

MARLOWTOWNCOUNCIL

Court Garden, Pound Lane, Marlow, Bucks SL7 2AG

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON TUESDAY 18th MAY 2021 AT 7.00pm IN THE HIGGINSON ROOM, COURT GARDEN, POUND LANE, MARLOW AND LIVESTREAMED THROUGH THE TOWN COUNCIL'S FACEBOOK PAGE

Present	Town Mayor	Cllr R Scott
	Councillors	T Avery D Brown R Cadman at 7.30pm C Funnell C Heap C Hoyle N Marshall N Mityaeva C Stapley J Towns
	Town Clerk	Mrs H Martin
	Deputy Clerk	Mrs K Joy

Also present **photographer, videographer, 2 members of the public, 2 Town Council officers**

M01.21 ELECTION OF THE TOWN MAYOR

Town Mayor called for Cllr C Funnell to declare nominations for the office of Town Mayor

Nominated: **Cllr R Scott**
Proposer: Cllr C Funnell

Agreed unanimously by the showing of hands.

The Town Mayor retained the Chain of Office and read aloud and signed the "Declaration of Acceptance of Office of Town Mayor".

Cllr Scott welcomed all Councillors to the meeting and introduced the newly elected members. He went on to thank retired Councillors S Brown, B Johnson, C Keighley, K Thomson and E West. Tribute was paid to Cllr B Johnson as outgoing Deputy Mayor and the Mayor thanked him personally for his support and service. The Town Mayor thanked his wife for her support during the past year and presented her with a gift of flowers. The Town Mayor's speech is attached in full to these minutes.

RESOLVED:
THAT CLLR R SCOTT BE ELECTED TO THE OFFICE OF TOWN MAYOR FOR 2021-22

M02.21 ELECTION OF DEPUTY MAYOR

Nominations were called for the office of Deputy Mayor

Nominated: **Cllr J Towns**
Proposer: Cllr R Scott

Agreed unanimously by the showing of hands.

Deputy Mayor read aloud and signed the “Declaration of Acceptance of Office of Deputy Mayor” and was presented with the Chain of Office.

Cllr Towns thanked her fellow Councillors for their support and looked forward to serving Marlow as Deputy Mayor.

RESOLVED:
THAT CLLR J TOWNS BE ELECTED TO THE OFFICE OF DEPUTY MAYOR FOR 2021-22

M03.21 ELECTION OF THE LEADER OF THE COUNCIL

Nominations were called for the office of Leader of the Council

Nominated: **Cllr C Funnell**
Proposer: Cllr R Scott

Agreed unanimously by the showing of hands.

The Leader read aloud and signed the “Declaration of Acceptance of Office of Leader of the Council”.

The Leader thanked the Council members and officers for their work during the past year and outlined how he would be taking the Council forward during his term of office.

RESOLVED:
THAT CLLR C FUNNELL BE ELECTED TO THE OFFICE OF LEADER OF THE COUNCIL FOR 2021-25

M04.21 ELECTION OF THE DEPUTY LEADER OF THE COUNCIL

Nominations were called for the office of Deputy Leader of the Council

Nominated: **Cllr C Hoyle**
Proposer: Cllr R Scott

Agreed unanimously by the showing of hands.

The Deputy Leader read aloud and signed the “Declaration of Acceptance of Office of Deputy Leader of the Council”.

The Deputy Leader thanked his Councillor colleagues and residents who voted him to office and looked forward to serving the community.

RESOLVED:
THAT CLLR C HOYLE BE ELECTED TO THE OFFICE OF DEPUTY LEADER OF THE COUNCIL FOR 2021-25

M05.21 APOLOGIES FOR ABSENCE

Apologies were received from Cllr R Wilson.

M06.21 DECLARATIONS OF INTEREST

As per the Code of Conduct members were advised of the responsibility for disclosing any personal or prejudicial interest in any item to be discussed at any meeting or at any point in the future.

M07.21 COMMITTEE RESTRUCTURING

Following a review of the current committee structures the following changes were proposed:

Planning Environment and Transportation Committee reforms to be:

Planning and Transportation Committee

To form a new

Environment and Sustainability Committee

Terms of reference for each Committee were circulated to all members and approved.

RESOLVED:

THAT MEMBERS UNANIMOUSLY AGREED TO THE COMMITTEE RESTRUCTURING AS DETAILED ABOVE AND

THAT THE TERMS OF REFERENCE WERE APPROVED

M08.21 TO APPOINT MEMBERS TO SERVE ON THE COMMITTEES LISTED BELOW:

a) Resources Committee (6 members)

Nominated

Cllr D Brown, Cllr R Cadman, Cllr C Funnell, Cllr N Mityaeva, Cllr C Stapley, Cllr R Wilson

b) Planning and Transportation Committee (6 members)

Nominated

Cllr T Avery, Cllr C Heap, Cllr C Hoyle, Cllr N Marshall, Cllr J Towns, Cllr R Wilson

c) Environment and Sustainability Committee (4 members)

Nominated

Cllr C Hoyle, Cllr N Marshall, Cllr C Stapley, Cllr J Towns

d) Staffing Committee (3 members)

Nominated

Town Mayor, Deputy Mayor, Leader of the Council

It was noted that Standing deputies for the Resources, Planning and Transportation and Environment and Sustainability committees will be appointed at the next Town Council meeting.

RESOLVED:

THAT MEMBERS UNANIMOUSLY AGREED TO THE COMMITTEE APPOINTMENTS FOR 2021-22 AS DETAILED ABOVE

M09.21 TO APPOINT THE CHAIRMAN OF:

a) Resources Committee

Nominated: Cllr N Mityaeva

b) Planning and Transportation Committee

Nominated: Cllr N Marshall

c) Environment and Sustainability Committee

Nominated: Cllr J Towns

RESOLVED:

THAT MEMBERS UNANIMOUSLY AGREED TO THE COMMITTEE CHAIRMAN APPOINTMENTS FOR 2021-22 AS DETAILED ABOVE

M10.21 TO APPOINT THE VICE CHAIRMAN OF:

a) Resources Committee

Nomination: Cllr R Wilson

b) Planning and Transportation Committee

Nomination: Cllr T Avery

c) Environment and Sustainability Committee

Nomination: Cllr N Marshall

RESOLVED:

THAT MEMBERS UNANIMOUSLY AGREED TO THE COMMITTEE VICE CHAIRMAN APPOINTMENTS FOR 2021-22 AS DETAILED ABOVE

M11.21 TO AGREE APPOINTMENTS TO THE FOLLOWING WORKING GROUPS AS LISTED BELOW:

a) Events Working Group (4 members)

Cllr C Hoyle, Cllr C Stapley, Cllr J Towns, Cllr R Wilson

b) Allotments Working Group (4 members)

Cllr D Brown, Cllr R Cadman, Cllr C Heap, Cllr R Wilson

c) Marlovian Working Group (4 members)

Cllr D Brown, Cllr R Cadman, Cllr C Heap, Cllr J Towns

d) Management Working Group (4 members)

Town Mayor, Leader of the Council, Chairman of Resources Committee, Chairman of Planning and Transportation Committee

It was noted that Sub – Committees and Working Groups may be formed / disbanded throughout the year as and when necessary.

NOTE: the Town Mayor is an ex officio member of all committees and working groups

RESOLVED:

THAT MEMBERS UNANIMOUSLY AGREED TO THE WORKING GROUP APPOINTMENTS FOR 2021-22 AS DETAILED ABOVE

M12.21 TO APPOINT REPRESENTATIVES TO OUTSIDE ORGANISATIONS

Members were advised that, to avoid any potential conflict of interests, no Marlow Town Council representative will be appointed to an outside organisation, on which they hold office or title on the Governing Body or Committee of that organisation.

Permanent Representation on Outside Bodies

Bid Co	Cllr J Towns
Marlow Age Concern	Cllr C Heap
Marlow Chamber of Trade and Commerce	Leader of the Council
Marlow Forum	Cllr R Wilson
Marlow Museum	Cllr D Brown
Marlow Regatta (Dorney Lake)	Town Mayor
Marlow Society	Cllr N Marshall
Marlow Town Regatta and Festival	Cllr C Funnell
Marlow Town Twinning Association (Budavar)	Cllr C Hoyle
Marlow Town Twinning Association (Marly-le-Roi)	Cllr N Mityaeva
SW Chiltern Area Community Board	Cllr Leader of the Council

Representatives to other outside organisations will be made on the request of organisation.

RESOLVED:

THAT MEMBERS UNANIMOUSLY AGREED TO THE OUTSIDE ORGANISATION APPOINTMENTS FOR 2021-22 AS DETAILED ABOVE

M13.21 DATE AND TIME OF NEXT MEETING

Town Council - Tuesday 8th June 2021 at 7.00pm

Meeting closed at 7.35pm

Town Mayor **Date**

Mayor's address for AGM May 2021

Welcome again to your new Council. There is now a new Council in place for the next four-year term. Your twelve-member Council is spread across three wards with the following Councillors in each ward – north & west (David Brown, Roy Cadman, Carol Heap, Neil Marshall and Roger Wilson); south (Richard Scott and Jocelyn Towns); and south east (Tim Avery, Chris Funnell and Colleen Stapley), and we are pleased to welcome five new Councillors, all of whom live in the town.

The following Councillors retired at the election and I would like to pay tribute to Suzanne Brown, Bob Johnson, Camilla Keighley, Kathy Thomson and Emily West for the service they've provided to local residents and the Council over many years - in fact, their total service amounts to 46 years! These mementos of their service will be presented to them during the next few weeks.

I would particularly like to thank my Deputy Mayor, Bob Johnson, who has been a great support during the year and standing in for me on a number of occasions. Many of you know that Bob stood down as a very active Councillor due to ill health and I think you should know that he is now very seriously ill.

Looking forward, I am honoured and delighted to be your Mayor for the next twelve months and will be ably supported by my experienced Deputy Mayor, Jocelyn Towns. Together, we will continue to support the town and all its activities as we start to come out of the restrictions placed upon us by the covid pandemic. We both look forward to attending our civic events and the many activities that local organisations and clubs provide for their members and other residents.

I have said previously that Marlow enjoys a wonderful community spirit that really shone through during the pandemic and I am committed to helping that spirit prosper and grow over the coming months. The continuing covid pandemic meant that all publicly facing civic events were cancelled in the last year, but the council has already agreed this year's dates for our widely supported Remembrance day commemoration and the pre-Christmas civic events of switch on and shop and carols on the causeway - these dates are shown on the town Council's website. A civic service will also be held during the year. It has been the tradition of the Mayor to nominate a charity to support during the mayoral year.

Over the past two years, I have added to the funds collected by my predecessor, Chris Funnell, which we will continue to use to support mental health issues, particularly in our schools. During this last year, the council registered a new charity - the Marlow Mayor's charity – to formalise its fundraising and it is this body that ultimately approves any donations.

That said, I have nominated as my charity, Thames Hospice, that offers world-class palliative and end-of-life care and support to people aged 16 and over, across east Berkshire and south Buckinghamshire, including Marlow. Based in new superb buildings in Maidenhead, their facilities are second to none. This is where Bob Johnson is currently receiving care.

Just like to finish by thanking the following for their support during last year; My fellow Councillors, Council staff team and my wife, Linda who has attended events with me when that was permissible.

Cllr R Scott | Town Mayor 2021-22

Deputy Mayor's address for AGM May 2021

Thank you for the faith you have shown in me, by voting me in as your deputy Mayor. It's a role I have performed before, so I am very aware of the duties and responsibilities and look forward to performing them diligently.

I would like to take this opportunity to say a very big thank you to Bob Johnson our outgoing Deputy Mayor for his work and dedication to the role of supporting the Mayor over the last two years.

Bob is sorry not to still be part of the team but sadly, he was too ill to stand for election this time. He has served the town well over the years having been Mayor, Deputy Mayor and Chairman of Resources, we will miss his input.

I know Bob wishes us all the very best in our endeavour's for the town and is sorry he can't be here to support us this evening.

I look forward to supporting Richard during his term of office, and supporting our residents. I also look forward to working with all my fellow councillors, and officers, with all the challenges that a new term brings.

Cllr J Towns | Deputy Mayor 2021-22