

MARLOW TOWN COUNCIL

Court Garden
Pound Lane
Marlow
Bucks
SL7 2AG

TO:

MEMBERS OF PLANNING ENVIRONMENT AND TRANSPORTATION COMMITTEE:

Councillor N Marshall – Chairman
Councillor T Avery – Vice Chairman

Councillors: S Brown, E West, R Wilson, J Towns

A MEETING OF THE PLANNING ENVIRONMENT AND TRANSPORTATION COMMITTEE WILL BE HELD ON TUESDAY 24th SEPTEMBER 2019 AT 7.00 pm IN THE TOWN COUNCIL OFFICE, COURT GARDEN, MARLOW AND YOU ARE HEREBY SUMMONED TO ATTEND.



Mrs Hilary Martin
Town Clerk
18.09.2019

A G E N D A

- | | | |
|--------------|--|--------------------|
| P.099 | Apologies for absence | |
| P.100 | Declarations of interest | |
| P.101 | To agree as a true record the Minutes of the previous meeting dated 13.08.2019 | |
| P.102 | Decisions made by Wycombe District Council since 09.08.2019 | INFORMATION |
| P.103 | Consideration of planning sheets 024 | DECISION |
| P.104 | Environmental performance index compiled by the Environment Working Group to be ratified by PET | INFORMATION |
| P.105 | Cycle paths - to support the TTM proposals where possible. | DECISION |
| P.106 | ReLeaf Marlow - Information sharing with full support of the ReLeaf team in their aspirations to ReLeaf Marlow | INFORMATION |
| P.107 | Date and time of next meetings: | INFORMATION |
| | Plans only – Tuesday 15th October 2019 at 7.00 pm | |
| | Full PET meeting – Tuesday 5th November 2019 at 7.00 pm | |

Apologies for Absence
Cllr E West, Cllr Brown

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Declarations of Interest

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MARLOW TOWN COUNCIL
Court Garden, Pound Lane, Marlow, Bucks

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MINUTES OF THE PLANNING ENVIRONMENT AND TRANSPORTATION COMMITTEE MEETING HELD ON TUESDAY 13th AUGUST 2019 AT 7.00 pm IN THE TOWN COUNCIL OFFICE, COURT GARDEN, MARLOW

Present:	Chairman (Elected)	Cllr J Towns
	Councillors	Cllr R Wilson Cllr R Scott Cllr S Brown
	Town Clerk Administration	H Martin D Abbott

It was agreed at the start of the meeting that Cllr J Towns would chair the meeting in the absence of both the Chairman and Deputy Chairman.
PET Agenda

P.090 APOLOGIES FOR ABSENCE

Apologies were received from Cllr N Marshall, Cllr E West, Cllr T Avery

P.091 DECLARATIONS OF INTEREST

No declarations of interest were made.

P.092 MINUTES DATED 02.07.2019

The minutes of the previous meeting dated 02.07.2019 were presented by Cllr J Towns and signed and agreed as a true record.

P.093 DECISIONS MADE BY WYCOMBE DISTRICT COUNCIL SINCE 28.06.2019 INFORMATION

Members noted that there was an 86% compliance rate between MTC's comments and decisions made by Wycombe District Council between 28.06.2019 – 08.08.2019.

P.094 CONSIDERATION OF PLANNING SHEETS 022 DECISION

Members reviewed the current planning applications on planning sheet 022 and comments were submitted to Wycombe District Council.

P.095 COMMUNITY INFRASTRUCTURE LEVY 2020/21 FUNDING OPPORTUNITIES. INFORMATION

The framework for the process of spending CIL is the following:

WDC CIL and Planning Obligations Funding Decision Protocol – Updated May 2018. This is attached and sets out the timetable, criteria for assessing projects etc

- The agreed broad allocation of CIL, which is set out below
- In principle allocations made in the WDC Capital Programme

Outline Timetable

In accordance with the Protocol, project proposals should be submitted to cil@wycombe.gov.uk by 15 September 2019 using the attached template. Projects will be assessed against the criteria outlined in the Funding Decision Protocol with consideration also given to the funding that is available before being put forward as part of the Council's Capital Programme process.

Funding availability

Our Cabinet made a decision on the broad allocation of CIL funding for three financial years at their September 2016 meeting. In light of the new Unitary Authority it is likely that the procedures and processes

around the allocation of CIL will remain in place until the end of the current financial year.

The broad allocation agreed by Cabinet in September 2016 is as follows.

Physical and Green Infrastructure*	Social Infrastructure**
80%	20%

** Education (15%), Health (5%)

It is anticipated that there will be £3.5m available to allocate for the 2020/21 financial year.

The Capital Programme approved by WDC Cabinet in February 2019, and in line with the broad allocation split, allocated £4.9m of CIL to projects.

The projects that received funding included:

- Secondary school expansion
- High Wycombe Town Centre Masterplan
- High Wycombe Cycle Ways
- Community Hub and Surgery Development
- Chiltern Rangers depot

Responsibility for putting forward projects

Organisations or individuals who may wish to nominate schemes that a different service provider would be required to implement should go through the relevant service provider to put this forward on their behalf if it aligns with their priorities and strategies. Evidence of engagement with the relevant service provider will be required to support project proposals in these cases.

The Local Allocation

Town and Parish Councils are passed 15% of CIL raised from developments in their areas and they are responsible for how this used. This rises to 25% in areas with adopted Neighbourhood Development Plans. As stated in the Protocol the District Council may consider contributing funds to projects with the parish or town council where there are shared priorities.

If you have any queries please email cil@wycombe.gov.uk

Recommended:

It was agreed that this information be circulated to all Town Council members for ideas on projects that would meet the specified criteria.

P.096 #sustainablemarlow BANNER DATES

INFORMATION

Cllr J Towns confirmed that the Environment Groups banner on car pollution awareness will be displayed in Spittal street on the following dates:

- 25th August - 7th September 2019
- 22nd September - 5th October 2019
- 8th December 2019- 1st February 2020
- 16th February - 29th February 2020

P.097 VERBAL UPDATE FROM LAST ENVIRONMENT MEETING INCLUDING A REPORT ON THE WATER BOTTLE REFILL SCHEME AND GENERAL PUBLIC FEEDBACK ON THIS.

INFORMATION

Cllr J Towns gave a verbal update on the progress of the Environmental Groups water refill scheme. The involvement of local businesses has been positive.

P.098 DATE AND TIME OF NEXT MEETINGS

INFORMATION

- Plans Only – Tuesday 3rd September 2019 at 7.00 pm**
- Full PET meeting – Tuesday 24th September 2019 at 7.00 pm**

Signed:

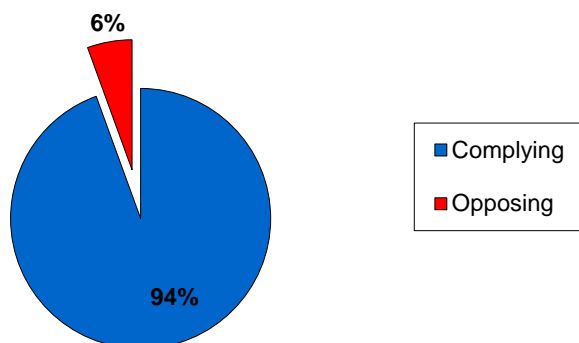
(Chairman)

Date:

Decisions made by Wycombe District Council since 09.08.2019:

There have been 36 decisions made by Wycombe District Council since 9th August 2019. Of these decisions 34 complied with MTC's comments. This is a compliance rate of 94%.

Details of conflicting decisions from 09.08.2019 – 19.09.2019



Garage site adjacent to 49 Shelley Road	Erection of 2 x 2 bed dwellings with associated external works and additional parking 10 x spaces within site boundary 17.07.2019	Applicant	Red Kite Community Housing
		19/05247/FUL	
<u>MTC Decision:</u> Objection – concerns with loss of parking resulting in displaced parking and implications on highways safety and access. PERMITTED			

65 Newtown Road	Variation of condition 2 (plan numbers) attached to PP 19/05724/FUL (Demolition of existing bungalow and erection of pair of semi-detached 3 bed dwellings including associated car parking) to allow variations to scheme design 07-28.08.2019	Applicant	Welby Developments
		19/06836/VCDN	
<u>MTC Decision:</u> Objection – bulk, scale & mass of building and loss of on street parking PERMITTED			



The following planning applications will be considered at the meeting of the Planning, Environment & Transportation Committee to be held on 24th September 2019 at 7.00 pm in the Town Council Office.

Planning Sheet Ref: 024

Applications Received: 05.09.2019 to 24.09.2019

Trees

5 Barley Way	Fell 1 x Fir (T1) to ground level due to poor shape and form, there is snapped limbs, fractured limb, deadwood, dieback in the crown and a hollow sounding in the main stem	Applicant	The Guinness Partnership
		19/07173/TPO	
<u>MTC Decision:</u> No objection on condition that a replacement tree is planted			

Plans

17 Lodge Close	Householder application for construction of part single, part two storey side and rear extension 05-26.09.2019	Applicant	Mr & Mrs S Allen
		19/07091/FUL	
<u>MTC Decision:</u> No Objection			

26 Newfield Gardens	Householder application for construction of detached outbuilding to be used as gymnasium/study 05-26.09.2019	Applicant	Mr Arun Kumar Biswas
		19/06955/FUL	
<u>MTC Decision:</u> No Objection			

12 James Close	Householder application for construction of dropped kerb and hardstanding to front 06-27.09.2019	Applicant	Mr Stefan Apostolov
		19/06959/FUL	
<u>MTC Decision:</u> Object to impact on street scene and amenities, loss of on street parking and on the grounds of highway safety.			

33 Spinfield park	Householder application for construction of two storey front extensions and alterations to existing fenestration 10.09-01.10.2019	Applicant	Mr & Mrs Done
		19/07138/FUL	
<u>MTC Decision:</u> No Objection			

31 Willowmead Square	Householder application for construction of single storey front extension, part two storey side, part single storey rear extension 10.09-01.10.2019	Applicant	Mrs Hannah Murphy
		19/07135/FUL	
MTC Decision: No Objection			

6 Forty Green Drive	Householder application for construction of first floor front extension above the existing garage, single storey front extension with 2 x skylights and part two storey, part single storey rear extension with lantern skylight 10.09-01.10.2019	Applicant	Mr & Mrs Daniel Robbins
		19/07050/FUL	
MTC Decision: No Objection			

95 Little Marlow Road	Householder application for single storey rear extension	Applicant	Mr Paul Gryckiewicz
		19/06902/FUL	
MTC Decision: No objection subject to sightlines			

7-9 West Street	Listed Building application for display of 1 x externally illuminated individual lettering sign, 1 x non-illuminated hanging sign and 2 x non-illuminated wall plaques 19.09-10.10.2019	Applicant	Mrs Claire Pendleton
		19/07034/LBC	
MTC Decision: No Objection			

15-17 West Street	Display of 1 x externally illuminated fascia sign and 1 x externally illuminated hanging sign 24.09-15.10.2019	Applicant	Specsavers
		19/07109/ADV	
MTC Decision: No Objection			

15-17 West Street	Installation of 8 x new external air conditioning units and internal refurbishment works 24.09-15.10.2019	Applicant	Specsavers
		19/07129/FUL	
MTC Decision: No Objection			

15-17 West Street	Listed building application for installation of 8 x new external air conditioning units, internal refurbishment works, 1 x externally illuminated fascia sign and 1 x externally illuminated hanging sign	Applicant	Specsavers
		19/07130/LBC	
MTC Decision: No Objection			

Tree Works

2 Thamesfield Gardens		Applicant	Jackson
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	Reduce the crown height and spread by 2-3m to 1 x Atlas Cedar to reduce the risk of branch, stem and/or root failure 06-27.09.2019	19/07100/TPO	
MTC Decision: No objection subject to tree officer approval			

25 Gunthorpe Road	Side lateral reduction of 0.75-1m to 1 x Magnolia to keep clear of the properties	Applicant	Mr James Devlin
		19/07203/TPO	
MTC Decision: No objection subject to tree officer approval			

34 Glade Road	Crown reduction by 1m to 1 x Magnolia (T1)	Applicant	Mrs Bridget White
		19/07172/CTREE	
MTC Decision: No objection subject to tree officer approval			

North Cottage Claremont Gardens	Crown reduction by 1m to 1 x Magnolia (T1)	Applicant	Msrs Emily Milsom
		19/07171/CTREE	
MTC Decision: No objection subject to tree officer approval			

31 Glade Road	Cut back branches overhanging our property (single story with skylights) of 1 x Robinia - branches to be cut back to boundary line and will be reduced by no more than 3 meters	Applicant	Mrs Helen Benjamin
		19/07214/CTREE	
MTC Decision: No objection subject to tree officer approval			

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Environmental performance index complied by the Environmental Working Group to be ratified by PET

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Cycle paths - to support the TTM proposals where possible

The vision is for as many Marlow residents as possible to be able to access the town centre and other important destinations within Marlow easily and safely by bicycle, and to have confidence that they will be able to leave cycles securely locked at destinations.

The plan is to create a network of safe cycling routes connecting Marlow's main residential areas with the town centre plus other important destinations, and to expand bicycle storage at key destinations.

These routes are designed as local connections between where people live and the places they are most likely to want to go on a routine or frequent basis, including the town centre, schools, parks, sports centres, the business park, the library and post office, and the country park.

Essentially, it is a hub and spokes model, with routes radiating out from the town centre, but designed to pass schools in particular, wherever possible.

This vision is without prejudice to the need for more and better longer-distance safe cycling routes for commuters and leisure cyclists to neighbouring settlements.

Four types of cycle path are envisaged:

- Where road width permits, dedicated cycle tracks running between roads and pavements - for example, this might be possible along Henley Road and Wycombe Road.
- Where road width does not permit dedicated cycle tracks, more shared use paths using pavements alongside major roads.
- Where it is not possible to accommodate cycles on pavements, install signage and road markings to signal to all users that this is a designated cycle route - for example along Institute Rd, Newfield Rd and Westhorpe Rd.
- Re-designate certain off-road footpaths as shared use for pedestrians and cycles. Typically these will be footpaths that are wide, or that can be widened. Key, in all cases, will be to instil codes of behaviour so that cyclists and walkers can co-exist safely.

P.106

ReLeaf Marlow - Information sharing with full support of the ReLeaf team in their aspirations to ReLeaf Marlow

The project's goal is to maximise the number of trees around Marlow: along streets, on open spaces, and in countryside hedgerows.

The rationale is that more trees (of the right species in the right places) will: Beautify Marlow and its surrounding countryside; Benefit biodiversity; Absorb air pollution; Sequester carbon; and Create climate resilience.

The project is part of Marlow Town Council's #sustainablemarlow initiative. It is being run by volunteers through local pro-sustainability group Transition Town Marlow. The project's objectives and work streams are:

- 1) **Research:** Identify where there are opportunities for more trees. Survey Marlow and its surroundings to create a vision of all opportunity areas.
- 2) **Funding & sponsorship:** Apply for funding (e.g. the DEFRA Urban Tree Challenge Fund). Seek sponsorship from local firms. Consider launching a tree sponsorship scheme aimed at residents.

- 3) **Permissions:** Where there are planting opportunities, liaise with landowners to seek permission for tree planting.
- 4) **Community liaison:** For proposed planting in open spaces and streets, liaise with residents to ensure local support for siting and species selection.
- 5) **Planting:** Where appropriate, provide volunteers to help with planting
- 6) **Aftercare:** Where appropriate, create mechanisms such as appointing local tree champions or via individual tree sponsorship to ensure new trees are well maintained.

A cross-cutting objective of the project is to work constructively and collaboratively with key decision makers including councils, private landowners and residents. Our aim is to encourage and facilitate more tree planting where it will be welcomed.

Other meetings:

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Date and Time of next meetings:

- | | |
|--------------------|--|
| Plans only – | Tuesday 15th October 2019 at 7.00 pm |
| Full PET meeting – | Tuesday 5th November 2019 at 7.00 pm |