

Marlow Town Council

THE ROLES AND RESPONSIBILITIES OF COUNCILLORS

1. Collectively be the ultimate policy makers and carry out strategic and corporate management functions.
2. Contribute to the good governance of the area and encourage community participation in Town Council activities.
3. Effectively represent the interests of their electoral divisions and of individual constituents and bring their views into the Council's decision making process.
4. Respond to constituent's enquiries and representations fairly and impartially.
5. Participate in the governance and management of the Council.
6. Be available to represent the Council on other bodies.
7. To attend any public meetings and Town Council Surgeries that may be held.
8. To attend Civic events.

The Council also approves the rights and duties of Town Councillors. Principally these are:

1. Councillors will have the rights of access to such documents and information as are necessary for discharge of their functions and in accordance with the law
2. Councillors will not make public information, which is confidential or exempt without the consent of the Council or divulge information given in confidence to anyone other than a councillor or officer entitled to know it
3. Councillors will at all times observe the Members Code of Conduct and behave in an ethical manner
4. Councillors will be supported at all times by Officers