

**MARLOW TOWN COUNCIL**

Court Garden  
Pound Lane  
Marlow  
Bucks  
SL7 2AG

**TO:**

MEMBERS OF PLANNING ENVIRONMENT AND TRANSPORTATION COMMITTEE:

**Councillor N Marshall – Chairman**  
**Councillor T Avery – Vice Chairman**

**Councillors: S Brown, E West, R Wilson, J Towns**

**A VIRTUAL MEETING OF THE PLANNING ENVIRONMENT AND TRANSPORTATION COMMITTEE WILL BE HELD ON TUESDAY 16<sup>th</sup> February 2021 AT 7 pm VIA ZOOM AND YOU ARE HEREBY SUMMONED TO ATTEND.**

Mrs Hilary Martin  
Town Clerk  
11.02.2021

**A G E N D A**

P.193	Apologies for absence	
P.194	Declarations of Interest	
P.195	To agree as a true record the Minutes of the previous meeting dated 05.01.2021	
P.196	Decisions made by Buckinghamshire Council since 20.12.2020	INFORMATION
P.197	Consideration of planning sheets 047	DECISION
P.198	Liston Court Lighting	INFORMATION
P.199	Unnamed Road	DECISION
P.200	Behaviour in local countryside	INFORMATION
P.201	All Saints Church complaint about Clock Chimes	DECISION
P.202	Carbon Audit	INFORMATION
P.203	Date and Time of next meetings:	INFORMATION
	Plans only – Tuesday 9 <sup>th</sup> March 2021 at 7.00 pm	
	Full PET – Tuesday 30 <sup>th</sup> March 2021 at 7.00 pm	

**Apologies for Absence**

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**Declarations of Interest**

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**MARLOW TOWN COUNCIL**

Court Garden, Pound Lane, Marlow, Bucks

MINUTES OF THE PLANING ENVIRONMENT AND TRANSPORTATION MEETING HELD VIRTUALLY AND LIVE  
STREAMED ON THE TOWN COUNCIL'S FACEBOOK PAGE ON TUESDAY 5<sup>th</sup> JANUARY 2021 AT 7PM

<b>Present:</b>	<b>Chairman</b>	Cllr N Marshall
	<b>Councillors</b>	Cllr E West Cllr R Scott Cllr R Wilson Cllr J Towns Cllr S Brown
	<b>Town Clerk Admin</b>	Hilary Martin Debbie Abbott

**P.183 APOLOGIES FOR ABSENCE****P.184 DECLARATIONS OF INTEREST**

None declared

**P.185 MINUTES DATED 17.11.2020**

The minutes of the previous meeting dated the 17.11.2020 were presented by Cllr N Marshall and agreed as a true record.

**P.186 DECISIONS MADE BY BUCKINGHAMSHIRE COUNCIL SINCE 09.11.2020****INFORMATION**

Members noted that there was an 93% compliance rate between MTC's comments and decisions made by Buckinghamshire Council between 09.11.2020 – 20.12.2020

**P.187 CONSIDERATION OF PLANNING SHEETS 045****DECISION**

Members reviewed the current planning applications on planning sheet **045** and comments were submitted to Buckinghamshire Council.

**P.188 INSTALLATION OF NEW CYCLE RACKS****INFORMATION**

The flowing update was given by Cllr J Towns - 16 new cycle hoops have been installed in the town. The installation of these hoops has been in discussion with BC since February, we were initially looking to install temporary racks, but following a site visit with officers from BC we were able to identify areas in the town for permanent bike hoops. Once the necessary ground surveys were undertaken and completed, the sites were agreed, and I am happy to report that all 16 new bike hoops were installed in the town centre the week before Christmas. Installing permanent bike hoops was a win win for the town. Thank you to Dave Roberts and Jack Mayhew from BC whose help was invaluable with this project. Marlow Town Council match funded these with BC. A press release has been issued.

**P.189 UPDATE ON RECRUITMENT OF ENVIRONMENTAL SPECIALIST INFORMATION**

The following update was given by Cllr J Towns - It was agreed at an Extraordinary meeting of the TC to engage the services of an Environment Contractor, the Council's sustainablemarlow has worked really hard, but felt that input from a contractor with plenty of experience in the field would be a great benefit to the team and to the Council. The new contractor will work closely with the sustainablemarlow team.

The town clerk reported that the job specification was issued on the 4<sup>th</sup> January on the MTC website and Indeed Recruitment.

**P.190 COMPRESSING WASTE BINS DECISION**

Cllr N Marshall gave an update of the different types of bins available and the town clerk reported that she will be meeting with Buckinghamshire Council to discuss the options available.

**Recommended**

That a decision is only made once the number of bins, placement and costs have been determined.

**P.191 UPDATE ON CARBON AUDIT INFORMATION**

The town clerk confirmed that the audit has been completed and will be presented at the next Town Council meeting on the 19<sup>th</sup> January 2021.

**P.192 DATE AND TIME OF NEXT MEETINGS INFORMATION**

Plans Only – Tuesday 26<sup>th</sup> January 2021 at 7.00 pm  
Full PET meeting – Tuesday 16<sup>th</sup> February 2021 at 7.00 pm

Signed: .....

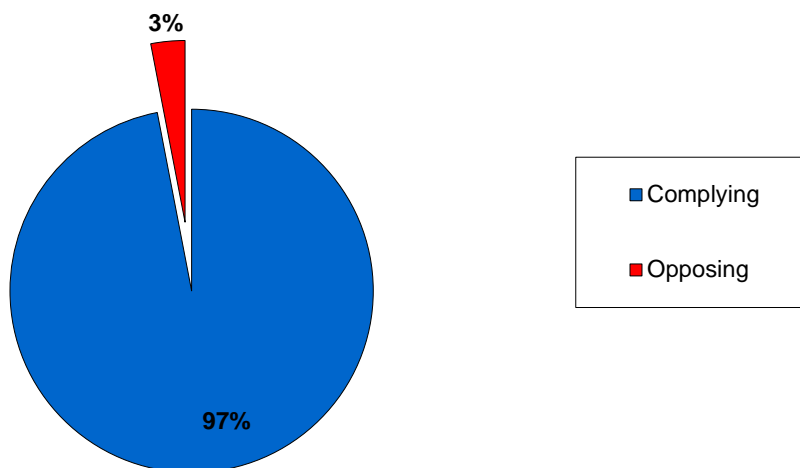
(Chairman)

Date: .....

**Decisions made by Buckinghamshire Council since 21.12.2020:**

There have been 33 decisions made by Buckinghamshire Council since 21<sup>st</sup> December 2020. Of these decisions 32 complied with MTC's comments. This is a compliance rate of 97%.

**Details of conflicting decisions from 21.12.2020 – 07.02.2021**



7 Kilncroft Close	Householder application for garage conversion to office and utility room (Exp 04.11.2020)	<b>Applicant</b>	Mr Richard Loretto
		<b>20/07636/FUL</b>	
<b>MTC Decision:</b> Object as it will result in insufficient parking <b>Permitted</b>			
<b>Officer Report</b>			
<p>The application property benefits from a side garage and a single car parking space in front of the garage. With the conversion of the garage the dwelling is reduced to have just one space. However, the existing garage is so small, at just 2.5 x 5.3 m (compared to the current standard of 3 x 6 m) that it would be impractical to use it for the parking of any but the smallest of today's cars. In practice therefore the amount of usable parking available would be unchanged, therefore, no objections are raised.</p>			



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# MARLOWTOWNCOUNCIL

The following planning applications will be considered at the meeting of the Planning, Environment & Transportation Committee to be held on 16<sup>th</sup> February 2021 at 7.00 pm.

Planning Sheet Ref: 047

Applications Received: 23.01.2021 to 12.02.2021

66-68 Chapel Road	Fell as structural damage to wall x 1 Sycamore (T1) Previously applied for crown reduction in 2017. (23.02.2021)	<b>Applicant</b>	Mrs McKnight
		<b>21/05223/TPO</b>	
<b><u>MTC Decision:</u></b>			

8 Hillside Road	Householder application for roof alterations, creation of first floor with loft conversion and construction of single storey rear extension (16.01.2021)	<b>Applicant</b>	Mr and Mrs Daniel and Cassandra Hawkins
		<b>21/05146/FUL</b>	
<b><u>MTC Decision:</u></b>			

18 Pound Crescent	Householder application for raising of roof by 0.5m and roof alterations to facilitate creation of first floor living accommodation (17.02.2021)	<b>Applicant</b>	Mr & Mrs Roblett
		<b>21/05158/FUL</b>	
<b><u>MTC Decision:</u></b>			

174 Little Marlow Road	Householder application for construction of double garage with adjoining home office (18.02.2021)	<b>Applicant</b>	Mr R Harris & Ms J Behan
		<b>21/05179/FUL</b>	
<b><u>MTC Decision:</u></b>			

81 Station Road	Erection of two storey rear extension to existing building to create 2 x 1 bed flats with alterations to parking at front, insertion of new and altered windows and balconies to existing building (18.02.2021)	<b>Applicant</b>	Steve Leahy – Bijou Living Limited
		<b>21/05141/FUL</b>	
<b><u>MTC Decision:</u></b>			

65 Terrington Hill	Householder application for construction of part single/part two storey front and rear extension and alterations to fenestrations (alternative scheme to 20/06094/FUL) (19.02.2021)	<b>Applicant</b>	Mr & Mrs Matthew Bradley
		<b>21/05190/FUL</b>	

**MTC Decision:**

176 Oxford Road	Householder application for erection of detached garage and studio building to rear following removal of existing garage (19.02.2021)	<b>Applicant</b>	Eve Murphy
		<b>21/05196/FUL</b>	

**MTC Decision:**

72a Dedmere Road	Householder application for installation of for one x 1 roof light to front roof elevation and x 2 roof windows on rear of roof elevation (part retrospective) (22.02.2021)	<b>Applicant</b>	Mr Paul Griffin
		<b>21/05004/FUL</b>	

**MTC Decision:**

1 Newfield Road	Householder application for construction of single storey side extension and perimeter garden wall (22.02.2021)	<b>Applicant</b>	Mr Creighton
		<b>21/05136/FUL</b>	

**MTC Decision:**

51 Chapel Street	Listed Building consent for construction of part single storey/part two storey rear extension (23.02.2021)	<b>Applicant</b>	Mr J Ganachaud
		<b>21/05127/LBC</b>	

**MTC Decision:**

6 Hobart Court	Householder application for construction of single storey rear extension following removal of existing conservatory (24.02.2021)	<b>Applicant</b>	Mr Lawrence Hyatt
		<b>21/05132/FUL</b>	

**MTC Decision:**

73 Newfield Gardens	Householder application for construction of single storey front extension, first floor front extension over existing porch, storm porch to front and pitched roof to front/side to create covered area (26.02.2021)	<b>Applicant</b>	Mr & Mrs M Stone
		<b>21/05216/FUL</b>	

**MTC Decision:**

42 Oak Tree Avenue	Householder application for construction of replacement porch, first floor side extension, single storey rear extension, conversion of garage to habitable accommodation and fenestration alterations (26.02.2021)	<b>Applicant</b>	Mr & Mrs Howarth
		<b>21/05271/FUL</b>	
<b><u>MTC Decision:</u></b>			

46 High Street	Installation of 1 x CCTV camera to front elevation	<b>Applicant</b>	Mr Ben French
		<b>21/05246/FUL</b>	
<b><u>MTC Decision:</u></b>			

61 Pound Lane	Householder application for construction of swimming pool, detached ancillary pool building, bin store, replacement front boundary fence, electric gate, pedestrian gate, extension of crossover and external alterations (02.03.2021)	<b>Applicant</b>	Mr Jeremy Evans
		<b>21/05273/FUL</b>	
<b><u>MTC Decision:</u></b>			

33 Highfield Park	Outline application (including details of access and layout) for erection of a detached chalet bungalow with new access to Highfield Park and all other matters reserved (03.03.2021)	<b>Applicant</b>	Mr & Mrs Trott
		<b>21/05023/OUT</b>	
<b><u>MTC Decision:</u></b>			

55 Glade Road	Householder application for construction of part single, part two storey rear extension, workshop and gym/store following demolition of existing garage/workshop, two storey side extension, alterations to fenestrations and internal and external alterations (03.03.2021)	<b>Applicant</b>	Mr & Mrs Cliff Hampton
		<b>21/05284/FUL</b>	
<b><u>MTC Decision:</u></b>			

34 The Ridgeway	Householder application for construction of a single storey side extension (04.03.2021)	<b>Applicant</b>	Mr Ryan Lineham
		<b>21/05325/FUL</b>	
<b><u>MTC Decision:</u></b>			

28 The Croft	Householder application for construction of two storey side extension (25.02.2021)	<b>Applicant</b>	L Clarke
		<b>20/08219/FUL</b>	
<b><u>MTC Decision:</u></b>			



Liston Court	Demolition of existing bin store and wall, construction of 2 x dwelling houses with provision of bin stores and parking (25.02.2021)	<b>Applicant</b>	Sorbon Estates
		<b>20/07411/FUL</b>	

**MTC Decision:**

19 Mill Road	Householder application for demolition of existing conservatory, construction of single storey rear extension and insertion of 2 x rooflights in existing side Extension (05.03.2021)	<b>Applicant</b>	Mr Ross Bull
		<b>21/05293/FUL</b>	

**MTC Decision:**

2 Berwick Lane	Householder application for construction of first floor rear extension (05.03.2021)	<b>Applicant</b>	Trevor Hall
		<b>21/05292/FUL</b>	

**MTC Decision:**

Garage Site Marefield Gardens	Demolition of existing garages and the provision of 4 dwellings with associated access and landscape   Garage Site Marefield Road Marlow Buckinghamshire (01.03.2021)	<b>Applicant</b>	Red Kite Housing Association
		<b>20/07701/FUL</b>	

**MTC Decision:**

The Limes 17a Highfield Park	Reduce crown to 7 metres to maintain trees x 1 Horse Chestnut (T6), x 2 Sycamore (T7, T8), x 1 Beech (T9) and x 1 Lime (T10) (19.02.2021)	<b>Applicant</b>	Rosanna Boarder
		<b>21/05172/TPO</b>	

**MTC Decision:**

## **Liston Court Lighting**

Correspondence sent to the office:

Sorry to continue to have to report that the lights in Liston Court are not getting any brighter. I accept that you may not own the lights but this is a matter that affects the safety of the hundreds of Marlow residents passing through Liston Court every day. Lots of those in The Claremont's and Cromwell Gardens are as concerned about this as I am.

Firstly **All** of the available lighting in the relevant section of the footpath would seem to be working but the light available from those lights is completely inadequate, especially at each end of the path marked A and B on the **attached** plan. The result is that at night both areas are virtually completely dark and therefore potentially hazardous to pedestrians.

It would seem now that my attempt to register the issue on the FixMyStreet website failed and it is now impossible to see how to register the issue given that it doesn't neatly fit into the strict parameters required by the numerous drop-down menus which seem to exist solely to eliminate the reporting of this matter.

To resolve this following needs to be considered urgently:-

The tree foliage blocking the lights needs to be severely cut back. All of them are completely obscured. James at the management company for Liston House tell me that they are more than prepared to take this work on but are not able to establish ownership of the land where the work would need to be carried out. The council have not yet responded to their requests for clarification of ownership. There is a tree that is leaning dangerously over the footpath and that also needs looking at too anyway.

1. One side of the glass in one of the lights (on land owned and operated by Liston house) has been painted black, rendering it useless to Liston Court traffic. I presume this was done to stop it shining into the windows of Liston House. The paint needs to be removed.
2. The light from the streetlights is simply not bright enough anyway and additional lighting needs to be added at the two points A and B on the attached plan where it is totally dark from late afternoon in the summer.

**Unnamed Road**

Residents in Queens Road have recently encountered issues with deliveries and people trying to find addresses in the road that exits Queens Road and follows up to the allotment site adjunct to The Duke.

There are a number of residents who are in agreement, and would like to engage in a consultation with Marlow Town Council to suggest and agree an appropriate name, particularly as the lane had significant context with historical connections to the workhouse, hanging gibbet and has the footpath still running up through it.

If this is appropriate to proceed with, residents are happy to engage to suggest a name based on the guidelines issues by Buckinghamshire Council.

**Recommend**

That members agree to proceed with an informal consultation.

**Behaviour in local countryside**

Questions received from a concerned resident:

Ignorance of a growing number of town dwellers regarding their behaviour in the local countryside - how can Marlow Town Council help inform, educate and change behaviour?

Recent Facebook postings on local groups are highlighting previously hidden frustrations, brought to the fore by the lockdown increase in access to the nearby countryside. Examples include:

1. Dog faeces left on footpaths, or bags left on fencing for all to see and for some livestock to reach
2. Vehicles parked in front of field gates, with no respect for needs of access to fields
3. Dogs left off the lead in fields containing livestock, currently risking death of ewes and lambs
4. Ignorance of private ownership of fields/woods within which footpath access exists
5. Public feeding of horses, with no respect for their private ownership or the potential damage to health.
- 6.

Looking at some of the bizarre comments on these Facebook posts, there appears to be significant ignorance amongst Marlow residents regarding even the most basic, common sense factors to be considered when accessing our local countryside.

I think that there is an opportunity for Marlow Town Council to inform our local residents of the basic behaviour expected, but I'm not sure which Councillor would be best placed to progress this. Who would be the best person?

**All Saints Church complaint about Clock Chimes**

All Saints Church have contacted the Council for assistance with a local neighbour of the Church who has complained about the noise of the clock chimes at night last November. They are finding that the noise is resounding and loud. The complainant believes that the noise from the chimes is unacceptable and that the disruption to sleep is adversely affecting their mental health. They have asked that the chimes be silenced at night.

The Church has contacted Buckinghamshire Councils Environmental Health officer and after investigating the options, met with the complainant and discussed the choices available for taking the matter forward. They have now been asked to ascertain the extent of other concerns from local residents and neighbours. The option for the complainant to make a formal complaint to Buckinghamshire Council is still being considered by them. If a formal complaint is made, the Local Authority is duty bound to investigate it; and if a 'Statutory Nuisance' is found then the Church would have no option but to switch off the chimes until they could be automated. The Church would prefer to resolve this by discussion and negotiation if at all possible.

The Church is asking the following questions of the Council.

1. Do you support the concern that the ringing of the church clock chimes overnight can be detrimental to the Church's neighbours?
2. Would you support the silencing of the chimes between 2200 and 0700hrs daily?
3. Would you be able to offer a financial contribution towards automating the chime?

**Recommended**

That members agree to supporting the Church with a wider resident's consultation of the noise impact of chimes ringing between 2200 hours and 0700 hours. The findings of that consultation to be brought back to committee for further consideration.

**Carbon Audit**

Cllr N Marshall to present the Carbon Audit to members  
Please see Appendix A

**Other meetings:**

Date and Time of next meetings:

Plans only – **Tuesday 9<sup>th</sup> March 2021 at 7.00 pm**

Full PET meeting – **Tuesday 30<sup>th</sup> March 2021 at 7.00 pm**