

TERMS OF REFERENCE

Planning Environment and Transportation Committee

- a) The Pet Committee shall exercise the function of consideration of all planning applications submitted to the Council by the Local Planning Authority. The PET Committee will make representation to the Local Planning Authority on applications for planning permission which have been notified in accordance with the Local Government Act 1972 and other relevant legislation. The Committee shall authorise the Town Clerk to submit to such authorities the observations, recommendations or objections of the Committee on all such applications.

- b) Where a meeting of the Committee is not quorate, planning applications may be considered by 2 members of the Committee and the Town Clerk in accordance with standing orders and their comments shall be sent to the Planning Authority.

- c) The Committee will deal under delegated powers with the following specific decision making issues within the budget and policies approved by the Full Council:
 - o All matters affecting planning e.g. statutory, local plans and the Imagine the Future planning strategy document when fully adopted.

 - o Enforcement matters.

 - o The making of representations in respect of appeals against planning permissions or refusals.

 - o To consider and monitor the Town and other Developmental plans and the making of appropriate representations.

 - o To facilitate town improvement and economic development initiatives including those of the town centre and to make recommendations on related matters and liaise as appropriate with other agencies.

 - o To consider licensing applications submitted by the Local Licensing Authority and to authorise the Town Clerk to submit the observations, recommendations or objections of the Committee to such applications.

 - o To consider and facilitate environmental improvements to the town area such as tree planting and general planting and initiatives to maintain the good environmental condition of the town and to work with BCC and WDC and other agencies on these matters.

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- To provide and maintain bus shelters, public seats, amenity planting, litter and dog bins.
- To act on matters related to public highways including footpaths and bridleways.
- To consider and make representations on highways and transportation matters.
- To participate, in conjunction with Bucks County Council and other local parishes, in the operation of the Town Bus. To make representations to the appropriate authorities in respect of local transport services.
- The PET Committee will make recommendations to the Full Council on matters within its Terms of Reference.

The Committee will review the Terms of Reference from time to time taking into account any proposals or recommendations from other committees and make recommendations to the Council.

08.12.2009