

MARLOWTOWNCOUNCIL

Court Garden
Pound Lane
Marlow
Bucks SL7 2AG



To Members of the Town Council:-

Town Mayor: Cllr B Johnson
Deputy Mayor: Cllr J Towns

Councillors: T Avery, S Brown, R Cadman, C Funnell, C Keighley, N Marshall,
R Scott, K Thomson, E West, R Wilson

Annual Meeting

The Annual Meeting of Marlow Town Council will be held on **Tuesday 10th May 2016 at the close of the Annual Parish Meeting or at 7.30pm whichever is the later** in the Higginson Room, Court Garden, Marlow to consider the items set out below and you are hereby summoned to attend

A handwritten signature in black ink, appearing to read 'Dino Jones'.

Town Clerk
05.05.16

A G E N D A

M01.16 ELECTION OF THE TOWN MAYOR – for the Mayoral Year 2016-2017

Nominated: **Cllr B Johnson**

The Town Mayor to accept Office and be presented with the Chain of Office

Town Mayor to read aloud and sign the “Declaration of Acceptance of Office of Town Mayor”

Town Mayor to address the Council

M02.16 ELECTION OF DEPUTY MAYOR – for the Mayoral Year 2016-2017

Nominated: **Cllr J Towns**

Deputy Mayor to accept Office and be presented with the Chain of Office

Deputy Mayor read aloud and sign the “Declaration of Acceptance of Office of Deputy Mayor”

Deputy Mayor to address the Council

M03.16 APOLOGIES FOR ABSENCE

M04.16 DECLARATIONS OF INTEREST

As per the Code of Conduct members are responsible for disclosing any personal or prejudicial interest in any item to be discussed at any meeting.

M05.16 TO APPOINT MEMBERS TO SERVE ON THE COMMITTEES LISTED BELOW:

a) Resources Committee (6 members)

Nominations

- 1) Cllr R Cadman
- 2) Cllr C Funnell
- 3) Cllr C Keighley
- 4) Cllr R Scott
- 5) Cllr K Thomson
- 6) Cllr R Wilson

Standing Deputies (2 members)

Nominations

- 1) Cllr T Avery
- 2) Cllr J Towns

b) Planning Environment and Transportation Committee (6 members)

Nominations

- 1) Cllr T Avery
- 2) Cllr S Brown
- 3) Cllr N Marshall
- 4) Cllr J Towns
- 5) Cllr E West
- 6) Cllr R Wilson

Standing Deputies (2 members)

Nominations

- 1) Cllr R Cadman
- 2) Cllr R Scott

NOTE: the Town Mayor is an ex officio member of all committees and sub committees

M06.16 TO APPOINT THE CHAIRMAN OF:

Resources Committee

Nomination: Cllr R Scott

Planning Environment and Transportation Committee

Nomination: Cllr N Marshall

M07.16 TO APPOINT THE VICE CHAIRMAN OF:

Resources Committee

Nomination: Cllr R Cadman

Planning Environment and Transportation Committee

Nomination: Cllr T Avery

M08.16 TO AGREE APPOINTMENTS TO THE FOLLOWING COMMITTEES AND WORKING GROUPS AS LISTED BELOW:

a) Staffing Committee (4 members)

Town Mayor, Deputy Mayor, Chairman of Resources Committee, Chairman of Planning Environment and Transportation Committee

b) Events Working Group (6 members)

Cllr R Scott, Cllr E West, Cllr K Thomson, Cllr R Wilson, Cllr J Towns, Cllr B Johnson

c) Allotments Working Group (4 members)

Cllr S Brown, Cllr B Johnson, Cllr R Wilson, Cllr J Towns

d) Marlovian Working Group (5 members)

Cllr S Brown, Cllr K Thomson, Cllr J Towns, Cllr B Johnson, Cllr C Funnell

e) Vision Strategy Group (5 members)

Cllr J Towns, Cllr K Thomson, Cllr R Scott, Cllr B Johnson, Cllr C Keighley

f) Devolved Services Working Group (5 members)

Cllr B Johnson, Cllr R Cadman, Cllr R Scott, Cllr J Towns, Cllr S Brown

g) Assets Strategy Working Group (6 members)

Cllr C Funnell, Cllr R Cadman, Cllr C Keighley, Cllr N Marshall, Cllr R Scott, Cllr J Towns

h) Management Committee (4 members)

Town Mayor, Deputy Mayor, Chairman of Resources Committee, Chairman of Planning Environment and Transportation Committee

Sub – Committees and Working Groups may be formed / disbanded throughout the year as and when necessary.

M09.16

TO APPOINT REPRESENTATIVES TO OUTSIDE ORGANISATIONS FOR THE MAYORAL YEAR 2016-2017

Permanent Representation on Outside Bodies

Brinkhurst Trust	Cllr S Brown
Court Garden Leisure Panel	Cllr T Avery
Marlow Age Concern	Cllr K Thomson
Marlow Chamber of Trade and Commerce	Cllr J Towns
Marlow Community Association	Cllr C Keighley
Marlow Forum	Cllr R Wilson
Marlow Museum	Cllr E West
Marlow Regatta (Dorney Lake)	Town Mayor
Marlow Society	Cllr N Marshall
Marlow Town Regatta and Festival	Cllr S Brown
Marlow Town Twinning Association (Budavar)	Cllr R Cadman
Marlow Town Twinning Association (Marly-le-Roi)	Cllr S Brown
NALC Steering Group	Town Mayor
SW Chilterns and Marlow Local Area Forum	Town Mayor
Wycombe District Association of Local Councils	Town Mayor

Representatives to other outside organisations will be made on the request of organisation.

M10.16

DATE AND TIME OF NEXT MEETING

Annual Meeting - Tuesday 9th May 2017 at 7.15pm

Council and Committee Meeting - Tuesday 7th June 2016 at 7.15pm

Please note that all members will be summoned to attend the meeting being held on 7th June 2016