

# MARLOWTOWNCOUNCIL

Court Garden, Pound Lane, Marlow, Bucks SL7 2AG

To Members of the Town Council:-

Town Mayor: Cllr J Towns  
Deputy Mayor: Cllr C Funnell

Councillors: T Avery, S Brown, R Cadman, B Johnson, C Keighley, N Marshall,  
R Scott, K Thomson, E West, R Wilson

## Annual Meeting

The Annual Meeting of Marlow Town Council will be held on Tuesday 15<sup>th</sup> May 2018 at the close of the Annual Parish Meeting or at 7.15pm whichever is the later in the Higginson Room, Court Garden, Marlow to consider the items set out below and you are hereby summoned to attend

Mrs Hilary Martin  
Town Clerk  
10.05.18

### **A G E N D A**

#### **M01.18 ELECTION OF THE TOWN MAYOR – for the Mayoral Year 2018-2019**

Outgoing Town Mayor calls for nominations for the office of Town Mayor

Nominated: Cllr C Funnell

Members vote

Incoming Town Mayor to read aloud and sign the “Declaration of Acceptance of Office of Town Mayor”

Town Mayor to be presented with the Chain of Office

Town Mayor to take the Chair and address the Council

#### **M02.18 ELECTION OF DEPUTY MAYOR – for the Mayoral Year 2018-2019**

Nominations are called for the office of Deputy Mayor

Nominated: Cllr T Avery

Members vote

Deputy Mayor read aloud and sign the “Declaration of Acceptance of Office of Deputy Mayor”

Deputy Mayor to be presented with the Chain of Office

Deputy Mayor to address the Council

**M03.18 APOLOGIES FOR ABSENCE**

**M04.18 DECLARATIONS OF INTEREST**

As per the Code of Conduct members are responsible for disclosing any personal or prejudicial interest in any item to be discussed at any meeting.

**M05.18 INFORMATION REPORT**

a) Unitary Authority Proposal

On March 12<sup>th</sup> the Secretary of State, Sajid Javid, announced in Parliament that he was “minded to” implement Buckinghamshire County Council’s proposal to replace the existing five Councils in Bucks with a single, county-wide unitary. He announced that he would welcome interested parties to make representations to him by May 25<sup>th</sup>.

Bucks County Council’s proposal and the alternative District proposal can be found here:-

<https://www.modernisingbucks.org/>

<http://futurebucks.co.uk/>

**M06.17 TO APPOINT MEMBERS TO SERVE ON THE COMMITTEES LISTED BELOW:**

**a) Resources Committee (6 members)**

Nominations

- 1) Cllr R Cadman
- 2) Cllr B Johnson
- 3) Cllr C Keighley
- 4) Cllr R Scott
- 5) Cllr K Thomson
- 6) Cllr R Wilson

Standing Deputies (2 members)

Nominations

- 1) Cllr N Marshall
- 2) Cllr J Towns

**b) Planning Environment and Transportation Committee (6 members)**

Nominations

- 1) Cllr T Avery
- 2) Cllr S Brown
- 3) Cllr N Marshall
- 4) Cllr J Towns
- 5) Cllr E West
- 6) Cllr R Wilson

Standing Deputies (2 members)

Nominations

- 1) Cllr R Cadman

2) Cllr R Scott  
**M07.18 TO APPOINT THE CHAIRMAN OF:**

**Resources Committee**

Nomination: Cllr R Scott

**Planning Environment and Transportation Committee**

Nomination: Cllr N Marshall

**M08.18 TO APPOINT THE VICE CHAIRMAN OF:**

**Resources Committee**

Nomination: Cllr R Cadman

**Planning Environment and Transportation Committee**

Nomination: Cllr J Towns

**M09.18 TO AGREE APPOINTMENTS TO THE FOLLOWING COMMITTEES AND WORKING GROUPS AS LISTED BELOW:**

**a) Staffing Committee (4 members)**

Town Mayor, Chairman of Resources Committee, Chairman of Planning Environment and Transportation Committee, Cllr B Johnson

**b) Events Working Group (5 members)**

Cllr R Scott, Cllr K Thomson, Cllr R Wilson, Cllr J Towns, Cllr B Johnson

**c) Allotments Working Group (4 members)**

Cllr S Brown, Cllr B Johnson, Cllr R Wilson, Cllr J Towns

**d) Marlovian Working Group (5 members)**

Cllr S Brown, Cllr K Thomson, Cllr J Towns, Cllr B Johnson, Cllr C Funnell

**e) Devolved Services Working Group (5 members)**

Cllr B Johnson, Cllr R Cadman, Cllr R Scott, Cllr J Towns, Cllr S Brown

**f) Assets Strategy Working Group (6 members)**

Cllr C Funnell, Cllr R Cadman, Cllr C Keighley, Cllr N Marshall, Cllr R Scott, Cllr J Towns

**g) Management / Vision Working Group (5 members)**

Town Mayor, Immediate Past Town Mayor, Chairman of Resources Committee, Chairman of Planning Environment and Transportation Committee, Cllr Bob Johnson.

Sub – Committees and Working Groups may be formed / disbanded throughout the year as and when necessary.

**M10.18**

NOTE: the Town Mayor is an ex officio member of all committees and sub committees  
**TO APPOINT REPRESENTATIVES TO OUTSIDE ORGANISATIONS FOR THE MAYORAL YEAR  
2018-2019**

To avoid any potential conflict of interests, no Marlow Town Council representative will be appointed to an outside organisation, on which they hold office or title on the Governing Body or Committee of that organisation.

Permanent Representation on Outside Bodies

Bid Co	Cllr J Towns
Marlow Age Concern	Cllr K Thomson
Marlow Chamber of Trade and Commerce	Cllr J Towns
Marlow Community Association	Cllr T Avery
Marlow Forum	Cllr R Wilson
Marlow Museum	Cllr E West
Marlow Regatta (Dorney Lake)	Town Mayor
Marlow Society	Cllr N Marshall
Marlow Town Regatta and Festival	Cllr C Funnell
Marlow Town Twinning Association (Budavar)	Cllr B Johnson
Marlow Town Twinning Association (Marly-le-Roi)	Cllr C Keighley

Representatives to other outside organisations will be made on the request of organisation.

**M11.18**

**DATE AND TIME OF NEXT MEETING**

**Annual Meeting** - Tuesday 14<sup>th</sup> May 2019 at 7.00pm

**Council and Committee Meeting** - Tuesday 19<sup>th</sup> June 2018 at 7.00pm

***Please note that all members will be summoned to attend the meeting being held on 19<sup>th</sup> June 2018 for Council and Committee agenda items***