interest capitalisation	£16.60		£17,016.60
5 Sep 20	BACS income payment		£16.60	£17,000.00
5 Oct 20	Interest capitalisation	£16.07		£17,016.07
5 Oct 20	BACS income payment		£16.07	£17,000.00
5 Nov 20	Interest capitalisation	£16.60		£17,016.60
5 Nov 20	BACS income payment		£16.60	£17,000.00
5 Dec 20	Interest capitalisation	£10.23		£17,010.23
5 Dec 20	BACS income payment		£10.23	£17,000.00
5 Jan 21	Interest capitalisation	£0.14		£17,000.14
5 Jan 21	BACS income payment		£0.14	£17,000.00
5 Feb 21	Interest capitalisation	£0.14		£17,000.14
5 Feb 21	BACS income payment		£0.14	£17,000.00
5 Mar 21	Interest capitalisation	£0.13		£17,000.13
5 Mar 21	BACS income payment		£0.13	£17,000.00
5 Apr 21	Interest capitalisation	£0.14		£17,000.14
5 Apr 21	BACS income payment		£0.14	£17,000.00
<b>Totals</b>		<b>£125.39</b>	<b>£125.39</b>	
<b>Balance carried forward</b>				<b>£17,000.00</b>

If you hold any other Income Bonds, these will be shown on separate statements.

Appendix C2

Continued on the next page



P30191204/006096/1/3



# Your Income Bonds statement

Marlow Town Council  
Court Garden  
MARLOW  
BUCKS  
SL7 2AG

NS&I  
Sunderland  
SR43 2SB

www.nsandi.com  
Helpline 08085 007 007  
24 hours a day  
7 days a week

## Your Income Bonds statement continued

### Account details

Account holder	Marlow Town Council
Account number	[REDACTED]
Balance	£17,000.00
Interest rate	0.01% gross/0.01% AER
Statement	8 (page 2 of 3)

### Period covered

14 April 2020 to 14 April 2021

### Tax on Interest

The interest is taxable, but paid without any tax taken off. Basic rate taxpayers won't have to pay tax on the first £1,000 of interest they earn on their savings (or £500 for higher rate taxpayers). This is called a Personal Savings Allowance.

If the total interest on all your taxable savings is more than this allowance, or you pay tax at the additional rate, you will need to declare your interest to HM Revenue & Customs and pay any tax due.

### Interest rate

The rate quoted is correct at the date this statement was issued and is the rate that applied to your balance at that time. The interest rate is variable - you can check the current rate for this account and our other accounts at any time by visiting our website [nsandi.com](http://nsandi.com)

At the current rate, balances of less than £646 will not receive an interest payment every month.

### Go paperless and cut the clutter

Our paperless service is an easier way to get your annual statements. Your statements will be stored securely online and you'll be able to log in to view them whenever you want. Going paperless is easy - log in at [nsandi.com](http://nsandi.com), go to **Your profile** in the top menu and click **Paperless options**. Or give us a call and we'll arrange this for you.

### Changes to your customer agreement

This is to let you know in advance that we're making some changes to your customer agreement (terms and conditions) later this year - here's a quick summary of the changes:

- Any deposits you make by bank transfer (including standing orders) will normally reach your NS&I account no later than the next banking day after we receive them.
- Because the UK has left the EU and the transition period has now ended, you will no longer be able to make a complaint through the European Online Dispute Resolution service.
- We are removing references to Open Banking as we are not currently taking part.

Q2

Continued on the next page

230191204/006096/2/3





# Your Income Bonds statement

Marlow Town Council  
Court Garden  
MARLOW  
BUCKS  
SL7 2AG

NS&I  
Sunderland  
SR43 2SB

www.nsandi.com  
Helpline 08085 007 007  
24 hours a day  
7 days a week

## Your Income Bonds statement continued

### Account details

Account holder	Marlow Town Council
Account number	[REDACTED]
Balance	£17,000.00
Interest rate	0.01% gross/0.01% AER
Statement	8 (page 3 of 3)

### Period covered

14 April 2020 to 14 April 2021

### Definitions

**Gross** is the taxable rate of interest without the deduction of UK Income Tax.

**AER (Annual Equivalent Rate)** illustrates what the annual rate of interest would be if the interest was compounded each time it was paid.

F30191204/006096/3/3

C2



## GRANTS

RC.06.21

Completed Grant applications form requests have been received from the following organisations. The full grant application is available on request.

Extracts are attached as appendix D1 – D5

	Funding Request
➤ Marlow Regatta at Dorney Lake	£ 1,000
➤ Chiltern Arts	£ 500
➤ Dementia Action Marlow	£ 800
➤ Marlow Energy Group	£ 285.60
➤ Wild Marlow	£ 1,000

### **RECOMMENDED:**

**THAT MEMBERS DETERMINE THE GRANTS AS DETAILED ABOVE**



# MARLOW TOWN COUNCIL

## Annual Grant Application for 2021-22

<b>NAME OF ORGANISATION</b>	<b>Membership</b>
Marlow Regatta Ltd	
<b>Official / Registered Address of the Organisation</b>	
[REDACTED]	
<b>Address to which correspondence should be sent if different from above</b>	
<b>Contact details of the person completing this application</b>	
Contact name	
[REDACTED]	
Position held	
Hon Sec & Treasurer	
Daytime telephone number	
[REDACTED]	
Email address	
ajevans837@btinternet.com	
When was your organisation established? 1855	
<b>What is the legal status of your organisation? following</b>	
<b>please tick one of the</b>	
a) unregistered voluntary or community organisation	Yes
b) registered Charity in England or Wales	
c) waiting to be registered as a Charity	
d) charity recognised by HMRC in Scotland or Northern Ireland	
e) exempt / excepted Charity registered in England and Wales	
Registered Charity No (if applicable)	
<b>PROJECT</b>	
Project Description	
<p>Marlow Regatta Ltd's main project is to run a Multi-Lane Regatta at Dorney Lake. In 2021, our date in the Regatta Calendar is Saturday June 19<sup>th</sup>. which just falls within the pandemic lockdown period, which means that we cannot have any spectators present.</p> <p>Because so many Regattas have been cancelled, we have agreed to run another Regatta on Sunday 20<sup>th</sup> June at Dorney Lake for under 14 and 15 crews of both boys and girls, many of whom would have otherwise have had no racing experience at all this year, having had very little in 2020. Eton College usually use their lake on this day for some private races, but asked us to do this for the benefit of all these youngsters.</p>	

Appendix D1

## Project Background

The earliest evidence we have of the Regatta dates back to 1855. It very soon established a reputation within the sport as being second only to Henley Royal Regatta. To maintain this position, and thus keep the name "Marlow" high in the minds of all those involved in rowing, it transferred to Dorney Lake in 2001, subsequently the 2012 Olympic Regatta course. In this way, we have maintained the tradition of attracting competitors of the highest standard from both home and abroad, to enter an event bearing the name "Marlow". Many of the crews racing in our finals, go on to race and often win in the final stages of Henley Royal Regatta, which has included crews for Sir Wm Borlase's School, Marlow RC and even Maidenhead RC! Other less local winners also move on to join the various National Squad crews and race bearing GB colours. Whilst all our events are "Open" i.e. both men's and women's crews can enter, since we usually share our date with Henley Women's Regatta, it is unusual, but not unknown, to have any women's crews racing. This year, because Henley Women's Regatta has moved to a later date to avoid "lockdown", with their support, and for one year only, we are offering a few events for Women's crews. We are also running racing the following Sunday for the youngest crews, as previously mentioned.

## Project Benefits in relation to Marlow, it's residents and visitors

The Regatta is determined to maintain its links with Marlow. It does this via its co-operation with various other local organisations. Principally, these are the Rowing Club and the two secondary Schools. However, we also link to other local youth organisations who provide volunteers to help run the event. These groups welcome the opportunity to develop their team working skills. In a "normal" year local hotels also support us by taking adverts in our programme, but this year, due to Covid restrictions, and the risk of transmission of the virus, we will not be producing a programme.

Total cost of project

**£60,000+**

Grant request total

**£1,000**

## EQUAL OPPORTUNITIES

Equal Opportunities seek to help all people receive fair and equitable access to the services our organisations provide. The Council has a legal duty to promote equality whether on grounds of race, disability, age, gender and other grounds where good relations and the elimination of discrimination can increase opportunities.

Does your organisation have an equal opportunities policy?

If yes, please enclose a copy. Marlow Regatta Ltd is affiliated to British Rowing., and therefore follows the BR Diversity Policy (attached)

Yes

No

## FINANCIAL INFORMATION

**You must include a copy / extract of your organisation's latest annual accounts with this application**

If your accounts show a one off or accumulated surplus, please state how much and what you plan to spend it on

Since we could not hold a regatta in 2020, our income stream was limited to subscriptions, donations and the Marlow Town Council grant (many thanks). However, there were some unavoidable expenses, which are detailed in the attached Annual Report. The result was that we made a loss over the year.

If your organisation has financial reserves, for what purpose are they held? The 2020 experience shows why we need to have some reserves! There is also always a danger that weather conditions at the Lake may force us to cancel the regatta at short notice, for safety reasons. We need to have several good years to build up reserves.

If your reserves or surplus are more than the amount of grant you want, please explain why you are making this application. Say if the reserves or surplus are to fulfil statutory responsibilities

2019 was a "good" year and we need to have several "good" years in order to build up reserves in case adverse weather conditions force us to cancel the event for safety reasons. This would result in an appreciable financial loss. We cannot obtain satisfactory cancellation insurance. Our aim is to

DI



# MARLOW TOWN COUNCIL

## Annual Grant Application for 2020-21

<b>NAME OF ORGANISATION</b>		<b>Membership</b>
Chiltern Arts		
<b>Official / Registered Address of the Organisation</b>		
[REDACTED]		
<b>Address to which correspondence should be sent if different from above</b>		
<b>Contact details of the person completing this application</b>		
Contact name [REDACTED]		
Position held Founder & Creative Director		
Daytime telephone number [REDACTED]		
Email address [REDACTED]		
When was your organisation established? February 2017		
<b>What is the legal status of your organisation?</b> following		<b>please tick one of the</b>
a) unregistered voluntary or community organisation		
b) registered Charity in England or Wales		<input checked="" type="checkbox"/>
c) waiting to be registered as a Charity		
d) charity recognised by HMRC in Scotland or Northern Ireland		
e) exempt / excepted Charity registered in England and Wales		
Registered Charity No (if applicable) 1171596		
<b>PROJECT</b>		
<b>Project Description</b>		
<p>The Chiltern Arts Festival 2022 is themed around the magical world of Shakespeare's A Midsummer Night's Dream, exploring fairytales, nature and storytelling. The proposed 2022 programme includes Tenebrae, actor Anton Lesser, artist James Mayhew, poet Rebecca Watts and former director of music at the Globe, Bill Barclay. A powerful musical programme from some of the country's top classical musicians creates the backbone of the festival, and the 2022 Festival also features literature and art in innovative and community-driven ways. Plans include new arrangements of music by Vaughan Williams and Humperdinck; interweaving poetry and literature through musical programmes, including the use of costume; art and literary workshops that engage young people with professional creatives; and immersive experiences and activities that are available across the Chilterns – but that are centred in Marlow, with art installations stationed throughout the town centre and public spaces.</p>		

D2

## Project Background

Founded by Naomi Taylor in 2017 with the aim of bringing the highest-quality music to the Chiltern Hills, Chiltern Arts has now run four successful week-long festivals (including the very recent 2021 Festival in May) and connected launch concerts across the Chilterns, including at least one event in Marlow each year. Since inception, Chiltern Arts has attracted over 1500 visitors (and subsequently established a growing mailing list of over 800 supporters); offered numerous classes of children the opportunity to hear live professional performances and over 100 the opportunity to perform at a Chiltern Arts event; given over 150 local amateur singers the experience of working with top composers and conductors; and received over 100 entries to each of its poetry competitions. In 2020 Chiltern Arts also presented two enormously successful socially-distanced events in the Autumn, and worked with several partners to create its first major collaborative digital project: a 20-minute film of excerpts from Britten's Saint Nicolas cantata, featuring live professional musicians and a virtual choir of amateur singers. Artists we have previously worked with include Dame Evelyn Glennie, Tasmin Little, the Academy of Ancient Music, Mahan Esfahani and Clare Hammond.

Creative Director Naomi Taylor is supported by a team of four trustees, administrator Fi Harding, President Christopher Glynn and a team of around 20 volunteers plus on-site production team.

## Project Benefits in relation to Marlow, it's residents and visitors

The Chiltern Arts Festival 2022 focusses on community in a post-pandemic world, allowing people to come together in projects that provide a form of escapism. Our immersive and interactive art installations and multi-sensory experiences will take place in Marlow's beautiful town centre, and will be free of charge for everyone to enjoy. Tiny fairy worlds, with artwork created by children through art workshops and curated and developed by our resident artist (and children's illustrator) James Mayhew, will appear in locations through the town centre and public spaces. At least one of the installation pieces will be a 'living' piece of art, allowing viewers to contribute to it, making it a true piece of community artwork. An interactive fairy trail will see fairies hidden in shops and restaurants around the town, and we will encourage local businesses to get involved with themed menus or events of their own – adding to the community aspect of the Festival.

The immersive (indoor) experience will allow audiences to feel as though they have entered another world entirely: soft green light, shimmering and flickering, accompanied by quiet forest sounds and occasional excerpts of live music from Mendelssohn's A Midsummer Night's Dream (from costumed musicians) and recited poetry from actors dressed as fairies and forest spirits. The space will feel as though it is imbued with magic, and will feature areas for children to create artwork or poetry, spaces for people to relax and take in the atmosphere or the music excerpts. People will come and go as they please, spending as long as they like experiencing the space. The City of London Sinfonia will also perform Mendelssohn's A Midsummer Night's Dream in full in a more formal concert setting (although still with costumed actors declaiming text) as the finale to the Festival in All Saints' Church, Marlow.

Total cost of project	NB figure shown is for installations & immersive experiences: full festival budget is attached for reference and breakdown.	£ 19450
Grant request total		£ 500

## EQUAL OPPORTUNITIES

Equal Opportunities seek to help all people receive fair and equitable access to the services our organisations provide. The Council has a legal duty to promote equality whether on grounds or race, disability, age, gender and other grounds where good relations and the elimination of discrimination can increase opportunities.

Does your organisation have an equal opportunities policy?

If yes, please enclose a copy.

Yes  No

## FINANCIAL INFORMATION

**You must include a copy / extract of your organisation's latest annual accounts with this application**

If your accounts show a one off or accumulated surplus, please state how much and what you plan to spend it on

n/a

If your organisation has financial reserves, for what purpose are they held?

n/a



# MARLOW TOWN COUNCIL

## Annual Grant Application for 2020-21

NAME OF ORGANISATION	Membership
DEMENTIA ACTION MARLOW	
Official / Registered Address of the Organisation	
[REDACTED]	
Address to which correspondence should be sent if different from above	
Contact details of the person completing this application	
Contact name [REDACTED]	
Position held TREASURER	
Daytime telephone number [REDACTED]	
Email address [REDACTED]	
When was your organisation established? JUNE 2020	
What is the legal status of your organisation? <span style="float: right;">please tick one of the following</span>	
a) unregistered voluntary or community organisation	<input checked="" type="checkbox"/>
b) registered Charity in England or Wales	<input type="checkbox"/>
c) waiting to be registered as a Charity	<input checked="" type="checkbox"/>
d) charity recognised by HMRC in Scotland or Northern Ireland	<input type="checkbox"/>
e) exempt / excepted Charity registered in England and Wales	<input type="checkbox"/>
Registered Charity No (if applicable)	
PROJECT	
<p>Project Description A VOLUNTEER GROUP IN MARLOW FOR PEOPLE LIVING WITH DEMENTIA -</p> <p>OUR AIMS:- TO FACILITATE SOCIAL INTERACTION BY MAKING REGULAR CONTACT.</p> <ul style="list-style-type: none"> <li>• PROVIDING A VOICE FOR PEOPLE IN MARLOW, LIVING WITH DEMENTIA &amp; THEIR CARERS .</li> <li>• ENABLING &amp; ENCOURAGING FRIENDSHIPS BETWEEN PEOPLE IN SIMILAR SITUATIONS THROUGH OUR SMALL CARE GATHERINGS .</li> <li>• PRODUCING UP-TO-DATE INFORMATION &amp; SUPPORT.</li> </ul>	

D3

**Project Background**

THE GROUP WAS STARTED MAINLY TO BE A VOICE FOR THE DEMENTIA FRIENDS AND THEIR CARERS.

THE 'ACTION' IN OUR GROUP NAME WAS INTENDED TO BE USED AS NO ACTION WAS SEEN TO EXIST IN MARLOW.

THIS HAS PROVED TO BE EXTREMELY POSITIVE. WE HAVE NOT ONLY SET UP GROUP MEETINGS + GROUP ZOOMS (THROUGH DIFFICULT COVID TIMES), BUT HAVE PRODUCED

Project Benefits in relation to Marlow, it's residents and visitors INFORMATION HELP LISTS SHOWING PATHWAYS FOR PEOPLE LIVING WITH DEMENTIA & THEIR CARERS.

THE GROUP HAS GROWN INCOMPARABLY OVER THE YEAR MOVING US TO TAKE ON EXTRA VOLUNTEERS.

INTEREST HAS ALSO SHOWN IN TRAINING FOR YOUNG PEOPLE IN OUR OWN BORLASE VI FORM. THIS IS A PROJECT WE ARE EXTREME EXTREMELY PROUD OF AND WE ARE SURE MARLOW TOWN COUNCIL WILL BE PROUD TO BE PART OF THIS 'ACTION GROUP'.

Total cost of project ~~£~~800

£ 800.

Grant request total

£ 800

**EQUAL OPPORTUNITIES**

Equal Opportunities seek to help all people receive fair and equitable access to the services our organisations provide. The Council has a legal duty to promote equality whether on grounds or race, disability, age, gender and other grounds where good relations and the elimination of discrimination can increase opportunities.

Does your organisation have an equal opportunities policy?

If yes, please enclose a copy.

Yes

No

**FINANCIAL INFORMATION**

You must include a copy / extract of your organisation's latest annual accounts with this application

If your accounts show a one off or accumulated surplus, please state how much and what you plan to spend it on

ON GOING COSTS ONLY .  
INSURANCE -  
PRINTING / PROMOTION .  
TRAINING / DBS CHECKS  
WEB PAGE .  
LIBRARY OF PUZZLES /  
BOOKS / MUSIC.  
CAPE - SELF FUNDED  
CONTACT - " " "

If your organisation has financial reserves, for what purpose are they held?

NO RESERVES - ON GOING COSTS ONLY



**MARLOW**

**COUNCIL**

## Annual Grant Application for 2020-21

NAME OF ORGANISATION	Membership
MARLOW ENERGY GROUP	39
Official / Registered Address of the Organisation	
Address to which correspondence should be sent if different from above	
AS ABOVE	
Contact details of the person completing this application	
Contact name	
Position held DIRECTOR	
Daytime telephone number	
Email address	
When was your organisation established? FEBRUARY 2020	
What is the legal status of your organisation? <span style="float: right;">please tick one of the following</span>	
<ul style="list-style-type: none"> <li>a) unregistered voluntary or community organisation</li> <li>b) registered Charity in England or Wales</li> <li>c) waiting to be registered as a Charity</li> <li>d) charity recognised by HMRC in Scotland or Northern Ireland</li> <li>e) exempt / excepted Charity registered in England and Wales</li> </ul>	<ul style="list-style-type: none"> <li>f) NOT FOR PROFIT COMMUNITY BENEFIT SOCIETY <input checked="" type="checkbox"/></li> <li><input type="checkbox"/></li> <li><input type="checkbox"/></li> <li><input type="checkbox"/></li> </ul>
Registered Charity No (if applicable) RS008346	
<b>PROJECT</b>	
Project Description WE WISH TO HAVE RECRUITMENT/PUBLICITY BANNERS DISPLAYED IN THE HIGH STREET AND SPITAL STREET FOR A TWO WEEK PERIOD.	

D4

Project Background

IT IS KEE'S OBJECTIVE TO ACHIEVE CARBON NEUTRALITY IN MARLOW BY 2030. WE REQUIRE MORE VOLUNTEERS TO SUCCEED IN THIS OBJECTIVE.

Project Benefits in relation to Marlow, it's residents and visitors

A REDUCTION IN BOTH CO<sub>2</sub> AND NO<sub>2</sub> LEVELS ACROSS MARLOW WILL BENEFIT ALL RESIDENTS AND VISITORS, ESPECIALLY THE YOUNG.

Total cost of project

£ 285.60

Grant request total

£ 285.60

**EQUAL OPPORTUNITIES**

Equal Opportunities seek to help all people receive fair and equitable access to the services our organisations provide. The Council has a legal duty to promote equality whether on grounds or race, disability, age, gender and other grounds where good relations and the elimination of discrimination can increase opportunities.

Does your organisation have an equal opportunities policy?

If yes, please enclose a copy.

WE CONFIRM THAT WE COMPLY WITH THE 'EQUALITY ACT' OF 2010.

Yes

No

**FINANCIAL INFORMATION**

You must include a copy / extract of your organisation's latest annual accounts with this application

If your accounts show a one off or accumulated surplus, please state how much and what you plan to spend it on

OUR ACCOUNTS (ATTACHED) SHOW A SURPLUS OF £30.81

If your organisation has financial reserves, for what purpose are they held?

THE £30.81 WILL PROBABLY BE SPENT ON ADMINISTRATION (STATIONERY).

DK



# MARLOW TOWN COUNCIL

## Annual Grant Application for 2020-21

<b>NAME OF ORGANISATION</b>	<b>Membership</b>
WILD MARLOW	12334767
<b>Official / Registered Address of the Organisation</b>	
[REDACTED]	
<b>Address to which correspondence should be sent if different from above</b>	
[REDACTED]	
<b>Contact details of the person completing this application</b>	
<b>Contact name</b> [REDACTED]	
<b>Position held</b> Director + Trustee	
<b>Daytime telephone number</b> [REDACTED]	
<b>Email address</b> [REDACTED]	
<b>When was your organisation established?</b> 2019	
<b>What is the legal status of your organisation?</b> please tick one of the following	
a) unregistered voluntary or community organisation	<input type="checkbox"/>
b) registered Charity in England or Wales	<input type="checkbox"/>
c) waiting to be registered as a Charity	<input type="checkbox"/>
d) charity recognised by HMRC in Scotland or Northern Ireland	<input type="checkbox"/>
e) exempt / excepted Charity registered in England and Wales	<input type="checkbox"/>
<i>not-for-profit unregistered Community Interest Company</i>	
<b>Registered Charity No (if applicable)</b> 12334767	
<b>PROJECT</b>	
<b>Project Description</b>	
Wild Marlow is seeking funding for the purchase of a branded 3m x 3m gazebo.	

DS

**Project Background**

After 18 months of running, the need for this has become apparent, especially in light of the pandemic. More events will need to be outdoors due to Covid and on the risk has also been identified during volunteer work projects to keep people dry and/or protected from the sun.

**Project Benefits in relation to Marlow, it's residents and visitors**

The gazebos will allow us to provide shelter from the elements for outdoor public events (a requirement now for Covid safety concerns), as well as shelter for volunteers taking part in work parties (rain or shine). It will also allow us to take part in events such as the Marlow Market / Fair / Carnival with professional-looking, fit-for-purpose displays

Total cost of project

£ 1000

Grant request total

£ 1000

**EQUAL OPPORTUNITIES**

Equal Opportunities seek to help all people receive fair and equitable access to the services our organisations provide. The Council has a legal duty to promote equality whether on grounds of race, disability, age, gender and other grounds where good relations and the elimination of discrimination can increase opportunities.

Does your organisation have an equal opportunities policy?

Not yet

If yes, please enclose a copy.

Yes

No

**FINANCIAL INFORMATION**

You must include a copy / extract of your organisation's latest annual accounts with this application

If your accounts show a one off or accumulated surplus, please state how much and what you plan to spend it on

Our accounts are yet to be finalised with an accountant, but the latest statement is attached. We have a healthy balance built up due to wildlife calendar sales in 2020 but this is not something we can replicate annually, so do not expect income anywhere near that amount this year. Future projects + running

If your organisation has financial reserves, for what purpose are they held?

We do not hold reserves currently.

costs will make up road into the balance this year. We'll need £1500 upfront to run the next photo / art exhibition + print the 2023 calendar. We have 56 paid-up members with an annual sub of £10 p.a

DS

Attached as appendix E1-5 are the management accounts schedules:

- Balance sheet dated 30.04.21
- Income and Expenditure schedule dated 30.04.21
- Earmarked Reserves schedule dated 30.04.21
- Grants schedule dated 30.04.21
- Bank Reconciliation and bank statements dated 30.04.21

**RECOMMENDED:**

THAT THE MANAGEMENT ACCOUNTS DATED 30.04.21 BE APPROVED BY COMMITTEE AND RECOMMENDED TO FULL COUNCIL FOR APPROVAL

30/06/21

April 2021



# MARLOW TOWN COUNCIL

## Balance Sheet

	<u>Opening</u> <u>01.04.2021</u>	<u>Movement</u> <u>Apr-21</u>	<u>YTD Balance</u> <u>Apr-21</u>
<b>Investment Stock</b>	-	-	-
<b>Investments</b>	-	-	-
<b>Current Assets</b>			
Debtors & Prepayments	6,186.09	(2,881.43)	3,304.66
Bank, Cash & Cash Holding	571,207.17	149,321.68	720,528.85
VAT	16,828.64	3,305.05	20,133.69
	<b>594,221.90</b>	<b>149,745.30</b>	<b>743,967.20</b>
<b>Current Liabilities</b>			
Creditors, Accruals	(38,232.01)	2,299.03	(35,932.98)
Deferred Precept Income & WDC Council Tax Funding	(50,903.61)	(114,026.65)	(164,930.26)
Other Taxes & SS costs	(3,646.54)	207.06	(3,439.48)
	<b>(92,782.16)</b>	<b>(111,520.56)</b>	<b>{204,302.72}</b>
<b>Current Assets Less Current Liabilities</b>	<b>501,439.74</b>	<b>38,224.74</b>	<b>539,664.48</b>
<b>Total Assets Less Liabilities</b>	<b>501,439.74</b>	<b>38,224.74</b>	<b>539,664.48</b>
<b>Capital &amp; Reserves</b>			
Earmarked Reserves	471,057.14	-	471,057.14
General Reserves	30,382.60	-	30,382.60
EMR Movement 2021/22	-	(5,034.60)	(5,034.60)
Current Year Surplus/(Deficit)	-	43,259.34	43,259.34
	<b>501,439.74</b>	<b>38,224.74</b>	<b>539,664.48</b>

Appendix E1





# MARLOW TOWN COUNCIL

## Earmarked Reserves

30/06/21

April 2021

DEPARTMENT	PURPOSE	STATUS	CODE	BALANCE start April 2021	INCOME 2021/22	Transfer 2021/22	EXPENDITURE 2021/22	MVT TO DATE	BALANCE end April 2021
<b>ADMINISTRATION</b>									
Grants and donations	Grants to charitable causes and organisations	Ongoing	7116	4,950.00			50.00	(50.00)	4,900.00
New website	Provision of new website	Committed June 2020	7033	300.00				0.00	300.00
Office move	Considering alternative office accommodation	Ongoing		17,400.00				0.00	17,400.00
<b>COMMUNITY</b>									
Elections	Local election costs	Town Council elections in May 2021	7113	19,604.68				0.00	19,604.68
Shopmobility	Maintenance of equipment	Ongoing maintenance and repairs	7123	1,479.00				0.00	1,479.00
Events, including Christmas lig	Events, Christmas lights and other activities	Committed to new 5 year lease commitment for new Christmas lights	7150	106,980.33				0.00	106,980.33
Infrastructure reserve	Infrastructure projects	£20,000 committed to new fixings for Christmas lights		8,691.00				0.00	8,691.00
Environmental	Environmental and sustainability projects	Projects to be identified		21,920.00				0.00	21,920.00
WDC Income	WDC ward councillors' budgets	All allocated, awaiting invoices	4953	2,888.06				0.00	2,888.06
Covid fund	Assistance with Covid related issues	Town safety measures and other projects		7,507.77			359.90	(359.90)	7,147.87
Town improvements	Future improvements	Ongoing projects, including bridge lighting	7323	67,869.16				0.00	67,869.16
Triangle project	Hanging Hill project	Ongoing	7340	1,062.16				0.00	1,062.16
Allotments	Water levy	Recovery from allotment holders - finishes 20/21		(984.00)				0.00	(984.00)
Defibrillator	Balance of previous provision	Increased to cover costs of multiple defibrillators		748.00				0.00	748.00
Causeway development	Possible enhancements to Causeway	Projects to be identified		20,000.00				0.00	20,000.00
MVAS	Additional devices	Purchase of 2 No MVAS speed devices		5,238.70				0.00	5,238.70
20 mph zone	Creation of 20 mph zone	Details to be agreed with Bucks Council		25,000.00				0.00	25,000.00
Water re-fill station	Installed on Causeway	Installed May 2020, awaiting invoices	4992	6,702.40				0.00	6,702.40
<b>EXTERNAL FUNDING</b>									
CIL 2018/19	CIL funding - subject to restricted use	Projects to be identified	4999	12,700.34			4,624.70	(4,624.70)	8,075.64
CIL 2019/20	CIL funding - subject to restricted use	Projects to be identified	4999	33,232.08				0.00	33,232.08
<b>CAPITAL WORKS</b>									
Cemetery	Possible use of chapel as community space	Under consideration		31,306.00				0.00	31,306.00
Deadmere Rise	Possible development of site	Under consideration		10,000.00				0.00	10,000.00
<b>RECREATION GROUNDS</b>									
Gossmore Trust	Provision for future facilities	Ongoing	7506	8,530.13				0.00	8,530.13
Equipment replacement	Future repairs and replacement	Ongoing		57,931.33				0.00	57,931.33
				<b>471,057.14</b>	<b>0.00</b>	<b>0.00</b>	<b>5,034.60</b>	<b>(5,034.60)</b>	<b>466,022.54</b>

EB

30/06/21

April 2021



# MARLOWTOWNCOUNCIL

## Grants and Donations

<i>Actuals</i> 2020/21	2021-2022	<i>MTC</i> <i>Grants</i>	<i>Date</i> <i>Paid</i>	<i>Permissive</i> <i>Legislation</i>
	<b>BUDGET FOR THE YEAR 2021-22</b>	<b>8000.00</b>		
	<b>RESERVES</b>	<b>8000.00</b>		
<b>840.00</b>	<i>Royal British Legion</i>			+
<b>500.00</b>	<i>Marlow FM</i>			+
<b>500.00</b>	<i>Marlow Regatta Ltd</i>			#
<b>400.00</b>	<i>Marlow Camera Club</i>			~
<b>500.00</b>	<i>Marlow Community Association</i>			-
<b>200.00</b>	<i>Marlow Cameo Club</i>			#
<b>-400.00</b>	<i>Churches Together</i>			+
<b>500.00</b>	<i>Marlow Youth and Community</i>			+
<b>400.00</b>	<i>Lighthouse Marlow</i>			+
<b>500.00</b>	<i>Marlow Museum Centre Project</i>			#
<b>645.00</b>	<i>Rennie Grove Hospice Care</i>			+
<b>500.00</b>	<i>AlexanderDevine Children's Cancer Trust</i>			+
	<b>TOTAL APPLICATIONS</b>	<b>0.00</b>		
	<b>from reserves</b>	<b>0.00</b>		
	<b>BALANCE including reserves movement</b>	<b>0.00</b>		
	<b>+ LGA 1972 S.137</b>	<b>0.00</b>		+
	<b>S.137 cap for Marlow £95,197 (£8.32 x 11,442 electors (2020 ER))</b>			
	<b># LGA 1972 S.144</b>	<b>0.00</b>		#
	<b>~ LGA 1972 S.145</b>	<b>0.00</b>		~
	<b>^ C and D Act 1998</b>	<b>0.00</b>		^

EF

30/06/21

Bank Reconciliation 30.04.21



MARLOWTOWN COUNCIL

	Account		£
Deposit Account	07521063	per statement	<u>397,783.41</u>
Current Account	01581935	per statement	<u>32,023.87</u>
Cheque & Debit card Account	03049254	per statement	958.91
	less unrepresented chqs		
	21/05/2020 CN01292	Allotment refund paid twice	(27.50)
			<u>931.41</u>
Paypal			<u>-</u>
Petty Cash			<u>111.17</u>
			<u>111.17</u>
<b>Total Bank and Cash</b>			<b>430,849.86</b>
National Savings Investments	AG174600	per statement	<u>17,000.00</u>
Santander Business Account			<u>68,437.08</u>
CCLA - Public Sector Deposit Fund			<u>204,241.91</u>
CCLA - Local Authority Property Fund £200,000.00 included as Investments expenditure 2019/20			<u>-</u>
<b>Short Term Cash Holdings</b>			<b>289,678.99</b>
<b>Total Bank and Short Term Cash Holdings</b>			<b>720,528.85</b>

ESi

Marlow Town Council  
Court Garden  
Marlow  
SL7 2AG

**Your Account**

**Sort Code**  
**Account Number**

**MARLOW TOWN COUNCIL**

**01 April 2021 to 30 April 2021**

<b>Money In</b>	<b>£215,999.28</b>	<b>Balance on 01 April 2021</b>	<b>£38,487.76</b>
<b>Money Out</b>	<b>£222,533.33</b>	<b>Balance on 30 April 2021</b>	<b>£32,023.87</b>

**Your Transactions**

<b>Date</b>	<b>Description</b>	<b>Type</b>	<b>Money In (£)</b>	<b>Money Out (£)</b>	<b>Balance (£)</b>
01 Apr 21					38,487.76
01 Apr 21					38,401.64
01 Apr 21					38,172.04
06 Apr 21					38,942.04
07 Apr 21					38,930.04
07 Apr 21					38,865.21
07 Apr 21					38,888.71
07 Apr 21					39,618.71
08 Apr 21					35,972.17
08 Apr 21					35,731.17
08 Apr 21					36,408.67
09 Apr 21					53,279.64
13 Apr 21					53,273.64
13 Apr 21					73,273.64
14 Apr 21					73,265.90
14 Apr 21					72,988.90
15 Apr 21					72,972.00

(Continued on next page)

MARLOW TOWN COUNCIL

Sort Code  
Account Number

**Your Transactions**

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
19 Apr 21					72,955.13
20 Apr 21					246,667.44
20 Apr 21					246,628.44
20 Apr 21					246,565.51
20 Apr 21					72,853.30
22 Apr 21					71,523.30
22 Apr 21					60,903.64
23 Apr 21					60,613.85
26 Apr 21					56,869.33
27 Apr 21					56,863.33
27 Apr 21					31,971.07
27 Apr 21					32,021.07
28 Apr 21					31,982.07
29 Apr 21					34,897.07
29 Apr 21					34,204.07
29 Apr 21					34,454.07
30 Apr 21					34,299.07
30 Apr 21					32,023.87

**Transaction types**

<b>BGC</b> Bank Giro Credit	<b>BP</b> Bill Payments	<b>CHG</b> Charge	<b>CHQ</b> Cheque
<b>COR</b> Correction	<b>CPT</b> Cashpoint	<b>DD</b> Direct Debit	<b>DEB</b> Debit Card
<b>DEP</b> Deposit	<b>FEE</b> Fixed Service	<b>FPI</b> Faster Payment In	<b>FPO</b> Faster Payment Out
<b>MPI</b> Mobile Payment In	<b>MPO</b> Mobile Payment Out	<b>PAY</b> Payment	<b>SO</b> Standing Order
<b>TFR</b> Transfer			

Marlow Town Council  
Court Garden  
Marlow  
SL7 2AG

**Your Account**

Sort Code  
Account Number

**MARLOW TOWN COUNCIL - IMPREST  
ACCOUNT**

01 April 2021 to 30 April 2021

<b>Money In</b>	£1,211.00	<b>Balance on 01 April 2021</b>	£758.27
<b>Money Out</b>	£1,015.00	<b>Balance on 30 April 2021</b>	£958.91

**Your Transactions**

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
01 Apr 21					758.27
08 Apr 21					999.27
08 Apr 21					978.02
09 Apr 21					959.42
09 Apr 21					885.24
09 Apr 21					741.36
12 Apr 21					722.65
14 Apr 21					999.65
19 Apr 21					975.67
20 Apr 21					816.67
22 Apr 21					721.47
22 Apr 21					697.56
22 Apr 21					648.66
23 Apr 21					629.10
26 Apr 21					580.20
28 Apr 21					571.43

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ESiv

MARLOW TOWN COUNCIL - IMPREST ACCOUNT  
 Sort Code  
 Account Number

**Your Transactions**

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
28 Apr 21					562.58
28 Apr 21					542.78
28 Apr 21					512.78
28 Apr 21					462.79
28 Apr 21					406.84
29 Apr 21					306.84
29 Apr 21					999.84
29 Apr 21					991.85
30 Apr 21					958.91

**Transaction types**

<b>BGC</b> Bank Giro Credit	<b>BP</b> Bill Payments	<b>CHG</b> Charge	<b>CHQ</b> Cheque
<b>COR</b> Correction	<b>CPT</b> Cashpoint	<b>DD</b> Direct Debit	<b>DEB</b> Debit Card
<b>DEP</b> Deposit	<b>FEE</b> Fixed Service	<b>FPI</b> Faster Payment In	<b>FPO</b> Faster Payment Out
<b>MPI</b> Mobile Payment In	<b>MPO</b> Mobile Payment Out	<b>PAY</b> Payment	<b>SO</b> Standing Order
<b>TFR</b> Transfer			

ESV

Marlow Town Council Statement

Printed: 07 July 2021

**Marlow Town Council**  
 Court Garden  
 Marlow  
 SL7 2AG

The data shown on your statement was correct at the time of printing. Please remember, this isn't an official bank copy.

Please check your statement. If you think that something looks incorrect, please call us on 0345 072 5555 Monday to Friday, 7:00am - 8:00pm; Saturday, 9:00am - 2:00pm (+44 (0) 1733 347 338, from outside the UK). Or Textphone 0345 601 6909.

Date	Description	Type	In (£)	Out (£)	Balance (£)
30 Apr 21			1837.34		397783.41
20 Apr 21			173712.21		395946.07
13 Apr 21				20000.00	222233.86
09 Apr 21			2.06		242233.86
06 Apr 21			0.14		242231.80

Lloyds Bank plc Registered Office: 25 Gresham Street, London EC2V 7HN. Registered in England and Wales no. 2065. Telephone: 0207 626 1500.

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Eligible deposits with us are protected by the Financial Services Compensation Scheme (FSCS). We are covered by the Financial Ombudsman Service (FOS). Please note that due to FSCS and FOS eligibility criteria not all business customers will be covered. For further information about the compensation provided by the FSCS, refer to the FSCS website at [www.FSCS.org.uk/](http://www.FSCS.org.uk/).

ESvi

**SUNDRY DEBTOR**

RC.08.21

There remains one sundry debtor on the schedule that relates to unpaid Christmas Lights sponsorship from the 2020 season in the sum of £600.

This debt is not going to be recovered and the Town Council acknowledges the very difficult year Marlow businesses have had.

It is therefore recommended that this debt be written off.

**RECOMMENDED:**

THAT THE DEBT IN RELATION TO UNPAID CHRISTMAS LIGHTS SPONSORSHIP IN THE SUM OF £600 BE WRITTEN OFF