

**MARLOW TOWN COUNCIL**

Court Garden, Pound Lane, Marlow, Bucks, SL7 2AG

**TO: MEMBERS OF THE TOWN COUNCIL**

**Town Mayor** | Cllr R Scott      **Deputy Mayor** | Cllr B Johnson

**Councillors:** T Avery, S Brown, R Cadman, C Funnell, C Keighley, N Marshall, K Thomson, J Towns, E West, R Wilson

AN EXTRAORDINARY VIRTUAL MEETING OF THE **TOWN COUNCIL** WILL BE HELD ON TUESDAY 8TH DECEMBER **2020** at **6.00pm** AND YOU ARE HEREBY SUMMONED TO ATTEND.

**A G E N D A**

Hilary Martin

Mrs H Martin | Town Clerk | 03.12.20

M.65.20	Apologies for absence	
M.66.20	Declarations of interest	
M.67.20	Temporary Recruitment of an Environment Contractor	DECISION
M.68.20	Permanent Bicycle Hoops for the Town Centre	DECISION
M.69.20	Community Christmas Drive In	DECISION
M.70.20	Date and time of next meeting – Tuesday 19.01.2021 at 7.00pm	INFORMATION
	<b>PUBLIC QUESTIONS</b>	

**Residents are invited to join the meeting through this Zoom link**

<https://us02web.zoom.us/j/81368244406?pwd=ODRYR0Jwb1lzVktJakVyRDhpYkUyZz09>

Meeting ID: 813 6824 4406 Passcode: 798864

Please note that public questions will only be taken at the end of the meeting as shown on the agenda. Any members of the public wishing to ask a question will be invited by the Chairman to speak at that point. Questions will be limited to one question and for a maximum of 1 minute; no supplementary questions will be taken. If appropriate, the Chairman may ask officers to send a written response.

You may also watch the meeting live through our Facebook page <https://www.facebook.com/MarlowTC/>

Filming/Recording/Photographing at Meetings – please note that this may take place during the public part of the meeting. Notices are displayed in the meeting room.

**TEMPORARY RECRUITMENT OF AN ENVIRONMENT CONTRACTOR**

The Council has publicly committed to making Marlow an environmentally exemplar town. To deliver on this commitment and to develop a strategy following our Climate Change statement, the Town Council believes that it needs to

- Inform, educate and change behaviours of residents, businesses and the wider community, in order to take the actions needed.
- Build resilience within our community to counter the adverse impact of climate change; and
- Work towards a safer climate by reducing greenhouse gas emissions and becoming carbon neutral

Through the #sustainablemarlow sub group of the Town Council a considerable amount of work has already been carried out and a number of objectives achieved.

These are summarised in appendix A

Our Environment Policy was approved by the Council's Planning, Environment and Transportation committee in 2019 and In order to develop our strategy further we need to broaden out into other areas, including active transport (by working with Government and Buckinghamshire Council), working with our surrounding parish councils in building a supportive policy network and showing leadership with the various environment groups around the town

As well as delivering on our policy and liaising with these other groups, we need to engage with local businesses and key partners such as Globe Park BidCo and the Chamber of Trade and Commerce.

Community engagement is also a key part in achieving our objectives for the whole Town.

As the Council does not have the relevant expertise to develop an appropriate plan for our overall Environment Strategy, we would like to engage an Environment Contractor on an initial term of up to six months to deliver this for Marlow. The Town Clerk is the responsible officer for the employment of all staff and contractors, and this role will report to the Clerk.

The contractor's objectives will include the following

- Design and develop the Town Council's Environment Strategy, in line with the policy and statements already issued and future developments.
- Deliver a programme to show how this initiative will develop and continue, to include how we educate residents in what they need to do to make a difference.
- Engagement with stakeholders to build a supportive network with other local councils and local environment groups
- Supporting implementation of agreed objectives to ensure the important work on the environment feeds into the broader social and economic challenges of keeping Marlow sustainable and vibrant as set out in the vision
- Create a 3 and 6 month measure of actions, whilst developing a 3 year implementation plan with costs and timelines
- Report regularly to the Town Council through the Town Clerk.
- Provide residents with updates through the Council's website and Marlovian magazine.

**RECCOMENDED:**

THAT MEMBERS RESOLVE TO AGREE TO THE PREPARATION OF A CLIMATE ACTION PROGRAMME, INCLUDING THE TEMPORARY RECRUITMENT OF AN ENVIRONMENT CONSULTANT FOR AN INITIAL TERM OF UP TO SIX MONTHS WITH AN OVERALL BUDGET OF £10,000, TO INCLUDE ALL MARKETING, PR AND ANCILLARY COSTS, TO BE MET FROM COMMUNITY INFRASTRUCTURE LEVY (CIL) FUNDS.

**PERMANENT BICYCLE HOOPS FOR THE TOWN CENTRE**

M.68.20

Please see proposal attached as Appendix B and overall site plan Appendix C

Total projected costs from Buckinghamshire Council are between £7,000 and £8,000, the project to be match funded with a contribution from Council expected of between £3,500 and £4,000. These costs can be met from Community Infrastructure Levy funds (CIL)

**RECCOMENDED:**

THAT MEMBERS RESOLVE TO AGREE TO THE INSTALLATION OF THE BICYCLE HOOPS AS A MATCH FUNDED PROJECT WITH BUCKINGHAMSHIRE COUNCIL WITH COSTS OF BETWEEN £3,500 AND £4,000 TO BE MET FROM COMMUNITY INFRASTRUCTURE LEVY FUNDS (CIL).

**COMMUNITY CHRISTMAS DRIVE IN**

M.69.20

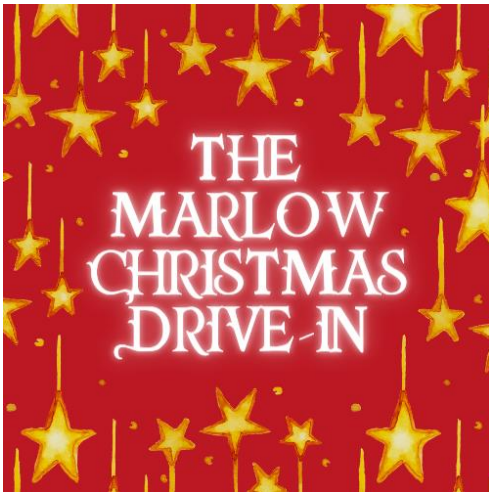
Your Town Council have delivered a fantastic Remembrance Service with help from Marlow FM, followed by a brilliant Lights Switch On with help from Brand Events, both were filmed and shared with the community. To continue the theme the Events working Group and Brand Events have a proposal to deliver a 'Community Christmas Drive' in at Marlow Rugby Club, this is an exciting opportunity to provide not just one but a number of community led events that we thought just wouldn't be possible having had so many cancelled during this pandemic. The Marlow Christmas Drive In will host over 20 events in a unique week-long community lead festival. Operated by The Pub in The Park Festival team, the festival will feature a mix of carol concerts, Nativity plays and school performances to Christmas lunches, fundraisers and an awards ceremony. With three events per day, each welcoming residents. The Marlow Christmas Drive In will allow the community of Marlow to gather safely in a fully Covid-compliant manner to celebrate Christmas after an incredibly challenging year.

This innovative project is also being supported by Marlow FM who will broadcast the festival, Marlow Rugby Club who are generously donating the venue and My Marlow who are providing marketing support.

Organisations planning to join in the festivities and events include Sir William Borlase School, Danesfield School, All Saints Church, Marlow Churches together, Marlow FM, Marlow Rugby Club, Meals from Marlow, The Marlow Society, Marlow Gospel Choir, Girl

Guide's Marlow District, The Rotary Club, The Santa Fun Run, The Marlow Town Chamber of Commerce and Trade, Marlow FM Hidden Gems, The Marlow Amateur Operatic Society and many more.

But more are welcome. There are still opportunities for more organisations to join in and stage their specific Christmas event in this most unique format at this most unusual of times. Marlow Town Council will coordinate any interested groups who wish to take part.



**RECCOMENED:**

THE EVENTS WORKING GROUP RECOMMEND THAT MEMBERS PROCEED WITH BRAND EVENTS TO DELIVER THE COMMUNITY DRIVE IN PROJECT WITHIN THE BUDGETED EVENTS EXPENDITURE FOR THE FINANCIAL YEAR 2020/21.

**DATE AND TIME OF NEXT MEETING -TUESDAY 19.01.2021 at 7.00PM**

M.70.20